

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF JUNE 26, 2013
3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Bold, Cannon, Doyle, Howe, Loewenstein, Marshall, Ostapczuk, and Rinaldi

COMMISSIONERS EXCUSED: Davis

ALSO PRESENT: Chad M. Cooke P.E., Executive Director; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; George P. Conway, Assistant County Attorney; Ryan Moore, Management Analyst; and Ed M. Hernandez P.E., Delaware Engineering.

PUBLIC COMMENT: – None

CHAIRMAN’S COMMENTS: Commissioner Bold thanked everyone for the opportunity to sit in for Chairman Davis while he was away on vacation.

APPROVAL OF MINUTES of May 22, 2013. *Commissioner Doyle made the motion to approve the minutes of May 22, 2013. Commissioner Marshall seconded the motion. No discussion. The minutes of May 22, 2013 were approved. 8 Ayes, 0 Nays.*

2011 CAPITAL PROJECTS:

McDonald Engineering – Saratoga Lake and 4&32.

A progress meeting was held with the contractor on June 18, 2013. The 4 & 32 portion of this project is approximately 75 % complete. The contractor is currently finishing up dual forcemain drilling, lateral installations, bores under the railroad and lawn restorations. The contractor anticipates completion by August 1, 2013 and residents who plan to connect to the system will be able to do so.

The Saratoga Lake portion is approximately 21% complete. The contractor is currently drilling for forcemain installations along Route 9P as well as working at all pump stations with the exception of pump station No. 2. The Sewer District anticipates receiving appraisal for Pump Station No. 2 within the next couple of weeks.

Executive Director Cooke indicated there are two (2) additional pump stations with property related issues; Pump Station No. 7 and the Vista Pump Station. Attorney Wilcox is currently working on easement issues and has been in touch with the property owners. Attorney Conway stated that Attorney Wilcox expects to hear back next week on Pump Station No. 7 and whether the heirs will accept the amount of \$1,900.00 set forth in the appraisal.

North Plant Project – Six (6) proposals ranging from approximately \$3M - \$6M were received from consultants on June 6, 2013. Executive Director Cooke has copies of the proposals available for each of the Commissioners.

There was a discussion on the North Plant project and the Commission felt it would be prudent to move forward carefully and deliberately, pick a path that will improve the position of the Sewer District, prepare for the future, meet everyone's goals, and solve economic development issues in the county as well as capacity issues in the City of Saratoga Springs.

The Commission agreed that Executive Director Cooke set up a meeting with the County Administrator and the County Treasurer for the week of July 8th to discuss the financial and administration portion of the project. It was discussed that four (4) Commissioners would attend the meeting with the Administrator and the Treasurer. The Commissioners in attendance will report back to the Commission with a summary of the discussion.

The Commission also agreed that Commissioner Doyle schedule a meeting with the Engineering Committee the week of July 15th to go over proposal information, set up interviews with three (3) consultants, and provide information back to the Commissioners.

2012 CAPITAL PROJECTS:

Incinerator / Sludge Thickener – Six (6) bids for contract No. 1 (General Construction) and ten (10) bids for contract No. 2 (Electrical) were received on June 7, 2013 for the Sludge Handling upgrade project. The low bidder for Contractor No. 1 was Blue Heron Construction in the amount of \$1,250,327.00. The low bidder for Contractor No. 2 was Avanti Electric in the amount of \$97,517.00. The Sewer District's consultant, Delaware Engineering, submitted a recommendation to award to the low bidders, Blue Heron and Avanti Electric.

Commissioner Loewenstein made a motion to approve the contract award to Blue Heron Construction in the amount of \$1,250,327.00 for Contract No. 1 and Avanti Electric for Contract No. 2 in the amount of \$97,517.00. Commissioner Howe seconded the motion. Discussion involved the total amount verses the estimated amount for the upgrade and if the insurance and bonds were all in order. Motion passed: 8 Ayes, 0 Nays.

Interceptor Relining / Forcemain repair – Last month the Commission passed a resolution to amend Insituform Technologies' contract for the emergency repair and relining of the existing Milton Pump Station forcemain. As part of this repair Environmental Design Partnership, LLC (EDP) performed additional design and inspection services. EDP requested a contract amendment in the amount of \$19,952.75 amending the original contract amount of \$29,300.00 to \$49,252.75 for the Interceptor Relining Phase IV. Some unique design elements were associated with this repair and EDP was instrumental in assisting the District. Executive Director Cooke thought that was a fair price given the amount of work that was necessary to complete the repair.

Commissioner Doyle made a motion to forward a recommendation to the Board of Supervisors to approve EDP's contract amendment in amount of \$19,952.75 for additional design and inspection work to complete the emergency forcemain repair. The contract amendment amends the original contract of \$29,300 to \$49,252.75. Commissioner Cannon seconded the motion. Discussion involved the uniqueness of the situation and the need for the emergency repair that had to be done. Motion passed: 8 Ayes, 0 Nays.

Non-Potable Water Pump Replacement – Assistant Chief Operator, Jim Bolduc, reported that two (2) of the six (6) pumps have been installed. The job is progressing and should be wrapping up in the next few weeks.

2013 CAPITAL PROJECTS:

Milton Pump Station Upgrade –Contracts were recently executed with EDP for the design and upgrade at the Milton Pump Station. Sewer District staff met with the consultant, EDP, on Thursday, June 20, 2013 at the pump station to review project needs and objectives. EDP has started design and data collection services. Bidding for this project is scheduled for fall 2013.

MISCELLANEOUS:

ECG Engineering, P.C. – ECG Engineering is a company that performs Energy Efficiency Audits. Sewer District management staff met with the Administrator’s office and members of the ECG Engineering team on Thursday, June 13, 2013. ECG Engineering is a consulting firm that specializes in energy efficiency projects and performs energy audits at no cost. ECG Engineering will be performing a no cost/no commitment energy audit of the plant and collection system to determine if we are a good candidate for a project that would save on energy costs.

Commissioner Ostapczuk offered to give Executive Director Cooke a reference for one (1) municipality in Orange County that ECG Engineering recently provided an audit for.

ATTORNEY REPORT: None

DEDICATIONS:

Windsor Woods – WW by Belmonte, LLC requests dedication of the sanitary sewer infrastructure as part of the Windsor Woods Subdivision in the Town of Halfmoon. *The motion to accept dedication of sanitary sewer infrastructure as part of the Windsor Woods Subdivision in the Town of Halfmoon from WW by Belmonte, LLC consisting of 8 manholes, approximately 450 ft of 3” low pressure forcemain and approximately 2,600 ft of 2” low pressure forcemain in the Town for Halfmoon was made by Commissioner Howe and seconded by Commissioner Doyle. Discussion involved conditions needed for approval. Resolution SD 32-2013 accepting dedication of Windsor Woods by WW by Belmonte, LLC in the Towns of Halfmoon conditioned upon seller/grantor providing a signed TP584, a subordination agreement signed by SEFCU and a release of part of mortgaged premises signed by SEFCU, and final approval by the County Attorney passed: 8 Ayes, 0 Nays.*

COMMITTEES:

FUTURE PLANT #2 COMMITTEE – Commissioner Ostapczuk

ENGINEERING COMMITTEE – Commissioner Doyle

A motion to adjourn the meeting was made by Commissioner Marshall and seconded by Commissioner Cannon. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Wednesday, July 24, 2013
3:00 P.M. at the Treatment Plant**