

Technology Committee Meeting Minutes
August 8, 2013 4:00 p.m.

Present: Matt Veitch, Chairman; Supervisors Barrett and Southworth; Spencer Hellwig, County Administrator; Jason Kemper, Planning Director; Brian O'Connor, County Auditor; Ryan Moore, Mgt. Analyst; Jack Kalinkewicz, Personnel Director.

Chairman Veitch called the meeting to order and welcomed those in attendance.

On a motion by Mrs. Southworth, seconded by Mr. O'Connor the minutes of the June 6, 2013 meeting were unanimously approved.

Mr. Kalinkewicz said there was a meeting today to complete the rules for time and attendance. There will be a two day training session for the principal characters involved: Treasurer's Office, Personnel, Data Processing. Following that there will be a testing period. During that period training will occur for the employees that configure payroll. As long as the technology is fine on the time clock end, the process will move along.

Mr. Veitch said he had a short meeting to discuss the remote buildings with no internet access. The North Garage has no wi-fi and no cell service. There are issues with some Sheriff's Department substations. They are working on resolutions for those issues. Mrs. Southworth asked if that will be solved once someone is on the cell tower (speaking of the North Garage). Mr. Veitch said if we had cell service there that would be solved but it's not there now. Mr. Veitch said a resolution for the Sheriff's Substation should be easier as there is phones and internet.

Mr. Kemper said with regard to the website re-design, the County Administrator's office sent out a memorandum to Department Heads asking them to complete an online form for their Department's information on the site. Mr. Kemper said the responses are due in by August 16th. The company has a site map and is working on it. He has spoken with the District Attorney's Office about their website and hopes they can work out a solution to have them on the County's site. He said he will contact the Animal Shelter as they also have their own site separate from the County site. Mr. Veitch said they should be under the County site and Mr. Kemper said he would speak to them. Mr. O'Connor said he inputted his information on line and said it was straightforward.

On a motion by Mr. Barrett, seconded by Mr. Kemper the meeting was unanimously adjourned.

Respectfully submitted,

Pamela A. Hargrave, Clerk