

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1

MINUTES OF JULY 24, 2013

3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Davis, Bold, Cannon, Doyle, Howe, Loewenstein, Marshall, Ostapczuk, and Rinaldi

COMMISSIONERS EXCUSED: All present.

ALSO PRESENT: Chad M. Cooke P.E., Executive Director; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Robert Wilcox, Assistant County Attorney; Ryan Moore, Management Analyst; Ed M. Hernandez P.E., Delaware Engineering; Harold Wessel, *The Express*; and Stephen Williams, *Daily Gazette*.

PUBLIC COMMENT: – None

CHAIRMAN'S COMMENTS: Chairman Davis thanked Commissioner Bold for filling in for him at last month's meeting. He also complimented the staff here at the plant for a tremendous job painting the buildings and sprucing things up.

North Plant Project – Chairman Davis indicated that it is necessary to take a closer look at the concerns in Saratoga Springs to see if there are other options to consider as well as making sure that the timing and sizing is right for the North Plant. There have been good comments from the Commissioners as well as feedback from the Engineering Committee about the North Plant and all agreed that it was important to get additional information before moving forward.

Chairman Davis made a motion to set aside the proposals that were received as part of the North Plant request for proposals at this time and recommend that the Commission take a closer, more detailed look at the capacity concerns of the City of Saratoga Springs, the growth potential in the County, and overall capital costs before proceeding with the North Plant. In addition, Chairman Davis recommended that the Executive Director prepare a new request for proposal for these studies to be advertised as soon as possible. Commissioner Loewenstein seconded the motion. Discussion involved the importance of obtaining additional information, analyzing existing infrastructure, capacity issues, and sizing and timing of the North Plant. The Commission has taken appropriate action with planning and the purchasing of property and all agreed that taking a closer look before proceeding with the North Plant was a good idea. Executive Director Cooke stated that he would email the new RFP to the Commissioners for comment and review. The motion passed: 9 Ayes, 0 Nays.

APPROVAL OF MINUTES of June 26, 2013. *Commissioner Doyle made the motion to approve the minutes of June 26, 2013. Commissioner Loewenstein seconded the motion. No discussion. The minutes of June 26, 2013 were approved. 9 Ayes, 0 Nays.*

2011 CAPITAL PROJECTS:

McDonald Engineering – Saratoga Lake and 4&32.

A monthly progress meeting was held with the contractor on July 23, 2013. The 4 & 32 portion of this project is approximately 90 % complete and is in the final stages. The contractor is currently drilling through a section of rock that has been the most difficult section thus far. The contractor originally anticipated having the work completed by August 1, 2013 but the hard rock has slowed down the drilling and completion is now slated for the end of August. The contractor continues to work on lawn restorations in the area and there are no issues or complaints to report. The work in the field looks good and the project is going well. Overall substantial completion for the entire project is slated for Spring of 2014.

The Saratoga Lake portion is approximately 34% complete. The contractor is drilling forcemain on Route 9P and working at all pump stations with the exception of Pump Station No. 2, as we await the outcome of a Eminent Domain proceeding. The contractor recently began bypass pumping to install pumps at Lake Station No. 8, therefore the pump station is currently offline until the work is complete.

Executive Director Cooke responded to some inquiries regarding property related issues with Pump Station No. 7 and the Vista Pump Station. He indicated that the majority of the work at Pump Station No. 7 was complete and Attorney Wilcox has been in contact with the property owners and is currently working on these property issues in order to obtain easement signatures.

Chairman Davis commended Attorney Wilcox for doing a great job representing the Sewer District and with obtaining easements for the Saratoga Lake and 4 & 32 project.

2012 CAPITAL PROJECTS:

Incinerator / Sludge Thickener – The incinerator work is complete. A stack test was performed on July 11, 2013 and we are waiting for the results. Executive Director Cooke reported that contracts were currently being executed for the thickener work and he will report back next month.

Non-Potable Water Pump Replacement – There are two (2) pumps remaining for installation as well as some associated electrical work that needs to be completed. The contractor anticipates project completion in two (2) weeks.

2013 CAPITAL PROJECTS:

Milton Pump Station Upgrade – The Districts consultant, EDP, submitted a preliminary design evaluation summarizing all of the upgrade possibilities that was discussed in the field meeting. The information will be reviewed and EDP will be provided with some feedback in order to finalize the scope of the project that fits into the budgeted contract amount. The project is anticipated to go out to bid this fall.

ATTORNEY REPORT: Attorney Wilcox stated that there was not much to report except for the few pump station issues that he continues to work on for the Saratoga Lake and 4 & 32 project. He indicated that there were three (3) dedications listed for acceptance.

DEDICATIONS:

The Kensington of Halfmoon – CDP Ridge, LLC requests dedication of the sanitary sewer gravity infrastructure as part of The Kensington of Halfmoon Luxury Apartments in the Town of Halfmoon. *The motion to accept dedication of sanitary sewer infrastructure as part of The Kensington of Halfmoon Luxury Apartments in the Town of Halfmoon from CDP Ridge, LLC consisting of 14 manholes and approximately 1,665 ft of 8” PVC gravity main in the Town for Halfmoon was made by Commissioner Bold and seconded by Commissioner Doyle. No discussion. Resolution SD 33-2013 accepting dedication of The Kensington of Halfmoon by CDP Ridge, LLC in the Towns of Halfmoon consisting of 14 manholes and approximately 1,665 ft of 8” PVC gravity main **conditioned upon receipt of a Letter of Credit** passed: 9 Ayes, 0 Nays.*

Glen Meadows Subdivision – Abele Builders, Inc. requests dedication of the sanitary sewer infrastructure as part of the Glen Meadow Subdivision in the Town of Halfmoon. *The motion to accept dedication of sanitary sewer infrastructure as part of the Glen Meadow Subdivision in the Town of Halfmoon from Abele Builders, Inc. consisting of 37 manholes and approximately 6,600 ft of 8”PVC gravity main was made by Commissioner Bold and seconded by Commissioner Marshall. No discussion. Resolution 34-2013 accepting dedication of Glen Meadow Subdivision in the Town of Halfmoon, consisting of 37 manholes and approximately 6,600 ft of 8”PVC gravity main **conditioned upon receipt of a Letter of Credit** passed: 9 Ayes, 0 Nays.*

Bradford Pointe Subdivision – Abele Limited Partnership requests dedication of the sanitary sewer infrastructure as part of the Bradford Pointe Subdivision in the Town of Clifton Park. *The motion to accept dedication of sanitary sewer infrastructure as part of the Bradford Pointe Subdivision in the Town of Clifton Park from Abele Limited Partnership consisting of 5 manholes, approximately 1,970 ft of 2” PVC low pressure forcemain and approximately 210 ft of 1.5” PVC low pressure forcemain was made by Chairman Davis and seconded by Commissioner Doyle. No discussion. Resolution 35-2013 accepting dedication of Bradford Pointe Subdivision in the Town of Clifton Park consisting of 5 manholes, approximately 1,970 ft of 2” PVC low pressure forcemain and approximately 210 ft of 1.5” PVC low pressure forcemain passed: 9 Ayes, 0 Nays.*

COMMITTEES:

FUTURE PLANT #2 COMMITTEE – Commissioner Ostapczuk

ENGINEERING COMMITTEE – Commissioner Doyle

A motion to adjourn the meeting was made by Commissioner Doyle and seconded by Commissioner Marshall. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Wednesday, August 28, 2013
3:00 P.M. at the Treatment Plant**