

APPROVED MINUTES

**SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF AUGUST 28, 2013
3:00 PM at the Treatment Plant**

COMMISSIONERS PRESENT: Davis, Bold, Cannon, Loewenstein, Marshall, Ostapczuk, and Rinaldi

COMMISSIONERS EXCUSED: Doyle and Howe

ALSO PRESENT: Chad M. Cooke P.E., Executive Director; Anne Gorman, Confidential Secretary; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney; Ryan Moore, Management Analyst; and Harold Wessel, *The Express*.

PUBLIC COMMENT: – None

CHAIRMAN’S COMMENTS: None

APPROVAL OF MINUTES of July 24, 2013. *Commissioner Rinaldi made the motion to approve the minutes of July 24, 2013. Commissioner Loewenstein seconded the motion. No discussion. The minutes of July 24, 2013 were approved. 7 Ayes, 0 Nays.*

2011 CAPITAL PROJECTS:

McDonald Engineering – Saratoga Lake and 4&32.

A monthly status meeting was held on August 20, 2013 with the contractor. The 4 & 32 portion of this project is approximately 93% complete. Some grinder pump permits from property owners have been approved for installation, however they will not be able to connect until the project is complete. The contractor anticipates completion with all services and restoration by the end of September.

The Saratoga Lake portion is approximately 49% complete. The contractor is actively working at all pump station sites with the exception of Pump Station No. 2 due to eminent domain. Directional drilling for forcemain installation is being done on Route 9P as well as gravity sewer installation on Route 9 in Malta. Substantial completion for the entire project is slated for Spring of 2014.

Attorney Wilcox reported that most of the easements with regard to the lake portion of the project have been obtained with the exception of four (4) properties ongoing litigation/negotiations.

2012 CAPITAL PROJECTS:

Non-Potable Water Pump Replacement – The project was just recently completed. All six (6) pumps have been installed along with all associated gear and are currently operating. The contractor did a good job and staff

is satisfied with the work that was performed. The consultant, McDonald Engineering, has recently submitted information to NYSERDA for rebates associated with the drives that were installed for the project.

2013 CAPITAL PROJECTS:

Incinerator / Sludge Thickener – Contracts are currently in the process of being executed for Blue Heron Construction and Avanti Electric for the thickener work. Executive Director Cooke indicated that he will have more to report following a preconstruction meeting, in terms of scheduling, construction and anticipated completion.

Milton Pump Station Upgrade – The consultant, EDP, is currently preparing preliminary design documents for the pump station upgrades. The project is anticipated to go out for bid late fall of this year.

ATTORNEY REPORT:

Attorney Wilcox reported that he met with some property owners of Riley’s Cove (Pump Station No. 6) and The Vista (Pump Station No.7) in attempts to resolve easement issues without the need for litigation. He continues to communicate with Executive Director Cooke when need be on issues that develop.

DEDICATIONS:

Hudson Valley Community College TEC-SMART – Town of Malta – New York State Energy Research & Development Authority (NYSERDA) requests dedication of the sanitary sewer gravity infrastructure servicing the Hudson Valley Community College TEC-SMART property in the Town of Malta. *The motion to accept dedication of sanitary sewer infrastructure as part of the Hudson Valley Community College TEC-SMART property from NYSERDA consisting of 5 manholes and approximately 1,200 ft of 12” PVC gravity main in the Town of Malta was made by Commissioner Loewenstein and seconded by Commissioner Bold. Discussion involved if there were any easement issues and Attorney Wilcox stated that there were none. Resolution SD 36-2013 accepting dedication of Hudson Valley Community College TECSMART property by NYSERDA in the Town of Malta consisting of 5 manholes and approximately 1,200 ft of 12” PVC gravity main conditioned upon receipt of original TP-584 and RP-5217 forms passed: 7 Ayes, 0 Nays.*

COMMITTEES:

FUTURE PLANT #2 COMMITTEE – Commissioner Ostapczuk

ENGINEERING COMMITTEE – Commissioner Doyle

EXECUTIVE SESSION – Pending litigation discussion

On a motion by Commissioner Cannon and seconded by Commissioner Marshall, the Commission moved to go into Executive Session at 3:15 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2) to discuss pending litigation involving one (1) fee interest and three (3) easement interests for the Saratoga Lake and Routes 4 & 32 Project.

On a motion by Commissioner Marshall and seconded by Commissioner Loewenstein, the Commission moved to go out of Executive Session at 4:00 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2) and thereafter, adjourned the meeting.

A motion to adjourn the meeting was made by Commissioner Marshall and seconded by Commissioner Ostapczuk. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Wednesday, September 25, 2013
3:00 P.M. at the Treatment Plant**