

LAW AND FINANCE COMMITTEE MINUTES

JULY 12, 2006 – 4:00 P.M.

Present: Chairman Barrett; Supervisors DeCerce, Hargrave, M. Johnson, Peck, Wood, Janik, Trottier, Sausville, Richardson, Lucia and Gutheil; David Wickerham, County Administrator; Daniel Butler, Animal Shelter; Michael Valentine, IDA; Shelby Schneider, SEDC; Susan Lent, Self-Insurance; Sam Pitcherale, Treasurer; Mark Rider, County Attorney; Bill Davis, Sewer District #1; Kathy Marchione, County Clerk; Janice Burns, League of Women Voters; Helen Endres, Public Health; Press.

Chairman Barrett called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Hargrave, seconded by Mr. DeCerce the minutes of the June 14, 2006 meeting were approved unanimously.

EQUALIZATION AND ASSESSMENT

On a motion made by Mr. DeCerce, seconded by Mr. Wood the following were approved unanimously.

- **Authorizing conveyance of tax acquired parcel to the Town of Milton for back taxes totaling \$760.44.**
- **Canceling \$5,140.55 in taxes on four parcels in the City of Saratoga Springs owned by the State of New York.**

Mr. Wickerham said the first item is a parcel on the corner of Roland and Geyser Road that had a small amount of delinquent taxes on it. In the Town of Milton by vote of their board they decided they would like to purchase the land for the back taxes, penalties and interest totaling \$760.44.

The second item is the cancellation of taxes. There are four parcels in the City of Saratoga Springs, which since the last taxable status date were purchased by the State and need to come off the rolls. Three of them were in the State Park and the fourth is next to the current Military Museum that the State is taking in order to expand their parking for the Military Museum.

PUBLIC HEALTH

On a motion made by Mr. Hargrave, seconded by Mrs. Johnson the following were approved unanimously.

- **Authorizing the Chairman to enter into an agreement with Marvin & Company, P.C. to provide up to 100 hours of consulting services relative to Medicare/Medicaid cost reports for Maplewood Manor at the following rate: \$200 Director, \$110-\$115 manager, and \$85-\$110 Supervisors.**
- **Approving changes to Public Health Nursing Policies and Procedures.**

Mr. Wickerham said the first item is a contract with Marvin & Company. Every year, in addition to the regular auditors, outside auditors are hired to help with very specific items with regard to Medicare/Medicaid issues in order to ensure maximum reimbursement. After going out for bids, Marvin and Company submitted the lowest bid. Rarely, does the county use more than 20 hours a year in outside services, he said. Last year expenses were approximately \$2,500.

The second item is changing the Public Health Nursing Policies and Procedures. Copies have been given to all Supervisors. The three major changes were Physicians Credentials, electronic signatures, and criminal background checks on police.

PUBLIC SAFETY

On a motion made by Mr. DeCerce, seconded by Mr. Peck the following were approved unanimously.

- **Accepting a \$200 donation for the Animal Shelter from Erin & Scott Kearns to be used for the purchase of a new air conditioner and amending the budget in relation thereto.**
- **Authorizing the Chairman to accept a \$37,468 Criminal Justice Services Grant to cover expenses relative to the Capital District Drug Enforcement Task Force.**
- **Authorizing the Chairman to accept an Emergency Management Performance grant in the amount of \$44,338.**
- **Endorsing the National Incident Management System as the foundation for emergency planning in Saratoga County.**

Mr. Wickerham said the first item is a donation of \$200 that has been made to the animal shelter, which will be used to purchase an air conditioner at the shelter.

The second item is a grant from the Capital District Drug Enforcement Task Force. The Sheriff has been cooperating with a task force that includes the local town police, county sheriff's office and state police. All agencies have incurred overtime, therefore, additional funds have been made available through Criminal Justice Services.

The fourth item is a resolution formally endorsing the National Incident Management System. This is a foundation for emergency planning, which ties in the requirements that

are required in order to qualify for homeland security funds, with no cost impact to the county, he said.

LAW AND FINANCE

On a motion made by Mr. Peck, seconded by Mr. Wood the following item was approved unanimously

- **Approving IDA bonds in the amount of \$970,000 to refinance a project for the Disabled Citizens Development Corporation/NYSARC, Inc. Saratoga Chapter.**

Mr. Wickerham said the above are IDA bonds in the amount of \$970,000 for a not-for-profit agency known as the Disabled Citizens Development Corporation. This was approved by the IDA and was sent to the board.

On a motion made by Mr. DeCerce, seconded by Mrs. Johnson the following was approved unanimously.

- **Authorizing the Chairman to accept two Local Government Records Management Grants in the amounts of \$12,162 and \$74,204 and amending the budget and compensation schedule in relation thereto.**

Mr. Wickerham said this item is an ongoing grant through the County Clerk's office for archiving and microfilming.

Mrs. Marchione said this is the second year of what will probably be a three-year project to digitize civil documents, of which, 655,000 pages have been digitized this year. The second grant of \$12,162 is for the historian's office, which includes will include the Fred Heckenberg collection. Mr. Heckenberg was the supervisor in the town of Charlton for fifteen years, she said.

On a motion made by Mr. Peck, seconded by Mr. DeCerce the following was approved unanimously.

- **Introducing a local law relative to an Empire Zone amendment and scheduling a public hearing for 4:45 p.m. on August 9, 2006.**

Mr. Peck distributed a handout from DC Sports, a company that is located in Bergen, New Jersey. They have been working with SEDC and the Empire Development Corporation for several months looking to relocate. They have in the past subcontracted out to nine companies around the country, and will now be locating in Mechanicville. Due to the fact DC Sports will be a regionally significant employer, they will be given the opportunity through the Empire Zone program to locate an empire zone in that area specifically for them, he said. It is anticipated DC Sports will employ between 25-30 employees in the first year, 55-60 by the third year and 75-100 by the fifth year.

Mrs. Schneider said DC Sports is projected to start production in early August 2006.

On a motion made by Mr. Hargrave, seconded by Mrs. Johnson the meeting was adjourned.

Respectfully submitted,

Chris Sansom