

BUILDINGS & GROUNDS COMMITTEE MEETING

January 8, 2007 – 3:30 p.m.

PRESENT: Chairman M. Johnson; Supervisors Gutheil, Lucia, Raymond, Trottier; Grattidge, Janik, Yepsen; David Wickerham, Co. Administrator; Joe Ritchey, Rick Gardner, DPW-Buildings; Jim DiPasquale, Sewer District; Press

Chairman Johnson called the meeting to order.

Chairman Johnson said the Committee is made up of all new members with the exception of Supervisor Hunter. She recommended the Committee members get copies of last year's minutes to bring them up to date.

Chairman Johnson said we have a busy and challenging year facing us with the completion of our Courtyard reconstruction; the advancement of a plan for the combining of Mental Health/Public Health facilities; rewrite of our Airport lease agreements plus any additional items of interest that may appear on our agenda.

Chairman Johnson said the urgency to find a location for Mental Health subsided towards the end of 2006 when we received an extension of time that we could stay at the Cramer House. There is much pressure to keep Mental Health at the Hospital or in the immediate area, she said. Mr. Wickerham has been corresponding with the new Hospital Administrator and will be setting up a time for me to meet with him within the next month, she said. She stated the airport leases will be expiring in 2007, and she will set up a subcommittee to look at other counties on their leases and to develop new lease agreements.

Chairman Johnson said work is being done on the records storage area at the old jail. Mr. Ritchey stated two floors are completed.

Chairman Johnson said she received a letter from the Fire Advisory Board in December regarding the construction of a new public safety building at the County Farm Complex, and she distributed copies of this for future discussion.

On a motion by Mr. Lucia, seconded by Mr. Trottier, the minutes of the meeting of December 11, 2006 were approved unanimously.

Chairman Johnson appointed Ms. Raymond as Vice-Chair of the Committee.

Mr. Ritchey requested a **resolution authorizing easements over Saratoga County Sewer main property to connect service laterals for the following residences:**

1. **50 English Road, town of Clifton Park, for Cori and Lori Reynolds.
Gravity lateral to manhole 97.**
2. **208 and 218 Ruhle Road, Town of Malta; Rainville and Jeanne Box.
Low pressure sewer line servicing the residences to manhole 137.**

Mr. DiPasquale said these are residences adjacent to County property, and the requests are from individual property owners to attain sewer services. He said these were presented to the Sewer Commissioners at their December meeting, and they authorized me to forward these requests to this Committee. He stated the County Attorney's office has determined that Board of Supervisors' approval would be necessary to execute the documents. Any approvals given are subject to technical review of the connection, he added.

Ms. Raymond asked if there was any cost to the County, and Mr. DiPasquale said no. Ms. Raymond asked if there was any maintenance cost on the low pressure line. Mr. DiPasquale said the grinder pump is privately owned by the residents. They share expenses of the construction as well as easement documents and are subject to the appropriate sewer charge, he said. Mr. Gutheil asked if they had to pay a buy-in fee of any kind. Mr. DiPasquale said only a permit fee to the Sewer District. The only connections are to the manhole, he said. Ms. Raymond pointed out these people are already in the ad valorem.

Ms. Raymond moved to approve this resolution. Mr. Gutheil seconded. Unanimous.

Mr. Ritchey requested a **resolution to reappropriate funds from 2006 to 2007 for Airport Avigation Easement Project in the following amounts:**

Appropriations:

Increase Account 1-50-513-7098	\$102,562.21
Increase Account 1-50-513-7091	<u>847,875.00</u>
	\$950,437.21

Revenues:

Increase Account 1-50-4592	\$902,915.35
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Increase Account 1-50-3592	23,760.93
Increase Account 1-50-0599.M	<u>23,760.93</u>
	\$950,437.21

Mr. Ritchey stated this is simply a reappropriation of funds so we can continue that project. There were originally 26 parcels in the 5-23, and 13 were acquired, one in process, and the others are not interested. FAA has not authorized us to take further steps, he said. He stated for the second phase, 16 parcels were identified with 9 willing sellers. He said this is 95% federally funded; 2.5% State; 2.5% local. He said this is to acquire certain elevation. **Mr. Gutheil moved to approve this resolution. Mr. Trottier seconded. Unanimous.**

Ms. Raymond said if someone is not willing to sell, and they are the first guy in line, the rest do not matter. Mr. Ritchey said the FAA wants to get everything they can. We have acquired millions of dollars over the years from FAA. It has always been a condition of our Capital Plan, he said. Ms. Raymond said we should know what we are lacking at the beginning of these cones. Mr. Ritchey said it reduces the risk somewhat. Mr. Gutheil asked how the value is determined. Mr. Ritchey said there is an extensive appraisal process. Ms. Raymond asked if a lot of trees come down. Mr. Ritchey said yes, and that is contracted out by bid. We are waiting for direction from FAA, he said.

Mr. Ritchey requested a **resolution authorizing the Chairman to execute all necessary agreements to accept New York State D.O.T. grant for airport aviation easements in the amount of \$23,527.** Mr. Ritchey stated this is the 2.5% of the State's share, and there is no impact to the County. **Mr. Lucia moved to approve this resolution. Mr. Trottier seconded. Unanimous.**

Ms. Raymond asked what is going to be done with the Courtyard. Chairman Johnson said at our next meeting, we will have a presentation.

Ms. Raymond requested that the Committee be able to tour the records facility that was created at the old jail. Mr. Gutheil suggested the Committee tour all of the County facilities.

Ms. Raymond asked who actually manages the records storage area. Mr. Wickerham stated space is assigned to departments. Ms. Raymond said long term, we should know what going in and going out of there. There should be some clerical responsibility for that, and we can talk about that when we tour that facility, she said.

Ms. Yepsen asked if it was in the plan for the County to sell the Woodlawn Avenue building. Chairman Johnson said that is part of our study for Mental

Health/Public Health. We will have a plan to decide what to do with that building, she stated.

On a motion by Mr. Lucia, seconded by Mr. Trottier, the meeting was adjourned.

Respectfully submitted,

Elaine M. Sodemann