

A G E N D A  
April 11, 2007 5:00 p.m.

Vice-Chairman Hargrave called the meeting to order.

Roll call was taken. PRESENT – Raymond F. Callanan, Alan Grattidge, Richard Lucia, Mary Ann Johnson, Jean Raymond, George J. Hargrave, Albert Janik, Jeffrey Trottier, Mindy Wormuth, Paul Sausville, Thomas Richardson, Frank Thompson, Harry G. Gutheil, Jr., Willard H. Peck, Richard C. Hunter, Sr., Thomas N. Wood, III, Cheryl Keyrouze, J. Gregory Connors, Arthur J. Johnson - 19. ABSENT - Philip C. Barrett, Anita Daly, John Lawler, Joanne Dittes Yepsen – 4.

On a motion by Mr. Lucia, seconded by Mr. Connors, the minutes of the meeting of March 14, 2007 were approved unanimously.

Mr. Wickerham reviewed the following Agenda items:

PUBLIC HEALTH

Authorizing the Chairman to enter into an agreement with Senior Whole Health to accept their insured's with reimbursement rates of \$425 for level 1 care, \$325 for level 2 care and \$250 for level 3 care. (Diane Brown, Maplewood Manor Administrator)

Mr. Wickerham said we already have this agreement with a couple of other long-term care providers.

Authorizing the Chairman to accept a \$24,323 New York State Department of Health grant for the Maplewood Manor for tuition assistance and nursing scholarship programs. (Diane Brown, Maplewood Manor Administrator)

Mr. Wickerham said this is 65% of our total expenditures for the previous year.

Authorizing the Chairman to enter into a renewal contract with Family & Children's Services of the Capital Region, Inc. for problem gambling treatment at a cost not to exceed \$90,000. (Dale Angstadt, Mental Health Director)

Mr. Wickerham stated this is pass through money.

ECONOMIC DEVELOPMENT

Supporting Momentive Performance Materials USA, Inc.'s application for Foreign Trade Zone Designation. (Jason Kemper, Planning Director)

Mr. Wickerham stated this mirrors the requests made by the Town Boards of Halfmoon and Waterford.

VETERANS

Authorizing the Chairman to enter into a contract with Saratoga Performing Arts Center for rental of the facility for the Army Field Band Concert scheduled for September 21, 2007 at a cost not to exceed \$11,000. (Barbara Plummer, Clerk to the Board)

EQUALIZATION AND ASSESSMENT

Authorizing the conveyance of 22 parcels sold at the March auction to the high bidders. (Sam Pitcheralle, County Treasurer)

Authorizing conveyance of a tax acquired parcel to the Village of Round Lake. (Sam Pitcheralle, County Treasurer)

Mr. Wickerham stated the Village is paying the principle, interest and taxes of about \$1,100.

Authorizing the cancellation of taxes on suffixed tax parcel in the Town of Milton in the amount of \$200.63. (Mark Rider, County Attorney)

Mr. Wickerham said this was on a mobile home.

#### BUILDINGS AND GROUNDS

Providing an easement to a property owner in Halfmoon to allow connection with the Saratoga County Sewer lines. (Jim DiPasquale, Sewer District Director)

Mr. Wickerham said the owners are required to provide all of the engineering for this.

Authorizing the Chairman to enter into a contract with St. John Architects for consulting services related to the replacement of roofs on Buildings 1 and 3 at a cost of \$22,200. (Joe Ritchey, Public Works Commissioner)

Mr. Wickerham stated they were the low proposer.

Amending the budget to transfer \$237,200 from the contingency account to the Capital Account for the completion of the replacement of Buildings 1 and 3 roofs and amending the 2007 Capital Plan thereto. (Joe Ritchey, Public Works Commissioner)

#### WATER COMMITTEE

Authorizing and directing the Chairman to accept \$11.25 million in State grants for the water project and transferring those funds to the County Water Authority. (Wes Carr, Project Manager)

Directing the Chairman to enter into a Service Agreement to underwrite the initial offering of Water Authority debt. (Mark Rider, County Attorney)

Authorizing and directing the Chairman to enter into a Memorandum of Agreement that transfers the water project to the Water Authority. (Mark Rider, County Attorney)

#### PUBLIC SAFETY

Authorizing the County Animal Shelter to increase neuter deposits to \$50 for dogs and cats and increase Heartworm/Lyme/Ehrlichia test for dogs and Feline Leukemia/FIV tests for cats to \$10 per test.

Adopting a Community Alert-Reverse 911 Policy and Procedures to establish protocol for system usage. (Paul Lent, Emergency Services Director)

Mr. Wickerham said a copy of these have been placed in each Supervisor's box.

Authorizing the Chairman to sign National Information Management System (NIMS) mutual aid agreements between the County and local governments. (Paul Lent, Emergency Services Director)

Mr. Wickerham said this is to continue to receive Homeland Security funds.

#### INSURANCE AND RISK MANAGEMENT

Authorizing renewal of the Employers Liability Coverage through Russell Bond & Company at a premium cost of \$25,980. (Bill Baker, Personnel Director)

Authorizing the Chairman to enter into contracts for insurance coverage for the period of May 8, 2007 to May 8, 2008 at a total cost not to exceed \$1,000,000. (Spencer Hellwig, Management Analyst)

Mr. Wickerham stated this may come in at a lower cost.

#### PUBLIC WORKS

Endorsing and supporting the draft design of the Batchellerville Bridge (Alternate 5B). (Joe Ritchey, Public Works Commissioner)

Mr. Wickerham stated this will support the resolution of the Town of Edinburg and will be included in the documents of the public hearing this month.

#### LAW AND FINANCE

Authorizing the Chairman to enter into a contract with Kinsley Power Systems for a two-year service agreement for preventative maintenance on generators at the Saratoga County Sewer District at a cost not to exceed \$16,575. (Jim DiPasquale, Sewer District Director)

Mr. Wood said he gave each Supervisor a flier regarding the Sundae on the Farm program that will be held Sunday, June 17<sup>th</sup> at the William Hanehan & Sons Dairy Farm in the Town of Saratoga.

Mr. Hunter said Carol Holley, Real Property Tax Director, passed out an informational sheet on the Middle Class STAR Rebate Program. He requested the Supervisors to get the word out about this to their town boards.

Mr. Richardson stated there was a bus tour of Mechanicville, and there were people looking at their grant applications. He thanked Supervisors Grattidge and Trottier for also taking the tour. We have written two grants and are moving forward to writing a few more grants this Spring, he said.

Mr. Peck said there is a new draft for the grant applications for the land preservation program, which should be ready by the end of the month. He stated these grant applications will be available May 1 and will be due July 30. Think about projects, he said.

Vice-Chairman Hargrave thanked everyone for their expressions of sympathy on the loss of his brother-in-law.

Mr. Trottier stated some Supervisors went up to the new Communications Center which looks like a seamless operation. He said the employees did a wonderful job with all of us staring over their shoulders.

On a motion by Mr. Connors, seconded by Mr. Hunter, the meeting was adjourned.

Respectfully submitted,

Elaine M. Sodemann

REGULAR SESSION  
TUESDAY, APRIL 17, 2007  
AT 4:00 P.M., D.S.T.

Board called to order by Chairman Barrett.

Roll call was taken. PRESENT – Raymond F. Callanan, Alan Grattidge, Philip C. Barrett, Anita Daly, Richard Lucia, Mary Ann Johnson, Jean Raymond, George J. Hargrave, Albert Janik, Jeffrey Trottier, Mindy Wormuth, Paul Sausville, Thomas Richardson, Frank Thompson, Harry G. Gutheil, Jr., Richard C. Hunter, Sr., Thomas N. Wood, III, Joanne Dittes Yepsen, J. Gregory Connors, John Lawler, Arthur J. Johnson – 21.  
ABSENT - Cheryl Keyrouze, Willard H. Peck – 2.

PUBLIC INPUT

James Pfeiffer, of Pfeiffer & Associates, said with him today are Karen Levigne, who owns and operates ICOM and Ray Patterson who operates Capital Consulting Organization. We have come together and built a networking group called the Small Business Strategic Alliance, he said. He stated on May 10<sup>th</sup>, they are having an event at the City Center. They have teamed with the IRS and federal and state agencies to put on an event to promote small business but also to inform business owners of how to get information so they can succeed at what they are doing. He invited the Supervisors to this event on May 10<sup>th</sup> from 12:00 p.m. to 6:00 p.m. We would love to have you all come and partake in that any way you can, he said. He requested the Supervisors to put the word out about this Small Business Expo to their constituents. He distributed copies of a press release and a flier on this event.

On a motion by Mr. Grattidge, seconded by Mr. Lucia, the minutes of the meetings of February 27 and March 20, 2007 were approved unanimously.

The Clerk presented the following:

Acknowledgement of receipt of Local Law No. 2-07 received from the NYS Department of State.

Received and filed.

Copies of correspondence received from many members of the Saratoga County snowmobile club requesting that the Zim Smith Trail be open to snowmobiles during the daytime.

Referred to Supervisor A. Johnson and the Planning Department.

Copy of a resolution adopted by the Clifton Park Town Board “Petitioning The State Of New York To Adopt Legislation To Provide For Property Tax Reform.”

Referred to Supervisor Grattidge and the County Administrator.

Copy of a resolution adopted by the Tioga County Legislature “Urging The United States Congress To Enact The Medicaid County Protection Act Of 2007.”

Referred to Supervisor Grattidge and the County Administrator.

Resolution adopted by the Lewis County Board of Legislators “In Opposition To The Appointment Of New York City Assemblyman Alexander “Pete” Grannis As Commissioner Of The New York State Department Of Environmental Conservation.”

Referred to Supervisor Grattidge and the County Administrator.

Copies of resolutions adopted by the Broadalbin, Mayfield and Northampton Town Boards “Urging The Hudson River-Black River Regulating District To Seriously Consider The Proposed Rules And Regulations Of The Access Permit System As Suggested By The Great Sacandaga Lake Advisory Committee.”

Referred to Supervisor Grattidge and the County Administrator.

Notice from the Town of Halfmoon that they will be conducting a public hearing on April 17, 2007 at 7:00 p.m. in the Halfmoon Town Hall to consider and publicly discuss an amendment to the Local Laws relating to zoning for the Town of Halfmoon.

Received and filed.

\*\*\*\*\*

To My Fellow Supervisors:

Thank you for the beautiful flowers sent to me during my recent surgery. I appreciate your support and good wishes.

Jean (Raymond)

\*\*\*\*\*

REPORTS:

2006 Annual Reports received from the Public Health Department and the Historian's Office.

Received and filed.

Mr. Grattidge stated in each Supervisor's mailbox is a report from the Legislative & Research Committee on the impact of the State Budget for 2007/2008. He said he wanted to thank Senator Bruno and the Legislators for providing quite a better standing to the County compared to what the Governor had initially presented. One of our top issues we were discussing with the Legislature was the VLT issue that has been restored in the budget. That would have had a devastating effect on the City of Saratoga Springs' budget and would have taken a million dollars out of the County's revenue stream. He said under the nursing home stability, the Governor had proposed stripping one million dollars out of the Medicare reimbursement formula, and the County is already running a deficit for the nursing home. About 80% of that money was restored, he said. Other items that came through in the budget were the \$30 million assistance program for dairy farmers and money for some rural Internet access. Thank you again to our Legislators for fighting for us at the State level, he added.

On a motion by Mr. Trottier, seconded by Mr. Connors, Resolution Nos. 74 through 93 were adopted by a unanimous vote.

RESOLUTION 74 - 07

Introduced by Supervisors Sausville, Callanan, Connors, Daly, Hunter, Janik and Yepsen

**AUTHORIZING RATE AGREEMENT WITH SENIOR WHOLE HEALTH OF NEW YORK, INC. DBA SENIOR WHOLE HEALTH FOR MAPLEWOOD MANOR RESIDENTS**

WHEREAS, Senior Whole Health provides health care benefits to certain individuals enrolled in its health benefit program; and

WHEREAS, Senior Whole Health has proposed an agreement to establish reimbursement rates for Maplewood Manor residents who are enrolled in its health benefit program; and

WHEREAS, our Public Health Committee and our Administrator of Maplewood Manor recommend the acceptance of this proposal; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with Senior Whole Health of New York, Inc. dba Senior Whole Health of 200 South Pearl Street, Albany, NY 12202 establishing the

following rates for certain Maplewood Manor residents who are enrolled in health benefit programs coordinated by Senior Whole Health, Inc.:

Level I Level of Care (Revenue Code 0191)	\$425.00 per day
Level II Level of Care (Revenue Code 0192)	\$325.00 per day
Level III Level of Care (Revenue Code 0193)	\$250.00 per day

BUDGET IMPACT STATEMENT: These rates are all greater than the current Medicaid daily rate of \$135.

#### RESOLUTION 75 - 07

Introduced by Supervisors Sausville, Callanan, Connors, Daly, Hunter, Janik and Yepsen

#### AUTHORIZING ACCEPTANCE OF A NEW YORK STATE DEPARTMENT OF HEALTH GRANT FOR TUITION ASSISTANCE AND NURSING SCHOLARSHIP PROGRAMS AT MAPLEWOOD MANOR

WHEREAS, a grant in the amount of \$24,323 is available from the New York State Department of Health for the Tuition Assistance and Nursing Scholarship Programs at Maplewood Manor, and

WHEREAS, the acceptance of this grant requires our approval; now therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute all documents necessary to apply for and accept a New York State Department of Health grant in the amount of \$24,323 for the Tuition Assistance and Nursing Scholarship Programs at Maplewood Manor.

BUDGET IMPACT STATEMENT: This grant will offset a portion of the costs associated with Maplewood Manor's tuition assistance and nursing scholarship programs.

#### RESOLUTION 76 - 07

Introduced by Supervisors Sausville, Callanan, Connors, Daly, Hunter, Janik and Yepsen

#### AUTHORIZING ACCEPTANCE OF N.Y.S.O.A.S.A.S. GRANT AND RENEWAL AGREEMENT WITH FAMILY AND CHILDREN'S SERVICES OF THE CAPITAL REGION, INC. FOR PROBLEM GAMBLING TREATMENT SERVICES

WHEREAS, funding is available from the New York State Office of Alcoholism and Substance Abuse Services for the treatment of problem gambling within Saratoga County; and

WHEREAS, Family and Children's Services of the Capital Region, Inc. is qualified and able to provide services for this purpose; and

WHEREAS, it is necessary to accept these funds; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute any and all documents necessary to accept \$90,000 in funding from the New York State Office of Alcoholism and Substance Abuse Services for the treatment of problem gambling in Saratoga County; and be it further

RESOLVED, that the Chair of the Board is authorized to execute a renewal agreement with Family and Children's Services of the Capital Region, Inc. of 650 Warren Street, Albany, New York for the provision of treatment services for problem gambling for a sum not to exceed \$90,000, the form and substance of such agreement subject to the approval of the County Attorney and Contract Administrator.

BUDGET IMPACT STATEMENT: None. Funds have been included in the 2007 Adopted Budget.

#### RESOLUTION 77 - 07

Introduced by Supervisors A. Johnson, Daly, Gutheil, Janik, Peck, Richardson and Sausville

#### SUPPORTING MOMENTIVE PERFORMANCE MATERIALS, USA

## INC. APPLICATION FOR FOREIGN TRADE ZONE DESIGNATION

WHEREAS, Momentive Performance Materials, USA Inc. manufactures Sealants, HCE, RTV, Coatings, Specialty Fluids, Resins, and Intermediates for aerospace, medical, pharmaceutical, and electronics, cosmetic and industrial uses; and

WHEREAS, this facility has been located in Waterford for more than 50 years and has benefited the area through its community involvement and positive economic impact; and

WHEREAS, many of the employees of Momentive reside in Saratoga County; and

WHEREAS, the Capital District Regional Planning Commission, Grantee of Foreign Trade Zone #121, has filed an Expedited Subzone Application for Momentive Performance Materials' facilities in Waterford, New York; and

WHEREAS, The Foreign Trade Zone Program offers important benefits to counter-balance foreign incentives; and

WHEREAS, the application will benefit the retention of existing industry and employment and may attract new business to Waterford, New York, and Saratoga County; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors supports the Foreign Trade Zone Application that is being made by The Capital District Regional Planning Commission for Momentive Performance Materials, and be it further

RESOLVED, that the Saratoga County Board of Supervisors respectfully requests that the Executive Secretary of the Foreign-Trade Zones Board at the U.S. Department of Commerce provide the necessary assistance to the Capital District Regional Planning Commission and Momentive Performance Materials in obtaining an FTZ Grant of Authority for this facility in Waterford.

BUDGET IMPACT STATEMENT: No budget impact.

## RESOLUTION 78 - 07

Introduced by Supervisors Lucia, Hunter, M. Johnson, Raymond, Richardson, Thompson and Trottier

## AUTHORIZING A CONTRACT WITH THE SARATOGA PERFORMING ARTS CENTER

WHEREAS, this Board of Supervisors is sponsoring a U.S. Army Field Band concert to be held at the Saratoga Performing Arts Center; and

WHEREAS, a contract is necessary for the rental of the concert hall and to pay for various associated services such as stage hands, security and clean-up; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors is authorized to execute an agreement with the Saratoga Performing Arts Center for the rental of the concert hall and payment of costs of associated services in an amount not to exceed \$11,000, the form and substance subject to the approval of the County Attorney and the Contract Administrator.

BUDGET IMPACT STATEMENT: Funding for this event has been included in the 2007 Adopted Budget.

## RESOLUTION 79 - 07

Introduced by Supervisors M. Johnson, Connors, Gutheil, Hunter, Lucia, Raymond and Trottier

## AUTHORIZING SEWER LINE EASEMENT OVER COUNTY LAND IN THE TOWN OF HALFMOON

WHEREAS, property owned by the County of Saratoga shown on the tax map as Parcel #260.00-2-55 adjoins property owned by Starrbuilt, LLC in the Town of Halfmoon shown on the tax map as Parcel #251.00-1-2.12; and

WHEREAS, the property owned by the County contains an interceptor sewer line owned and operated by Saratoga County Sewer District #1; and

WHEREAS, the property owner needs to obtain from the County of Saratoga an easement for the installation, operation and maintenance of a sewer lateral line across said County lands, which lateral line will connect to the Sewer District's interceptor line; and

WHEREAS, the requested easement will not endanger the sewer interceptor line or in any way inhibit the use of the County property by the Sewer District or the County; and

WHEREAS, the Saratoga County Sewer District Commission has recommended that the requested sewer line easement be granted by this Board; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute any and all documents needed to grant a sewer line easement to Starrbuilt, LLC across County land shown as Tax Parcel #260.00-2-55 to benefit their property shown as Tax Parcel

#251.00-1-2.12 in the Town of Halfmoon, the form and content of such easement to be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 80 - 07

Introduced by Supervisors M. Johnson, Connors, Gutheil, Hunter, Lucia, Raymond and Trottier

AUTHORIZING AN AGREEMENT WITH ST. JOHN ARCHITECTS DBA SAM ST. JOHN FOR CONSTRUCTION OF ROOF REPLACEMENT ON BUILDINGS 1 & 3

WHEREAS, replacement of Saratoga County Municipal Center Buildings #1 and 3 roofs is needed; and

WHEREAS, proposals were solicited for architectural consultants for the design and construction of replacement of the roofs of Buildings 1 and 3; and

WHEREAS, our Commissioner of Public Works and the Public Works Committee recommend the proposal of St. John Architects dba Sam St. John, the low proposal for this work; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with St. John Architects, dba Sam St. John of Greenfield Center, New York for architecture consulting services for the roof replacement of Buildings 1 and 3 for a sum not to exceed \$22,200, the form and substance of such contract amendment being subject to the approval of the County Attorney and the Contract Administrator.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 81 - 07

Introduced by Supervisors M. Johnson, Connors, Gutheil, Hunter, Lucia, Raymond and Trottier

AMENDING CAPITAL PLAN AND THE 2007 BUDGET FOR REPAIR OF THE BUILDING 3 ROOF

WHEREAS, due to leaks in the roof of Building 3, it is necessary to accelerate its planned repair to be done in 2007; and

WHEREAS, no funds were set-aside in the Capital Plan of the 2007 Budget for this purpose, and an Amendment to the Capital Plan and to the 2007 Budget amendment is necessary; now, therefore, be it

RESOLVED, that the Capital Plan is amended to provide the additional sum of \$237,200 for roof replacement for Building 3, and, be it further

RESOLVED, that the 2007 Saratoga County Budget is amended as follows:

PUBLIC WORKS/BUILDINGS:

TRANSFER:

FROM: 1-14-999-9000 Contingency	\$237,200
TO: 1-50-000-7093 Building Construction	\$237,200

BUDGET IMPACT STATEMENT: This transfer will leave a balance of \$261,971.

#### RESOLUTION 82 - 07



Introduced by Supervisors Callanan, Connors, Daly, Gutheil, A. Johnson, Sausville and Wood

**AUTHORIZING ACCEPTANCE OF \$11.25 MILLION GRANT FROM THE NYS ENVIRONMENTAL FACILITIES CORPORATION FOR THE WATER PROJECT**

WHEREAS, a grant has been awarded by the New York State Environmental Facilities Corporation under its "Pipeline for Jobs" Program for the Saratoga County Water Treatment and Transmission Facilities Project; and

WHEREAS, these funds have been anticipated as part of the Business Plan for the water project; and

WHEREAS, it is necessary to sign a grant agreement with the State to accept these funds; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized and directed to execute any and all agreements and documents necessary to apply for and accept a New York State Environmental Facilities Corporation in the amount of \$11.25 Million, the form and substance subject to the approval of the County Attorney.

**BUDGET IMPACT STATEMENT:** The funding is already included in the Water Authority business plan and revenue is approximately \$1.25 million more than originally anticipated.

**RESOLUTION 83 - 07**

Introduced by Supervisors Trottier, Callanan, Connors, Grattidge, A. Johnson, M. Johnson and Lawler

**AMENDING THE ANIMAL SHELTER FEE SCHEDULE TO INCREASE THE ADOPTION FEE AND THE DIAGNOSTIC TESTING FEE FOR DOGS AND CATS**

WHEREAS, Resolution 75-95, as last amended by Resolution 96-03 and 139-02, established the current schedule of fees for the County Animal Shelter; and

WHEREAS, the Shelter's Director has requested an increase in the Adoption fee/Neuter Deposit for dogs and cats to \$50; and

WHEREAS, the Shelter's Director has also requested an increase in the diagnostic testing fee for dogs and cats; and

WHEREAS, an amendment of the fee schedule is appropriate and requires Board approval; now, therefore, be it

RESOLVED, that the County Animal Shelter fee schedule be and is hereby amended to increase the Adoption fee/Neuter Deposit fee for dogs and cats to the sum of \$50.00; and be it further

RESOLVED, that the County Animal Shelter fee for diagnostic tests for Heartworm, Lyme Disease, Erlichia, Feline Leukemia and FIV vaccines for dogs and cats be increased to \$10.00.

**BUDGET IMPACT STATEMENT:** These increases will allow the Animal Shelter to recover a portion of the costs associated with providing these services.

**RESOLUTION 84 - 07**

Introduced by Supervisors Trottier, Callanan, Connors, Grattidge, A. Johnson, M. Johnson and Lawler

**ADOPTING THE REVERSE 911 POLICY AND PROCEDURES FOR THE COMMUNITY ALERT SYSTEM**

WHEREAS, this Board of Supervisors, by Resolution 263 - 06, determined to institute Community Alert Reverse 911 capability in Saratoga County which will enable municipalities to alert residents of a given area of emergency situations existing in or affecting that area; and

WHEREAS, it is necessary to establish policies and procedures to regulate the use of this system by the municipalities; now, therefore, be it

RESOLVED, this Board of Supervisors does hereby approve and adopt the Reverse 911 Policy and Procedures for the Community Alert System, attached hereto, for municipalities making use of the Saratoga County Reverse 911 Community Alert System; and, be it further

RESOLVED, that the Emergency Services Department distribute a copy of their Policy and Procedures to each municipality of Saratoga County which may use the system.

BUDGET IMPACT STATEMENT: No budget impact.

#### Reverse 9-1-1 Policy and Procedures for Community Alert System General Intent Statement

The primary purpose of the reverse 9-1-1 system is to provide a fast and comprehensive method of notifying residents of Saratoga County to an emergency situation or for the dissemination of important public information to residents relating to their safety.

It is the intent of the Board of Supervisors that system be made available to local municipalities throughout Saratoga County for their use in accordance with these policy and procedures. Each municipality shall be responsible for maintaining compliance with these procedures.

#### System Use

The system's primary purpose shall be for the purpose of alerting residents to an emergency situation and providing them with instructions or vital information. Examples of emergency situations are, but not limited to, the following:

- Flooding
- Hazardous materials incident
- Drinking water emergencies
- Large scale power outages
- Serious weather conditions
- Evacuation information
- Other public health emergencies
- Notification of critical or emergency workers to respond to a situation or condition

The system shall not be used for the purpose of disseminating local non-emergency information such as community events or other non-public safety related events.

In event a local municipality has activated the system, it shall within 24 hours of the activation, notify the System Administrator (Director of Emergency Services) of the activation and the purpose for the activation. Said notification can be faxed to the Office of Emergency Services at 884-4707 or via email - saremer@govt.co.saratoga.ny.us

#### System Operation

Only trained and qualified individuals may initiate the operation of the system. The county shall provide appropriate training through the use of system contractors or fully qualified county staff.

Each municipality or county department that has access to the system shall be responsible for sending appropriate staff to training sessions.

#### Reverse 9-1-1/Community Alert System Policy and Procedures

#### Administration

The system administrator shall be the Director of Emergency Services. For the purposes of administering the contract between the contractor and the county the primary point of contact shall be the Director of Emergency Services.

All system users will coordinate any technical issues that need to be resolved between the contractor and the end user with the Director of Emergency Services.

Contractor Contact Information

There are two ways to initiate the use of the reverse 9-1-1 system.

- Users may access the system via on-line computer connection.
- Users may call XXX-XXX-XXXX and receive on-line assistance via the contractor for system initiation.

The county will issue appropriate passwords and security clearance for use of the system.

Costs

Use of the system for purpose of disseminating emergency information conforming to these policies and procedures are at no cost.

Should a municipality or county department use the system for other than appropriate emergency notification and the county is charged for that use, such costs will be levied against the appropriate municipality or department.

If costs are levied and not paid in a timely manner the county may suspend the municipality or department from use of the system.

Acknowledgement

Each municipality and/or county department having access to the reverse 9-1-1 system shall retain a copy of these policies and procedures and will be responsible that all with access to the system have read and understand them.

Each chief elected municipal leader and/or county department shall sign a copy of these policies and procedures acknowledging and certifying compliance with them.

\_\_\_\_\_ (Name)

\_\_\_\_\_ (Title)

\_\_\_\_\_ (Municipality/Department)

Date: \_\_\_\_\_, 2007

RESOLUTION 85 - 07

Introduced by Supervisors Trottier, Callanan, Connors, Grattidge, A. Johnson, M. Johnson and Lawler

AUTHORIZING NIMS MUTUAL AID AGREEMENTS WITH MUNICIPALITIES

WHEREAS, pursuant to the requirements of the Homeland Security Act, the President of the United States signed Executive Order HSPD-5 which requires local municipalities to have mutual aid agreements within the National Incident Management System (NIMS); and

WHEREAS, mutual aid and cooperation agreements by and between Saratoga County and other municipalities will bring the County into compliance with the Executive Order, and will foster cooperation and assistance among these entities; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute mutual aid and cooperation agreements between the County and other municipalities in compliance and coordination with the National Incident Management System, the form and substance of said agreements subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 86 - 07

Introduced by Supervisors Janik, Keyrouze, Lawler, Raymond, Richardson, Thompson and Wormuth

#### AUTHORIZING SELF-INSURANCE'S LIABILITY COVERAGE

WHEREAS, Resolution 85-06 authorized renewal of the third party liability insurance for our Self-Insurance Plan; and

WHEREAS, renewal of the policy and its assumption of a \$100,000 retention is appropriate; now, therefore, be it

RESOLVED, that the Saratoga County Self-Insurance renew its employers' liability excess coverage with Russell Bond and Company for the annual premium of \$25,980.

BUDGET IMPACT STATEMENT: Renewal premium is \$25,980 and is available in the 2007 budget.

#### RESOLUTION 87 - 07

Introduced by Supervisors Janik, Keyrouze, Lawler, Raymond, Richardson, Thompson and Wormuth

#### AUTHORIZING AWARD OF RENEWAL CONTRACTS FOR INSURANCE COVERAGE FOR THE PERIOD MAY 8, 2007 TO MAY 8, 2008

WHEREAS, the Insurance and Risk Management Committee of this Board of Supervisors is responsible for recommending renewal of insurance coverages for the County of Saratoga; and

WHEREAS, the Insurance and Risk Management Committee has not received all quotes for coverage and anticipates receiving additional renewal quotes for review; and

WHEREAS, the existing policies expire on May 8, 2007; and

WHEREAS, renewal quotes for all coverages have not yet been analyzed; now, therefore, be it

RESOLVED, that the Chairman of this Board of Supervisors' and Insurance and Risk Management Committee be and hereby are authorized and directed to accept renewal quotes for the County of Saratoga's insurance coverage for the period May 8, 2007 to May 8, 2008, with the advice and recommendation of the Insurance and Risk Management Committee and the Chairman of this Board of Supervisors, subject to the approval of the County Attorney as to form and content, provided that the total amount of such premiums shall not exceed \$1,000,000 the total amount budgeted for such expenses in the Saratoga County 2007 Budget.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 88 - 07

Introduced by Supervisors Thompson, Grattidge, Hargrave, Janik, Lucia, Raymond and Yepsen

#### ENDORISING AND SUPPORTING THE DRAFT DESIGN OF THE BATCHELLERVILLE BRIDGE

WHEREAS, the New York State Department of Transportation is going to construct a replacement for the Batchellerville Bridge; and

WHEREAS, there has been considerable dialogue on the proposal height and location of the replacement bridge; and

WHEREAS, there were discussions held amongst stakeholders to try to reach a compromise agreement on the alternatives; and

WHEREAS, a compromise was agreed to amongst the stakeholders; and

WHEREAS, a Draft Design Approval Document dated February 2007 has been provided by New York State Department of Transportation; and

WHEREAS, a public hearing will be held on the April 24, 2007 at the Northville Central School to discuss the proposed design; and

WHEREAS, under Section 239-c of the General Municipal Law the Saratoga County Planning Board will also be providing comments to the New York State Department of Transportation; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors endorses and supports the Draft Design Report dated February 2007 and specifically Design Alternative 5B at a height of 42 feet for the reconstruction of the Batchellerville Bridge.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 89 - 07

Introduced by Supervisors Hargrave, Gutheil, A. Johnson, M. Johnson, Peck, Thompson and Wood

AUTHORIZING AN AGREEMENT WITH KINSLEY EQUIPMENT CO., INC. D/B/A KINSLEY POWER SYSTEMS FOR PREVENTATIVE MAINTENANCE ON GENERATORS OF THE SARATOGA COUNTY SEWER DISTRICT #1

WHEREAS, preventative maintenance services are necessary for the emergency generators at the Saratoga County Sewer District #1; and

WHEREAS, the Sewer District Commissioners and the Sewer District staff have solicited and entertained competitive quotes for the emergency generators preventative services for annual maintenance tests, inspections and services for 35 units; and

WHEREAS, it is recommended that a two year service agreement for such services be awarded to Kinsley Equipment Co., Inc. dba Kingsley Power Systems now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a contract with Kinsley Equipment Co., Inc. dba Kingsley Power Systems of Albany, New York for the emergency generators preventative services for annual maintenance tests, inspections and services for 35 units, at a cost not to exceed \$16,575.00 per year with the options for two (2) one (1) year extensions, the form and content of said contract being subject to the approvals of the Contract Administrator and the County Attorney.

BUDGET IMPACT STATEMENT: Funds are available in the Sewer District's 2007 Budget.

RESOLUTION 90 - 07

Introduced by Supervisors Trottier, Callanan, Connors, Grattidge, A. Johnson, M. Johnson and Lawler

ADOPTING A LOCAL LAW DIRECTING ALL WIRELESS PHONE SERVICE PROVIDERS OPERATING IN SARATOGA COUNTY TO SEND ALL WIRELESS 911 CALLS TO THE SARATOGA COUNTY SHERIFF'S DISPATCH CENTER

WHEREAS, Resolution 64-07 introduced and presented proposed Introductory No. 1, Print No. 1 of 2007 to this Board of Supervisors and scheduled a public hearing thereon for April 11, 2007 at 4:45 P.M. in the Meeting Room of the Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, New York; and

WHEREAS, notice of that public hearing was duly published and posted as required by law; and

WHEREAS, the scheduled public hearing was held and all persons appearing or desiring to be heard have been heard by this Board; now, therefore, be it

RESOLVED, that this Board of Supervisors, on this 17<sup>th</sup> day of April, 2007 hereby adopts a Local Law identified as Introductory No. 1, Print No. 1 of 2007.

BUDGET IMPACT STATEMENT: No budget impact.

COUNTY OF SARATOGA COUNTY  
LOCAL LAW 3 - 2007

A LOCAL LAW directing all wireless phone service providers operating in Saratoga County to send all wireless 911 calls to the Saratoga County Sheriff's Dispatch Center.

BE IT ENACTED, by the Board of Supervisors of the County of Saratoga as follows:

SECTION 1. Name. This Local Law shall be known as the Saratoga County Wireless 911 Call Routing Law.

SECTION 2. Authority. This Local Law is enacted under authority of Section 10 of the Municipal Home Rule Law of the State of New York, Article IX of the State Constitution of New York, the County Law, and other applicable statutory and decisional law.

SECTION 3. Findings and Declaration of Intent. This Board of Supervisors recognizes the paramount importance of the health, safety and welfare of the citizens of the County and further recognizes that when the lives or property of its citizens are in imminent danger that appropriate assistance must be rendered as expeditiously as possible.

This Board of Supervisors recognizes further that such assistance is increasingly summoned by wireless communications including but not limited to cellular phones and that unintentional, though avoidable, delays in reaching appropriate emergency aid can and do occur to the detriment and jeopardy of life and property when such wireless 911 calls from within Saratoga County are rerouted to anywhere other than directly to the single countywide Saratoga County Public Safety Answering Point (PSAP) which is under the jurisdiction of the Saratoga County Sheriff's Department.

The Board of Supervisors further finds that a major obstacle to the prompt response to emergency wireless requests for assistance in Saratoga County is the failure of one or more wireless telephone service suppliers to directly route such calls to the Saratoga County Public Safety Answering Point (PSAP).

The Board of Supervisors further finds that the Saratoga County Public Safety Answering Point (PSAP) has the most accurate, current and extensive knowledge of Saratoga County's geography, roadways, landmarks, emergency service resources and similar information of critical importance in emergent situations and can immediately dispatch the number and type of emergency services the situation requires.

The Board of Supervisors further finds and declares that by the enactment of the provisions of this Local Law, it is the intent of the Board of Supervisors to fulfill its obligation to provide for the health, safety and welfare of the people of this County by mandating the direct routing of all 911 calls, including wireless calls, by service suppliers directly to the Saratoga County Public Safety Answering Point (PSAP) so as to facilitate the rendering of emergency services as expeditiously and effectively as possible.

SECTION 4. Definitions. For the purpose of this law.

- a) "Wireless telephone service" means all commercial mobile services, as that term is defined in section 332(d) of title 47, United States Code, including all broadband personal communications services, wireless radio telephone services, geographic area specialized and enhanced specialized mobile radio services, and incumbent wide area specialized mobile radio licensees, which offer real time, two-way voice service that is interconnected with the public switched telephone network.
- b) "Wireless telephone service supplier" means any corporation or person as defined in Section ten hundred eighty of the Tax Law, which provides wireless telephone service in New York State.
- c) "Saratoga County Public Safety Answering Point" or "Saratoga County PSAP" means the site designated and operated by the County of Saratoga through its Sheriff's Department for the purpose of receiving emergency calls including those from a wireless telephone service and dispatching needed emergency services.

SECTION 5. Routing. All wireless telephone service suppliers doing business in Saratoga County shall route all 911 emergency calls to the Saratoga County Public Safety Answering Point (PSAP).

SECTION 6. Prohibited Acts.

- a) No wireless telephone service supplier shall knowingly fail to route wireless 911 telephone calls originating within Saratoga County to the Saratoga County PSAP as required by Section 5 above.
- b) No owner, official, employee, or agent of a wireless telephone supplier shall design, implement, arrange or cause, either directly or indirectly, a process or activity whereby 911 calls are routed other than as provided in Section 5 above.
- c) No person or entity shall either directly or indirectly solicit, suggest, implore, agree, or otherwise take action so as to cause or seek to cause a wireless telephone service supplier to route wireless 911 calls from within Saratoga County to other than the Saratoga County Public Safety Answering Point) PSAP.

SECTION 7. Penalties and Enforcements.

- a) Any person or entity violating this Local Law shall be guilty of an unclassified misdemeanor and shall be subject to a fine not exceeding Five Hundred Dollars (\$500) or imprisonment for a period not to exceed three (3) months or both such fine and imprisonment for each offense. For purpose of this law each improperly routed 911 call shall constitute a separate offense.
- b) The Board of Supervisors is authorized to pursue any appropriate legal remedy including but not limited to injunction to effectuate the purposes of this Local Law.

SECTION 8. Separability and Saving Provisions. This Local Law is separate and apart from any other Local Law and each provision hereof is separate from any other provision. If this law or portion thereof is found to be invalid, no other law or unaffected portion of this law shall be affected thereby and shall remain in full force and effect.

SECTION 9. Effective Date. This law shall be effective immediately upon filing with the Secretary of State as provided by law.

RESOLUTION 91 - 07

Introduced by Supervisors Hunter, Hargrave, M. Johnson, Keyrouze, Trottier, Wood and Wormuth

AUTHORIZING AUCTION SALE OF COUNTY-OWNED LANDS ACQUIRED FOR UNPAID TAXES

WHEREAS, pursuant to Resolution 166-96, following public notice, this Board, by its Equalization and Assessment Committee, did offer on March 20, 2007, at auction sale, certain parcels of land in several Towns within the County, which parcels are more particularly described below; and

WHEREAS, the persons named below were the highest responsible bidders for each parcel; and

WHEREAS, the Committee finds that the return of these properties to the tax rolls is in the best interest of County residents; and

WHEREAS, all proposed conveyances of County lands require approval of this Board; now, therefore, be it

RESOLVED, that the following proposed conveyances of County lands to the following bidders or their designee at the auction of March 20, 2007 are approved; and, be it further

RESOLVED, that the Chairman of the Board or, if appropriate, the Commissioner of Social Services, convey the following lands to the following parties upon their payments of the indicated amount and certain administrative fees to the County Treasurer:

<u>HIGH BIDDER</u>	<u>TOWN</u>	<u>S/B/L</u>	<u>FORMER OWNER</u>	<u>AMOUNT</u>
David Avenarius 851 Malta Ave. Ext. Ballston Spa, NY 12020	Ballston	216.41-2-21	Lester Dieterle	\$ 2,900.00
Anthony D. Vaccarielli 547 Myrtle Ave. PO Box 617 Saratoga Springs, NY 12866	Clifton Park	265.15-1-1	June Boyack	\$11,000.00
Jacquelyn Perillat 49 Woodard Rd. Gansevoort, NY 12831	Clifton Park	265.15-1-15	Henry Boyack Co. Inc.	\$ 1,100.00
Steve Kowalczyk 971 Main Avenue Schenectady, NY 12303	Clifton Park	265.15-1-99	Henry Boyack	\$ 600.00
Steve Kowalczyk 971 Main Avenue	Clifton Park	289.29-1-79	Lester Dieterle	\$ 200.00

Schenectady, NY 12303

Linda Diaz 139 McClellan Street Schenectady, NY 12304	Corinth	86.-3-46	John Lent	\$31,000.00
Michael L. Luck 237 Summitview Road Gloversville, NY 12078	Day	42.12-4-2	Robert Niemietz	\$ 800.00
Neal & Kathryn Dolan 11 St. George Lane Edinburg, NY 12134	Day	42.8-1-23	Supernova Associates	\$ 4,100.00
Rick Sakadolsky 193 White Birch Road Northville, NY 12134	Edinburg	80.-3-43	The Carlsbad Group, Inc.	\$ 7,000.00
Guy Poulin 609 Old State Road Northville, NY 12134	Edinburg	93.-1-13	John Southwick	\$20,000.00
Michelle Cleveland 122 Ash Street Corinth, NY 12822	Edinburg	93.-1-48.3	Robert Rockwell	\$ 225.00
Michael Casadei 241 Union Street Schenectady, NY 12305	Galway	185.15-4-7	Thomas J. Kronk	\$ 5,500.00
John Rose 306 Palmer Avenue Corinth, NY 12822	Galway	186.-1-63	Michael Malagiero	\$ 2,600.00
Michael Casadei 241 Union Street Schenectady, NY 12305	Galway	186.-1-77	Stanley C. Lewandowski	\$39,000.00
John Rose 306 Palmer Avenue Corinth, NY 12822	Greenfield	125.-1-4	MYT Enterprises, Inc.	\$ 2,400.00
Carol & Frederick Clark, Sr. 40 Walton Street Saratoga Springs, NY 12866	Greenfield	136.-1-43.212	Brian J. Russo	\$25,000.00
Thomas A. Hug 95 Lido Boulevard PO Box 1 Point Lookout, NY 11569	Greenfield	153.-1-5.11	Adrian Rainville	\$56,000.00
S. McIntyre, LLC & West Branch, LLC 1 Laura Lane Saratoga Springs, NY 12866	Moreau	49.52-1-31	Sylvia R. Varney	\$70,000.00
Mirza Razzaq	Providence	134.20-7-20	Estate of David Weaver	\$26,000.00



127 Gifford Road  
Galway, NY 12074

David Roberts 168 West River Road Schuylerville, NY 12871	Saratoga	157.56-2-6	Francis Aldrich	\$ 8,750.00
Marc A. & Angela M. Johnson 1216 Rt. 9P Saratoga Springs, NY 12866	Saratoga	193.18-1-69	County of Saratoga	\$95,000.00
Erin Gray 9 Madison Street Glens Falls, NY 12801	Waterford	285.16-2-24	Howard Wood	\$ 3,600.00

BUDGET IMPACT STATEMENT: The gross proceeds of \$420,510 represent a profit of \$364,158 over the foreclosed delinquent taxes. Additionally, since January 1, 2007, the County Treasurer has collected \$78,460 in delinquent taxes for properties that would otherwise have been included in this auction.

RESOLUTION 92 - 07

Introduced by Supervisors Hunter, Hargrave, M. Johnson, Keyrouze, Trottier, Wood and Wormuth

AUTHORIZING CONVEYANCE OF TAX ACQUIRED LANDS TO THE VILLAGE OF ROUND LAKE

WHEREAS, unpaid taxes resulted in the County's acquisition of certain lands in the Town of Malta; and  
 WHEREAS, the said lands were scheduled to be sold in the County auction of tax acquired properties, on March 20<sup>th</sup>, 2007; and  
 WHEREAS, the Village of Round Lake has requested to buy the said lands for their municipal purposes for an amount equal to the unpaid taxes, penalties, interest and other charges; and  
 WHEREAS, the owner of these lands has not made any indication that she wishes to reacquire said lands; and  
 WHEREAS, Board policy and the Real Property Tax Law allow the sale of lands to a municipality under these circumstances; and  
 WHEREAS, the Equalization and Assessment Committee recommends the approval of the request of the Town of Clifton Park; now, therefore, be it  
 RESOLVED, that the Chair execute and deliver quit claim deeds to the Village of Round Lake conveying the following lands to the Village, upon their payment of the amount set forth below:

<u>CONVEY TO:</u>	<u>TOWN</u>	<u>S/B/L</u>	<u>AMOUNT</u>
Village of Round Lake	Malta	250.33-1-43	\$1,115.46

BUDGET IMPACT STATEMENT: The Village will be responsible to pay all appropriate penalties and interest.

RESOLUTION 93 - 07

Introduced by Supervisors Hunter, Hargrave, M. Johnson, Keyrouze, Trottier, Wormuth and Wood

CANCELLING DELINQUENT TAX LIENS IN THE TOWN OF MILTON

WHEREAS, delinquent taxes for the year 2006 are outstanding in the amount of \$202.25 on a tax parcel in the Town of Milton identified as tax parcel number 203.10-1-28.-14; and  
 WHEREAS, the said "parcel" was a mobile home belonging to Sheri L. Steele located on lands belonging to Frederick & Helen McNamara; and  
 WHEREAS, the said mobile home owner has sold the mobile home and her whereabouts are unknown; and

WHEREAS, the Tax Enforcing Officer has determined that there is no longer any practical method to enforce the collection of the delinquent tax liens on said property and a supplementary proceeding to collect the tax would not be effective; now, therefore, be it

RESOLVED, that the delinquent tax lien in the amount of \$162.83 on tax parcel number 203.10-1-28.-14, in the Town of Milton, is hereby cancelled, and the amount of any credit given to any municipal corporation on account of said delinquent taxes shall be charged back to said municipal corporation, pursuant to §1138(6)(d) of the Real Property Tax Law.

BUDGET IMPACT STATEMENT: No budget impact.

Chairman Barrett announced the following appointments:

INTERMUNICIPAL STORMWATER MANAGEMENT PROGRAM STEERING COMMITTEE

Susan K. Beebe, Cooperative Ext.  
Jason Kemper, Planning Dept.  
Paul Male, Saratoga Springs  
Dean Long, Water Quality Coord. Committee  
John E.B. Hamilton, Soil & Water  
Heather Mallozzi, Town of Malta  
George Hodgson, Environmental Services  
Joseph Patricke, Town of Moreau  
William Schwerd, Cooperative Ext. (Alternate)  
(Expires 12/31/07)

LOCAL EARLY INTERVENTION COORDINATING COMMITTEE  
AND PROFESSIONAL ADVISORY COMMITTEE

Janet Glenn, Acting Director, Public Health  
(replacing Helen Endres)

Mr. Lawler stated the Saratoga County Water Authority has concluded negotiations with SEDC. He said he has received a signed contract from SEDC to purchase 2.45 million gallons of water per day from the Saratoga County Water Authority. This brings our total contracted demand to slightly over 3.3 million gallons per day, he said. He stated at this stage, we are waiting for our construction permit from the Army Corps of Engineers, and that is expected shortly. We received a copy of the draft permit, which was issued by the Army Corps so that we could see what the conditions are, he said. At that point when we receive our permit, we will move forward and start construction, he stated.

Mr. Gutheil said there were two resolutions from the Water Committee that went through the Law & Finance Committee, and he asked why they were not on today's agenda. Mr. Callanan stated they were pulled because there are other resolutions that will go forward, and we chose to put them all together at one time.

Mrs. Plummer said Take Your Child To Work Day is a week from Thursday starting at 9:00 a.m. She requested the Supervisors to help out on that day if they have the time. Also, from 3:00 to 3:30, there will be an ice cream social if anyone would like to help dish out ice cream. She mentioned 60+ kids have signed up to be here.

On a motion by Mr. Lucia, seconded by Mr. Sausville, the meeting was adjourned.

Barbara J. Plummer, Clerk