AIRPORT LEASE SUBCOMMITTEE MEETING

December 10, 2007 – 2:30 p.m.

PRESENT: Chairman Raymond; Supervisors M. Johnson, Hunter, Lucia, Grattidge; Mark Rider, Co. Attorney; Tom Speziale, DPW; Frank Zilka, Chris Scaringe, North American; Joyce Richards, Richmor Aviation; Hilton Tallman, Air Adventures, Ltd.

Chairman Raymond called the meeting to order.

Mr. Lucia moved to approve the minutes of the December 4th meeting. Mr. Hunter seconded. Unanimous.

Chairman Raymond said we needed additional information from our County Treasurer before we made any decisions on a fixed based operator. She said we received comments from the Treasurer regarding financial statements from both companies. Richmor did not submit any financial statements, she said. She said the Treasurer reviewed North American's statements, and there were no problems. She stated the results of the scoring that were given to Tom Speziale that were done independently by each subcommittee member indicated a score of 584 to North American and 310 to Richmor Aviation. She said there were the only two responses to the RFP. She mentioned the dollar amount proposed by Richmor was $36,000 per year, and North American proposed $60,000 per year.

Chairman Raymond said our business today is to make a recommendation to the Buildings & Grounds Committee that meets today.   After this is awarded, contract details have to be determined, she said. **Mrs. Johnson moved to recommend to the Buildings & Grounds Committee that the lease be awarded to North American Flight Services. Mr. Lucia seconded. Unanimous.**

Chairman Raymond said this will go to the Buildings & Grounds Committee, the Law & Finance Committee and then to the full Board for awarding. She thanked the Subcommittee members for their time and effort in this process. Mrs. Johnson and Mr. Lucia thanked Chairman Raymond for all her work as well. Chairman Raymond also thanked Mr. Speziale for his help.

On a motion by Mrs. Johnson, seconded by Mr. Hunter, the meeting was adjourned.

Respectfully submitted,

Elaine M. Sodemann