

BUILDINGS & GROUNDS COMMITTEE MEETING

April 13, 2009 – 3:30 P.M.

PRESENT: Chairman Thompson; Supervisors Hargrave, Hunter, Jenkins, M. Johnson, Rowland, Wormuth; Grattidge, Sausville; David Wickerham, Co. Administrator; Joe Ritchey, Ricky Gardner, DPW-Bldgs.; Dan Butler, Animal Shelter; Mark Rider, Co. Attorney; Rich Campagnola, C.T. Male Associates; Dennis Ross, Pacheco-Ross Architects; Steve Williams, Daily Gazette

Chairman Thompson called the meeting to order.

Mr. Hargrave moved to approve the minutes of the March 9th meeting. Mr. Jenkins seconded. Unanimous.

Mr. Butler stated they will be meeting with the Construction Manager tomorrow to get his contract. He mentioned the roadway on the east side of the Shelter by the Recycling Center will be cleared. He stated DPW will take the trees out and make the road system which will be the first order of business for the new shelter project, he said.

Mr. Campagnola stated they are in the design development phase. He said copies of all the latest documents are on their FTP site. Mr. Butler distributed copies of C.T. Males' colored drawings of the proposed new Animal Shelter, and Mr. Campagnola stated these are for Mr. Butler's use for public presentations. Also distributed were copies of the general site plan color outline of each of the different areas of the building.

Mr. Campagnola stated they have a draft of the Storm Water Pollution Prevention Plan for this project (copies distributed to Committee members). He said there is a new requirement for notification to the NYS Office of Parks, Recreation and Historic Preservation which is a requirement for SPDES General Permit. He said he has a package for eligibility and use of the sites so that there are no conflicts or concerns. He said attached to this is a sample letter to NYSOPRHP about the project that should be put on letterhead. He said we are dealing with a site that is not a virgin site and has been disturbed in the past. We have included a sensitivity map of the area to be submitted to NYSOPRHP, he said. He stated this was recognized initially as a requirement in the RFP, and this is for storm water management. He said the County will want to consider what County department's letterhead the letter to NYSOPRHP will go on. He said the first phase is relocating the site road.

Mr. Campagnola said they have recommended applying for and to investigate NYSERDA opportunities for funding, and they had a pre-scoping meeting with NYSERDA representatives. They have developed a draft proposal which everyone has been provided with today, he said. He stated basically, with this program, NYSERDA will cover the first \$10,000 of expenses for technical assistance, and then there is a 50/50 split up to a maximum NYSERDA contribution of \$100,000. He mentioned the first step is an Energy Analysis, and the estimate for that is \$12,346, and the County's responsibility would be \$1,173. This analysis will provide a determination of which incentives are pre-qualified and custom measures of the program, he said. He stated the County will receive a PTP (Planned To Participate) and you will sign and agree to that document, and you will agree to pay the \$1,173. This needs to be done before we issue final construction documents, he said.

Mrs. Wormuth said she is concerned they will be looking at highly technical things that cost money, and we are committed to our budget, and I do not want to put a big wish list out there. Mr. Campagnola said most of the more expensive things will be alternates. A lot of it will be in the control systems, he said. Mr. Rowland asked if they will show us what the potential future savings will be, and Mr. Campagnola said yes.

Mr. Wickerham said if the Committee approves the \$1,173, that can be done by a minor contract and not Board resolution. **Mr. Hargrave moved to authorize NYSERDA to do the assessment at a cost not to exceed \$1,173. Mr. Rowland seconded. Unanimous. (Committee approval only).**

Mrs. Johnson asked if the roof on Building No. 5 was in the works for some repair. She said it has been leaking, and buckets have been put out to catch the leaks. She said on the front of the building, there is about a 6 ft. length missing. Mr. Gardner said they are presently looking to replace the missing piece. He stated they have been working on the roof on a constant basis to find where it is leaking, as a total replacement was done a few years ago. He said there was leaking occurring in the Planning Department, but that has been corrected, but there is an active area above the meeting room. Mr. Ritchey said they will check with the rest of the departments in that building. The roof should be under warranty, he said.

On a motion by Mrs. Wormuth, seconded by Mr. Rowland, the meeting was adjourned.

Respectfully submitted,

Elaine M. Sodemann