

UNAPPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION NO. 1

MINUTES OF November 4, 2009

9:15 A.M. County Complex

COMMISSIONERS PRESENT: Davis, Bold, Cannon, Crowley, Loewenstein, Nelson and Schrock
COMMISSIONERS EXCUSED: Doyle, Kearney

ALSO PRESENT: James DiPasquale, Executive Director; Linda MacNeal, Administrative Assistant; Mark Rider, County Attorney; Stephen Dorsey, First Assistant County Attorney; David Wickerham, County Administrator; Sue Duff, Chief Operator; Bernie Gurtler, Assist. Chief Operator.

PUBLIC COMMENT - None

CHAIRMAN'S COMMENTS - None

APPROVAL OF MINUTES of October 21, 2009. *Commissioner Nelson made the motion to approve the minutes of October 21, 2009. Commissioner Cannon seconded the motion. No discussion, 7Ayes, 0 Nays. The minutes of October 21, 2009 was approved.*

TREATMENT PLANT EXPANSION - The weekly tour of the construction site and review of upcoming activities with Delaware on Monday mornings at 10:30 AM. is continuing, all the commissioners are invited to attend. The work is progressing; work has begun on the UV system, the new UV building is expected to be completed Mid December as is the new Maintenance Garage. Thursday 10/29/09, the plant operated on emergency power for replacement of 2 transformers in the High Yard Substation from 8:00 AM to 11:30 PM when commercial power was restored and equipment was restarted.

2010 SEWER USER RATES - The Public Hearing was held prior to this meeting relative to the proposed Scale of Charges. The only comment came from a representative from Saratoga Lake Association stating that the Association supports the Sewer District and their opinion is the rate hike is reasonable. *Commissioner Nelson made the motion for approval of the Scale of Charges for 2010 as presented in the Public Hearing on November 4, 2009 to be forwarded to the Board of Supervisors for approval. Commissioner Crowley seconded the motion. No discussion. The motion for approval of the proposed Scale of Charges for 2010 and forwarding the recommendation for approval to the Board of Supervisors passed; 7Ayes, 0 Nays.*

CAPITAL CONTRACTS FOR UPGRADES:

GROOMS ROAD AND CRESCENT ESTATES PUMP STATIONS - located in the Towns of Halfmoon and Clifton Park. TVGA is the Consulting Engineer for the project and the contractors are C.O. Falter and Brunswick Electric. Crescent Estates pump station in Clifton Park is 95% complete and work at the Grooms Road Pump Station in Halfmoon is underway. Grooms Road Pump Station is expected to be installed on November 20, 2009, with completion in late 2009.

LFTC TRUNK SEWER - The project started on April 27, 2009, and connection to our manhole on the interceptor line was made on October 26, 2009. Work is continuing along Route 67. The sewer line is being installed by the Luther Forest Technology Corporation. Rifenburg is the General Contractor. C.T. Male is providing full time inspection of the project and they will issue certification, As-Builts plans and documents. Upon completion, the system is proposed for dedication to SCSD. Sewer District personnel have been reviewing the progress and have been informed of all the construction meetings and inspections. Prior to dedication to Saratoga County Sewer District, easements for the line will be reviewed to ensure Saratoga County Sewer District will have access to the sewer line.

CEMS - Continuous Emission Monitoring System - The system for monitoring the incinerator is needed to comply with EPA and DEC testing and reporting requirements. Five bids were received ranging from \$8,350 to \$18,070. Director James DiPasquale presented a recommendation to award the Contract to Northern Engineering, Inc. of South Windsor, Ct. for \$8,350 per year with an option to renew for one year. Past history has indicated that it is possible for additional testing or work would be required that could potentially bring the cost above a \$10,000 minor contract. Therefore, the recommendation is for the contract to be written; amount not to exceed \$15,000. *The motion to approve recommending award of the contract for CEMS; to Northern Engineering Inc for an amount not to exceed \$15,000 to be forwarded to the Board of Supervisors for final approval was made by Commissioner Crowley. Commissioner Cannon seconded the motion.* Commissioner Cannon questioned whether the cap of \$15,000 meant they could not charge for work above that amount and clarification of the duration of the contract and was told it is for one year with the option for a (1) one year extension. Director DiPasquale explained that from past history; the billing for additional testing and maintenance should not exceed \$15,000 but if it did, additional approval would be necessary. Commissioner Bold questioned if the one year extension would require additional Commission approval: Director DiPasquale stated that a signature from the county would all that would be required. Commissioner Loewenstein questioned if SCSD had used the one year option before and was told we had, it is not uncommon to set the bids specifications with 1 or multiple year extensions. Director DiPasquale mentioned the states of the other companies that submitted bids were from; Maine, Massachusetts, Pennsylvania, and New Jersey. Commissioner Bold asked if SCSD had used this company before and Chief Operator, Sue Duff answered that the company was previously contracted in 2007 under the name of ROJAC *The motion to forward recommendation to the Board of Supervisors; awarding the Contract for CEMS monitoring to Northern Engineering for \$8,350 with not to exceed amount of \$15,000 was passed; 7Ayes 0 Nays.*

GLOBAL FOUNDRIES (AMD) DISCHARGE PERMIT- Delaware Engineering is conducting a technical review and determining discharge limits to ensure compliance with the District's SPDES permit and EPA pretreatment program. A meeting is scheduled at the Treatment Plant for 9:30 AM November 18, 2009 with Global Foundries to review the progress of the permit.

DEDICATION: Park Place - Located in the Town of Malta, the project entails Single Family Homes, Condos, Commercial business with a Pump Station. The project is located on Route 9 opposite the Stonebreak Road entrance to Luther Forest Technology Campus. The Park Place at Malta, LLC and The Enclave at Malta, LLC are requesting dedication of sewer facilities servicing Phase 1 of Park Place at Malta consisting of 22 Manholes, 3,450 l. f. of 8" PVC gravity sewer, 2,250 l.f. of 6" force main and a Pump Station to Saratoga County Sewer District #1. *Commissioner Nelson made a motion to accept dedication of Park Place at Malta Phase 1. Commissioner Crowley seconded the motion.* Commissioner Bold asked if SCSD was taking ownership of the property the Pump Station was located on and was told that SCSD was. *The Motion to accept dedication of Park Place at Malta Phase 1 passed; 7Ayes, 0 Nays.*

ATTORNEY REPORT - No payments have been received from Central Halfmoon Sewer Corporation and a new bill has been sent.

A motion to adjourn the meeting was made by Commissioner Crowley. Commissioner Doyle seconded the motion. No discussion. The motion was passed; 7 Ayes, 0 Nays.

NEXT COMMISSION MEETING
Wednesday, December 16, 2009
3:00 PM Treatment Plant