

**APPROVED MINUTES**

**SARATOGA COUNTY SEWER COMMISSION No. 1**  
**MINUTES OF August 24, 2011**  
**3:00 PM Treatment Plant**

**COMMISSIONERS PRESENT:** Davis, Bold, Cannon, Doyle, Loewenstein, Nelson, Ostapczuk, Rinaldi

**COMMISSIONERS EXCUSED:** Crowley

**ALSO PRESENT:** James DiPasquale, Executive Director; Linda MacNeal, Administrative Assistant; Robert Wilcox, Asst. County Attorney; Spencer Hellwig, County Administrator; Grant Eaton, Collection System Manager; Jeff Knox ; NYDG; Geoffrey Booth, NYDG; Jason Dell, Lansing Engineering .

**PUBLIC COMMENT** – None

**CHAIRMAN’S COMMENTS** – None

**APPROVAL OF MINUTES of July 27, 2011.** *Commissioner Doyle made the motion to approve the minutes of July 27, 2011. Commissioner Rinaldi seconded the motion. No discussion; 8Ayes, 0 Nays. The minutes of July 27, 2011 was approved.*

**TREATMENT PLANT EXPANSION** – Progress update of the construction contracts. Delaware, Jett, Gross, J&K; punch list items are being completed. Certificates of substantial completion are being executed. The Plant is 99.5 % complete; an issue with the main sewage pump is the major concern. The Plant treatment process is running well; yesterday was a 98% removal. Commissioner Loewenstein asked which side was in operation. Executive Director DiPasquale stated; all the primaries are being used, the new side for aeration, secondary tanks and UV channels are periodically taken off line for cleaning.

**2012 BUDGET** The 2012 budget has been submitted to the County Administrators Office. There is no projected user rate change. The projected revenue incorporates GLOBALFOUNDRIE’s 1.6 mgd discharge an addition of 7,800 units.

The County Treasurer Sam Pitcherelle with EFC, refinanced bonds from the 1999 Expansion at a savings of approximately \$100,000 per year interest. The debt payments for this project will be satisfied in the year 2017.

**CAPITAL PROJECTS FOR UPGRADES:**

**2010 CAPTIAL PROJECTS**

**Pipevision** – Railroad permits have been obtained by the Contractor. The bypass system is installed. Internal inspection and cleaning of the line has been completed. Four of the five runs have been completed. The project is expected to be completed next week.

**CK & Kashmiri Upgrades in the Town of Clifton Park** – Carver and Stilsing Electric’s fully executed Contracts have been forwarded to the Contractors. Submittals of information have been reviewed and approved by the consultant, EDP. Construction is underway at both stations. Bypass pumping at Kashmiri Pump Station has begun and associated work with the wet wells and manholes is being done. Work at CK Pump Station has also begun.

**2011 CAPITAL PROJECTS –**

**McDonald Engineering** – Saratoga Lake, 4 & 32; Project status report and field inspections are scheduled. A meeting was held on 8/5/11 with Doug Cole, James DiPasquale and Grant Eaton reviewing flow data associated with the upgrade. On 8/18/11 a field inspection in the areas relevant to the project was completed; attending were Doug Cole, McDonald Engineering; Jim DiPasquale, Executive Director, Grant Eaton, Collection System Manager and Brian Reese involved in the GPS locations.

**GPS Locations of Sewer District structures** – The requirement of all locations by GPS is due at the end of this year. The project has been worked on by two (2) Sewer District employees with the support from Troy Hilts of the Saratoga County Planning Department in coordinating the data base and information. One of the employee’s is a recent hire and worked with GPS equipment at his previous employment.

**Saratoga County Sewer District Northern Treatment Plant Project** Delaware Engineering has been gathering flow data related to the project. Delaware has been in contact with Jason Kemper and Troy Hilts at the Saratoga County Planning Department. Saratoga County Sewer District has provided information for flow data of Saratoga Springs Pump Station and associated sewer lines.

**Incinerator upgrade** – A 50% progress report was received 8/22/11; the incinerator will require more refurbishing than initially anticipated. A meeting with Delaware Engineering to review the information in more detail with Executive Director, James DiPasquale; Chairman Davis and the Commissioner Dick Doyle is scheduled 9/7/11 at 10:00 AM.

**Milton Pump Station Emergency Generator replacement bid** – Bid documents have been prepared for issuance and will be forwarded to Purchasing next week.

**COLLECTION SYSTEM INFORMATION:**

**STONEBRIDGE MIX USE RESIDENTIAL PUD-** Town of Ballston- The Developer has proposed installation of a temporary Pump Station to serve the 56 lots of Phase 1. The Developers Jeff Knox and Geoffrey Booth with their design engineer Jason Dell from Lansing Engineering attended; fielding questions relative to their proposal. This proposal differs from the one last month. Last month the proposal was to move the Sewer District’s Chapel Hill Pump Station to a new location; the Commissioners rejected this due to liability issues. This proposal is to build an interim pump station to accommodate 56 single family homes in their Phase 1 of the Stonebridge PUD, approximately one fourth the total planned project. This Pump Station and associated lines will be dedicated to the Sewer District by easement. The Pump Station will be built to the Sewer District Standards. Jason Dell of Lansing Engineering has demonstrated that there is sufficient capacity for Chapel Hill Pump Station to accommodate the additional flow. The Pump Station will be in place for an estimated 3 to 5 years until the economy improves and the Developer can proceed with the remaining portion of the development. When proceeding with the remaining portion, the Developer will build the larger permanent Pump Station replacing this interim and the Chapel Hill Pump Station. The

Developer will be responsible for removing the two interim stations after the Permanent Pump Station is dedicated and operational. Geoffrey Booth stated that their attorney Mike Toohey has contacted County Attorney Bob Wilcox addressing the legality of this proposal. Attorney Bob Wilcox responded that this is acceptable from a legal standpoint. Commissioner Doyle spoke in favor of this proposal; this will keep the project progressing and when completed the new larger pump station will provide sewer access to additional areas in the Town including around Ballston Lake. Commissioner Bold questioned the advantage this would have for the Sewer District and it was mentioned that after the new larger Pump Station was dedicated; the replacement of two smaller stations will reduce costs of maintenance and eventual costs associated with upgrades at the older pump station at Chapel Hill. This concept is consistent with the long term plan to serve the Ballston Lake drainage area. Chairman Davis asked the Commissioners if any Commissioner had an objection to this proposal, no one responded. Chairman Davis concluded that without any objection, the Commission will allow this proposal to proceed. The Developer thanked the Commissioners for their consideration and that knowing this concept is acceptable can proceed with the Stonebridge project and the interim pump station.

**GLOBALFOUNDRIES DISCHARGE PERMIT-** Flow data is being received on the District's SCADA system. The ADF for July was 1.06mgd. Today they are planning on starting up their Ultra Pure Water System. On 8/16/11, a meeting was held with GLOBALFOUNDRIES and Sewer District Staff to discuss their updated discharge permit which expires 9/1/11, at that meeting; Executive Director, James DiPasquale granted a 1 month extension, to consider and incorporate information related to the start up process..

**LUTHER FOREST TRUNK SEWER-** A flow test of the line is being coordinated to observe the drop manhole that is of concern. A flow of several thousand gallons per minute will be needed to test the line. A plan for meeting this requirement is being worked on.

**ROUTE 50 PUMP STATION IN WILTON –** Wilton Water and Sewer Authority has completed 50%-75% design plans for upgrade of the Route 50 Pump Station at Exit 15. They have been cooperative in incorporating suggestions from SCSD including installing a Muffin Monster which will be helpful in preventing some of the clogging in the pumps.

**ATTORNEY REPORT:** Attorney Wilcox sent a letter to Ten Eyck denying them a waiver of the late fees and penalties. Ten Eyck has since made a payment to the account reducing their current balance to \$1,500. Attorney Wilcox gave information to the Commissioners relative to the new Integrys contract for electricity which covers the facilities of Saratoga County.

**DEDICATIONS: None**

**COMMITTEES:**

**FUTURE PLANT #2 COMMITTEE –** A meeting is scheduled for September 7, 2011.

**ENGINEERING COMMITTEE –** Commissioner Doyle stated everything of concern has been covered earlier.

**SEWER DISTRICT COUNTY WIDE COMMITTEE** – Commissioner Nelson – By resolution, the Board of Supervisors have directed SCSD to prepare maps, plans, report and a SEQRA determination. Commissioner Nelson issued a letter on 8/15/11 to municipalities not responding positively with new information on ad valorem not being implemented with a response date of 9/15/11. Letters went to the Towns of; Ballston, Clifton Park, Greenfield, Hadley, Milton, Northumberland, Providence and Waterford. The Town of Providence replied declining inclusion. This will give the Towns one more opportunity to be included before the new maps designating the Sewer District boundaries are finalized. The Town of Northumberland called and asked for more information on drafting a resolution for their Town; Director DiPasquale forwarded some information to them.

*A motion to adjourn the meeting was made by Commissioner Cannon and seconded by Commissioner Doyle. No discussion. The motion passed.*

**NEXT COMMISSION MEETING  
Wednesday, September 21, 2011  
3:00 P.M. at the Treatment Plant**