

## AGENDA

September 14, 2011 5:00 p.m.

Vice Chairman Thompson called the meeting to order.

Roll call was taken. PRESENT – Patricia Southworth, Alan Grattidge, Philip C. Barrett, Anita Daly, Richard Lucia, Jean Raymond, George J. Hargrave, Richard Rowland, Arthur M. Wright, Mindy Wormuth, Paul Sausville, Thomas Richardson, Frank Thompson, Preston L. Jenkins, Jr., Willard H. Peck, John Collyer, Thomas N. Wood, III, Matthew E. Veitch, Edward D. Kinowski, Arthur J. Johnson 20. ABSENT – Mary Ann Johnson, Joanne Dittes Yepsen, John Lawler 3.

On a motion by Tom Richardson, seconded by George Hargrave, the minutes of the August 10, 2011 meeting were approved.

Spencer Hellwig reviewed the following:

**EQUALIZATION AND ASSESSMENT**

Mr. Hellwig said there will be two resolutions. He said the first will be accepting tender offers in the Towns of Ballston and Northumberland and the second will be a tax credit to a 2011 tax bill in the Town of Northumberland.

**PERSONNEL COMMITTEE**

Mr. Hellwig said under Personnel we will be bringing a resolution authorizing an agreement with Marshall and Sterling to act as the County's consultant for the renewal of the 2012 property, casualty and liability insurance policies.

**ECONOMIC DEVELOPMENT**

Mr. Hellwig said we have two resolutions. He said the first one is an agreement with Saratoga Hilton for the annual Planning Conference at a cost not to exceed \$35,000 with the expenses related to the rooms and the meals for the attendees to be covered by a combination of fees collected from the attendees and sponsorships. He said the second item is a housekeeping item of \$89,000 in snowmobile funding which will be passed through to the snowmobile clubs in the County.

**BUILDINGS AND GROUNDS**

Mr. Hellwig said under Buildings and Grounds there will be one item and it is a Federal Grant from the FAA which will be used for the design of airport taxi way lighting in addition to the reconstruction of the aircraft apron.

**PUBLIC HEALTH**

Mr. Hellwig said under Public Health there is one item which is to amend Maplewood Manor's Collection of Late Payment's Policy which is designed to accelerate or reduce some of the delinquencies that the facility is currently experiencing in terms of payments from some of the residents.

**PUBLIC SAFETY**

Mr. Hellwig said there will be four resolutions. He said the first two are State grants for the District Attorney's Office with one being Aid to Prosecution which is used to offset costs associated with prosecuting violent felonies; and, the second one is for Domestic Violence cases and costs associated with prosecuting those cases. Mr. Hellwig stated that the third and fourth items are contracts with pathologists for services they provide as part of the autopsies. He stated that Dr. Paston is no longer conducting the autopsies. He said the contract with Dr. Jeffrey Hubbard is being increased up to \$15,000 to cover any expenses that may be incurred this year for the cases he will be handling and the second is a contract amendment to authorize additional services beyond what's currently approved within the existing contract with Forensic Medical Services.

**PUBLIC WORKS**

Mr. Hellwig said under Public Works we have one resolution which is an intermunicipal agreement with Warren County for the Hadley-Luzerne Bridge. As part of the Capital plan it is scheduled for repair, he said and went on to say that the cost of those repairs are going to be split between Saratoga County and Warren County. He

stated that the \$90,000 portion represents 50% of the cost and is in the budget for Saratoga County's piece and Warren County will be coming up with the rest.

### **LAW AND FINANCE**

Mr. Hellwig said the final item under Law and Finance is a budget amendment under the Social Services' Intergovernmental Transfer Program to appropriate revenue and expenses in an amount of \$4,797,789 to draw down additional Federal Medicaid assistance for some of the costs the county incurs for running long term care programs.

Vice Chairman Thompson acknowledged Anita Daly. Mrs. Daly said on behalf of herself and Chairman Wood she asked for the Supervisor's assistance with regards to the Capital District Regional Economic Development Council. She said soon all the Supervisors will be receiving an e-mail that she asked everyone to share with their contacts to ask for their help with the Public Engagement which will assist in developing a strategic plan. She said the more people Saratoga County is able to get involved the better it will be and being involved can either be attending forums or completing an online survey. Mrs. Daly went on to explain the process and projects. Mrs. Daly asked if Chairman Wood would like to add anything. Chairman Wood said with regards to the CFA (Consolidated Funding Application) the final date for submission is October 31<sup>st</sup> so it is important to note that date and have the applications completed on line before then.

Vice Chairman Thompson acknowledged Bill Peck. Mr. Peck said with regards to the Racing Committee which was held a week ago, Charlie Wheeler stepped in for Charles Hayward to give a wrap up to the 2011 racing season and one of the things he wanted to touch on was that it was a successful season. Mr. Peck said they seen an increase racing numbers, the handles were up and how that was handled. He said there is going to be a plan, which the press was given a preview of a couple of weeks ago, for buildings and capital projects that are going to be going on. Mr. Peck said Mr. Wheeler stressed that everyone can go to NYRA's website and go to the Capital projects, they are looking for public input for the Saratoga Race Course and you can go there, view what they are proposing and post your comments.

On a motion by Dick Rowland, seconded by Tom Wood the meeting was adjourned.

Respectfully submitted,

Pamela Hargrave, Clerk

REGULAR SESSION  
Tuesday, September 20, 2011  
At 4:00 P.M., E.S.T.

Board was called to order by Chairman Wood.

Roll Call was taken: PRESENT – Patricia Southworth, Philip C. Barrett, Anita Daly, Richard Lucia, Jean Raymond, George J. Hargrave, Richard Rowland, Arthur M. Wright, Paul Sausville, Thomas Richardson, Frank Thompson, Preston L. Jenkins, Jr., Willard H. Peck, John Collyer, Thomas N. Wood, III, Matthew E. Veitch, Joanne Dittes Yepsen, Edward D. Kinowski, John Lawler – 19. ABSENT – Alan Grattidge, Mary Ann Johnson, Mindy Wormuth, Arthur J. Johnson – 4.

The invocation was given by Patti Southworth, Chaplain.

PUBLIC INPUT

Mark Streb, Capital District Regional Representative for Governor Andrew Cuomo

Mr. Streb introduced himself and gave an overview of what his responsibilities are. He said it is his job to reach out to communities and local officials. Mr. Streb handed out his contact information and invited everyone to contact him with any questions or concerns they may have.

Jamie Pettis, Farm Bureau Member

Mr. Pettis said he was here to present the Saratoga County Farm Bureau resolutions. He gave a little background of himself. He thanked the Board for all of their support of Land Preservation/Open Space. 1,727 acres of farmland have been preserved by this program he said. Mr. Pettis said with the budget time approaching he would like to thank what has been done so far, thank you for the funding given to Cooperative Extension and asked that the Board please keep putting these funds forward.

William Goslin, Town of Ballston

Mr. Goslin thanked the Board for the opportunity to speak. He said he is running for public office and has spent the last couple of months going door to door. He said one of the major concerns that he has heard is the quality of Saratoga County water that is being provided. He said most of the complaints have been about odor, color and particles in the water. Mr. Goslin said he read in the paper about chlorination and flushing of the system and that the Town of Ballston shut off the water supplied by the Water. He said he is interested in hearing specifically what the problem is and what the County is going to do about the problem. He said as a Town of Ballston Resident and a user of the County water he would like to know what the problem is, what the County is doing to communicate that and the proposed solution.

Dan Tagliento, Town of Wilton

Mr. Tagliento said for the past 10 years he has been working for an environmental company. He said his question is that there seems to be a continuing problem with the system. He said some of what he is reading about is the use of charcoal filters for PCB elimination and now it is being found that organic pieces are making their way through the system. He said in his experience that was the first thing that was done and it is his personal opinion that the design professional left some of these open areas in the designs. He said his Town Supervisor did speak to him and gave him a lot of information and does understand the system is being worked on. Mr. Tagliento said the engineers should be put on the spot.

Chairman Wood acknowledged Jack Lawler. Mr. Lawler addressed Mr. Goslin and Mr. Tagliento and told them that he is the Supervisor from the Town of Waterford and the Chairman of the Water Authority. He said he would like to provide responses to their questions. He said with regards to Mr. Goslin's request to know exactly what the problem is, specifically the DOH regulates a number of qualities with regards to water supply. Mr. Lawler said one of the regulations they have is disinfected by products and this occurs in every water system. They take a measurement every three months and average that out. The results of the last test exceeded the permitted amount with a test of 68 grams. He said that is caused by many factors but the main factor is that the system is 27 miles long and depending on where you are in the system, the water can stay longer in the line than originally intended. The more water that is pushed through the system the less time the water has to sit, he said, and over time all chlorine breaks down and there is organic materials in all water supplies. Mr. Lawler said that we immediately contracted with a consulting engineer, Delaware Engineering and the immediate fix is to

increase the amount of water being treated at the plant to 5 million gallons of water a day. The benefit of this is that it flushes the system and new water has been drawn and sent to two different labs for testing. Between the flushing of the system and the adjusting of the chemicals the remaining disinfectant by products will be cleared. We are reasonably confident that the permitted amount will fall back below the State maximum. Water quality is something everyone is concerned with and he understands those concerns and understands why the three municipal customers have temporarily stopped taking the water. It's important the public feels confident with the water. Mr. Lawler read a quote that appeared in the newspaper from a DOH spokesman that said "there was no immediate danger but is something that needs to be addressed". He said short term there is no danger with this water and said that Global Foundaries continues to take the water. Mr. Lawler said with regards to Mr. Goslin's concern about communication that the Water Authority is a wholesale water system. He said the Authority's requirement under NYS is to notify our customers of an issue and in this case it is to notify those municipalities that we deal with directly. He said how and by what means the municipalities transmit the information out to their residents is completely up to them. Mr. Lawler said that he as well as the Vice Chair Anita Daly has been in communication with the municipalities and Global Foundaries. Mr. Lawler then addressed Mr. Taglilento's comments. Mr. Lawler said that one thing Mr. Tagliento said was that the Water Authority was considering charcoal filters to contain PCB contaminants. Mr. Lawler said that is not accurate and that the water plant is located well above the current dredging project. Mr. Lawler pointed out that Mr. Tagliento's comment about the engineers foreseeing this problem was wrong as the engineers did point this out as early as 2008. The engineers said that depending on the amount of flow this problem might arise. Mr. Lawler said he is reasonably sure that this issue will be resolved within 30 days.

On a motion by George Hargrave, seconded by Dick Lucia the minutes of the August 16<sup>th</sup> meeting were approved unanimously.

Correspondence:

Letter and resolution from Supervisor Paul Sausville regarding the County's Farmland/Open Space Preservation Grant Program.

Referred to all Supervisors and County Administrator.

Resolution from Fulton County requesting Comptroller Thomas Dinapoli reform the funding policy for the New York State Common Retirement Fund.

Referred to Supervisor Veitch and County Administrator.

Letter from SEFCU about its fourth Community Expo being held on October 2, 2011.

Received and filed.

Letter from Supervisor Paul Sausville on behalf of the Saratoga Lake Protection & Improvement District proposing a county-wide law that would prohibit the introduction of invasive species to the County's waterways.

Received and filed.

E-mail correspondence from COAX NY requesting action to Reinstate Home Rule Legislation.

Referred to all Supervisors and County Administrator.

Chairman Wood acknowledged Frank Thompson. Mr. Thompson said asked Spencer Hellwig with regards to Resolution No. 157 how much is budgeted for forensic services and where does the money come from. Mr. Hellwig said the Coroner's budget pays for the autopsies and related services and that the money was originally budgeted to pay Dr. Paston. He said that as a result of Dr. Paston's inability to perform the autopsies the money that is in the budget that was going to go to him is now going to Dr. Hubbard and Forensic Medical. Mr. Thompson confirmed that it was a \$15,000 contract. Mr. Hellwig said Dr. Hubbard was originally hired as a back up to Dr. Paston and Dr. Hubbard's activity level has increased because Dr. Paston is no longer capable of

performing the exams. Mr. Thompson asked how many autopsies were done last year. Mr. Hellwig said there were about 100 and Dr. Paston charged \$600 per autopsy. Mr. Thompson asked if there is enough money in the budget to cover his contract. Mr. Hellwig said that yes there was enough money in the Coroner's budget to cover these contracts for the remainder of this year. Mr. Hellwig said John DeMartino was at the Public Safety Meeting and told the Committee that amount would be sufficient for this year.

Chairman Wood acknowledged Jack Lawler. He said he had a couple of questions on Resolution No. 159 so that he understands it. He said the County is going to spend \$4.7 and the County is going to get back \$9.5 and is this included in the analysis given to them today. Mr. Hellwig said yes it is included in his predictions. There was a brief discussion on this resolution and the figures that were included in this resolution. Mr. Hellwig called upon County Treasurer Sam Pitcherale who explained the resolutions and the figures contained in this resolution.

Chairman Wood acknowledged Joanne Yepsen. Ms. Yepsen asked if these transfers will affect the 2011 budget only. Mr. Pitcherale said yes.

On a motion by Dick Rowland, seconded by Mr. Richardson Resolution Nos. 149 through 161 were adopted by a unanimous vote.

#### RESOLUTION 149 - 11

Introduced by Supervisor A. Johnson, Peck, Collyer, Daly, Hargrave, Richardson and Rowland

#### AUTHORIZING CONTRACT WITH MARSHALL & STERLING UPSTATE, INC. FOR PREPARATION OF INSURANCE SPECIFICATIONS

WHEREAS, the preparation of specifications for insurance coverages for municipalities is a specialized professional service; and

WHEREAS, proposals were solicited for such services for the renewals of the County's insurances; and

WHEREAS, the Personnel and Insurance Committee and the Law & Finance Committee recommend acceptance of the proposal of Marshall & Sterling Upstate, Inc., for such services; now, therefore, be it

RESOLVED, that the Chairman of the Board execute a contract with Marshall & Sterling Upstate, Inc. of Leeds, New York at a cost not to exceed \$22,500 for its insurance consulting services for the renewals of the County's insurances, the form and content of such contract being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 150 - 11

Introduced by Supervisors Daly, Barrett, A. Johnson, Kinowski, Lawler, Richardson and Sausville

#### AUTHORIZING AN AGREEMENT WITH THE SARATOGA HILTON FOR THE ANNUAL PLANNING CONFERENCE

WHEREAS, our Planning Department sponsors an annual Planning Conference for the exchange of information and ideas among people involved in the municipal planning process; and

WHEREAS, next year's conference will be held at The Saratoga Hilton Hotel in Saratoga Springs, New York; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an agreement with The Saratoga Hilton of 534 Broadway, Saratoga Springs, NY for the annual Planning Conference for an amount not to exceed \$35,000, with the form and substance of said contract being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. The cost of the conference is covered through sponsorship and registration fees.

## RESOLUTION 151 - 11

Introduced by Supervisors Daly, Barrett, A. Johnson, Kinowski, Lawler, Richardson and Sausville

**AUTHORIZING CHAIR TO ENTER INTO THE NECESSARY AGREEMENTS TO ACCEPT A SNOWMOBILE GRANT AND DETERMINING NO ENVIRONMENTAL IMPACT RELATIVE TO THE CONSTRUCTION OR MODIFICATION OF SNOWMOBILE TRAIL ROUTES**

WHEREAS, on an annual basis since 1988, this Board has authorized acceptance of State aid for the maintenance of snowmobile trails and the administration of such aid by the Saratoga County Association of Snowmobile Clubs (Association); and

WHEREAS, the Association has requested that Saratoga County apply for a SFY 2011/12 grant and to serve as a conduit between the State and the Association for the distribution of grant funds; and

WHEREAS, that the Association has submitted to our Economic Development Committee a list of the approved trail mileage for each snowmobile club within the County and the Committee has approved said list; and

WHEREAS, the approved trail mileage includes one rerouted trail in the Town of Day for the Sacandaga Snowmobile Club which requires environmental impact review pursuant to the State Environmental Quality Review Act (SEQRA); and

WHEREAS, the Board has caused a short environmental assessment form to be prepared describing the potential environmental impacts that may result from the proposed new trails; and

WHEREAS, it is appropriate that this Board act as Lead Agency in the review of these actions; now, therefore, be it

RESOLVED, that the Saratoga County Board of Supervisors declares itself to be lead agency in the environmental impact review of the rerouted trail in the Town of Day for the Sacandaga Snowmobile Club; and be it further

RESOLVED, that upon review of the draft Short Environmental Review Assessment Form for the rerouted trail in the Town of Day for the Sacandaga Snowmobile Club it is hereby declared that the construction of said trail will not have an environmental impact on the environment, and the Chair of the Board is authorized to execute said Short Environmental Review Form on behalf of this Board to that effect; and it is further

RESOLVED, that the Chair of the Board execute all appropriate documents for application for, acceptance and receipt of a State Snowmobile Trail Development Fund Grant not to exceed \$89,000 and for its administration by the Saratoga County Association of Snowmobile Clubs; and it is further

RESOLVED, that, the County Auditor is authorized to approve payment of the actual grant funds to the Association for use in the development of locally maintained snowmobile trails throughout the County; and it is further

RESOLVED, that, the expenditure of grant funds is subject to receipt of Certificates of Insurance from each participating snowmobile club in the appropriate form and content as required by the County.

BUDGET IMPACT STATEMENT: None. All funding is passed through to Snowmobile Clubs.

## RESOLUTION 152 - 11

Introduced by Supervisors Rowland, Hargrave, Jenkins, M. Johnson, Raymond, Thompson and Wright

**AUTHORIZING ACCEPTANCE OF A GRANT FROM THE FEDERAL AVIATION ADMINISTRATION (FAA) FOR THE DESIGN OF THE AIRPORT TAXIWAY LIGHTING, PRECISION APPROACH PATH INDICATOR LIGHTS AND RECONSTRUCTING THE AIRCRAFT APRON AT THE SARATOGA COUNTY AIRPORT**

WHEREAS, an FAA grant is available in the amount of \$199,493 for the design of the Airport taxiway lighting, precision approach path indicator lights and reconstructing the aircraft apron at the County Airport, and

WHEREAS, the acceptance of this grant requires our approval; now therefore, be it

RESOLVED, that the Chair of the Board execute all documents necessary to apply for and accept an FAA grant in the amount of \$199,493 for the design of Airport taxiway lighting, precision approach path indicator lights and reconstructing the aircraft apron at the County Airport.

BUDGET IMPACT STATEMENT: None. The \$5,250 County share for this project is available in the 2011 budget.

#### RESOLUTION 153 - 11

Introduced by Supervisors Wright, Daly, Kinowski, Lucia, Raymond, Richardson and Southworth

#### APPROVING AMENDMENTS TO THE SARATOGA COUNTY MAPLEWOOD MANOR COLLECTION OF LATE PAYMENTS POLICY AND PROCEDURE

WHEREAS, by Resolution 118-02 this Board of Supervisors did adopt the "Saratoga County Maplewood Manor Collection of Late Payments Policy and Procedure" to establish County procedures for the collection of unpaid resident charges at Maplewood Manor; and

WHEREAS, the Administrator of Maplewood Manor has proposed certain amendments to said Policy and Procedure intended to ensure that potential residents have the financial resources needed to pay Maplewood Manor's charges and to expedite the payment of delinquent resident accounts; and

WHEREAS, the Public Health Committee has reviewed, revised, and approved the proposed amendments to the "Saratoga County Maplewood Manor Collection of Late Payments Policy and Procedure" and recommends their adoption by the Board of Supervisors as governing agency of Maplewood Manor; now, therefore, it is

RESOLVED, that the Saratoga County Maplewood Manor Collection of Late Payments Policy and Procedure be, and hereby is, amended in accordance with the recommendations of the Administrator of Maplewood Manor and the Public Health Committee, and as amended, is set forth in the attached Schedule A.

BUDGET IMPACT STATEMENT: The amendments proposed are designed to reduce the amount of delinquent accounts for the resident services rendered by Maplewood Manor.

#### SCHEDULE A

#### SARATOGA COUNTY MAPLEWOOD MANOR COLLECTION OF LATE PAYMENTS POLICY AND PROCEDURE

#### POLICY STATEMENT

SEPTEMBER 2011

All residents are responsible to pay for the services they receive while at Maplewood Manor. The private pay rate is established by the Saratoga County Board of Supervisors. In the event residents are unable to pay the private pay rate, they or their responsible parties are required to apply for Medicaid services as per a signed financial agreement.

If the potential resident does not have any private financial resources and it is determined that the potential resident will need to apply for Medicaid, the application must be completed and submitted to Medicaid with a copy provided to Maplewood Manor prior to the potential applicant being admitted to the facility.

Every effort will be made to collect funds from those residents who do not pay for services as required. This may include litigation.

A security deposit is collected from every private pay resident which is used if the resident does not pay his/her whole obligation, or used the last month prior to becoming Medicaid covered. In the event the entire security deposit is not used, it will be refunded to the appropriate party upon resident's discharge.

Security deposits are not collected from new admissions that are covered under Medicare. The security deposit becomes payable when the resident is no longer Medicare covered.

All residents admitted into Maplewood Manor must either have a Durable Power of Attorney in place with the attorney-in-fact residing in New York State or must have a guardian who resides in New York State. The resident's attorney-in-fact must be the resident's financial agent and sign the financial agreement prior to the resident being admitted into the facility and the resident, when able, must also sign the financial agreement as soon as feasible after admission into the facility.

An interest charge of 1.5% per month (18% per annum) or the maximum allowed by law will be added to any outstanding bills after the fifteenth of each month.

During the completion of the financial paperwork prior to the resident entering the facility, documentation to transfer resident income to come directly to the facility shall be completed. In the event the resident has a spouse in the community and it is determined by Medicaid that some of the resident's income is to be used by the spouse in the community, the facility will return the overpayment amount to the spouse each month. If the resident is short-term placement and returns to the community the resident's income will be transferred back to the resident as soon as possible. In the interim, any income received by SCMM (after discharge and after resident's bill has been paid), shall be sent to the resident in the community.

Monthly, the Administrator, Accountant, Director of Social Work and Senior Account Clerk will meet to review outstanding bills and determine the next step in the collection process. An attorney from the County Attorney's office will be contacted regarding any outstanding debt to assist in determining the next step in collection process.

## PROCEDURE

### ALL RESIDENTS

1. Prior to admission, the applicant or applicant's attorney-in-fact must complete an application which includes a financial disclosure.
2. Prior to admission, the applicant's attorney-in-fact must complete a financial agreement regarding services provided, payments required, and responsibilities for payment. If the resident is capable of signing the agreement, the resident will do so upon admission. The paperwork to have the resident's income checks sent to Maplewood Manor will be completed during the admission process.

### PRIVATE PAY RESIDENTS

1. Residents who are private pay are required to pay a one month's security deposit upon admission as well as pay for the remaining days in the month.
2. In the event the resident is discharged prior to the end of the month, the unused amount will be refunded.
3. If a resident's bill is not paid as per the signed financial agreement, the Late Bills Procedure below will be followed.

### MEDICARE COVERED DAYS FOR PRIVATE PAY RESIDENTS

1. The coinsurance days for residents who are being covered under Medicare and have secondary insurance, will be billed to the secondary insurance. In the event the resident does not have secondary insurance, the resident will be billed.
2. Once the resident is no longer covered under Medicare, the resident will be required to pay a one month's security deposit as well as pay for the remaining days in the month.

### RESIDENTS APPLYING FOR MEDICAID

1. When a resident's resources have been spent or an applicant has applied for Medicaid, the senior account clerk will contact the Medicaid Office to determine if a Medicaid application has been submitted and the status of the application.



2. In the event there may be a problem with the Medicaid application of a current resident:
  - a. The senior account clerk will inform the accountant who will send a certified letter to the responsible party indicating that there is a problem with the Medicaid application and that the resident is considered private pay and that payment is expected within 10 business days.
  - b. If there is no response, the attorney will be notified who will send out a certified letter to the responsible party requesting payment to the facility or application to Medicaid with follow-up call to the facility within 10 business days.
  - c. If there is no payment to the facility within the designated time frame or the facility has not been contacted regarding the Medicaid status, the attorney will be notified.
  - d. The attorney will then review the file with the facility and assess options including lawsuit. The case will be discussed with the chairman of the Public Health Committee and the county administrator.
3. If there is a problem with the Medicaid application with a potential resident, the resident will not be admitted until Medicaid has been approved.
4. As soon as the facility receives a budget letter from Medicaid (which may take several months):
  - a. The senior account clerk will mail the responsible party a bill, including all amounts due by the resident from time of admission less any income received to that point, along with a copy of the Medicaid budget letter.
  - b. In the event there is no payment within the allotted time and no one has contacted the accountant, the Late Bills Procedure below will be followed.

#### LATE BILLS

1. At the end of the month a late bill with interest will be generated for all outstanding accounts and sent out to the responsible party with a letter requesting payment within 10 business days. A request will be made to contact the facility regarding the status of applying for Medicaid.
2. If there is no response within 10 business days, the accountant will send a certified letter requesting payment within five business days.
3. If there is no response within five business days, the information will be sent to the county attorney who will send out a letter requesting payment within 10 business days.
4. If no response within 10 business days the county attorney will send out a second letter demanding payment within 5 business days.
5. The attorney will then review the file with the facility and assess options including lawsuit. The case will be discussed with the chairman of the Public Health Committee and the county administrator

#### RESOLUTION 154 - 11

Introduced by Supervisors Wormuth, Barrett, Grattidge, Hargrave, Jenkins, Kinowski and Veitch

#### ACCEPTING AN AID TO PROSECUTION GRANT FOR THE DISTRICT ATTORNEY'S OFFICE

WHEREAS, the State has established an anti-crime program to strengthen local governments' efforts to combat crime; and

WHEREAS, the State Division of Criminal Justice Services has offered an Aid to Prosecution Grant for the 2011 fiscal year; and

WHEREAS, the State DCJS now requests County approval authorizing the acceptance of this grant; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors and/or the County Administrator is authorized, on behalf of the office of the District Attorney, to execute all necessary documents with the State Division of Criminal Justice Services for the acceptance of the Aid to Prosecution Grant in the amount of \$41,300, the form and content of such documents being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: This year's grant represents a decrease of 7.6% from 2010 actual revenue.

## RESOLUTION 155 - 11

Introduced by Supervisors Wormuth, Barrett, Grattidge, Hargrave, Jenkins, Kinowski and Veitch

**AUTHORIZING ACCEPTANCE OF A DOMESTIC VIOLENCE GRANT FROM NEW YORK STATE DIVISION OF CRIMINAL JUSTICE SERVICES (DCJS)**

WHEREAS, a grant in the amount of \$40,780 is available from the New York State Division of Criminal Justice Services for the purpose of assisting the District Attorney's Office in providing services for domestic violence prosecution; and

WHEREAS, the acceptance of this Violence Against Women Grant requires our approval; now therefore, be it

RESOLVED, that the Chair of the Board and/or the County Administrator execute all documents necessary to apply for and accept a New York State Division of Criminal Justice Services grant in the amount of \$40,780 to assist the District Attorney's Office in providing for domestic violence prosecution.

BUDGET IMPACT STATEMENT: None. 100% State Aid. This year's grant represents an increase of 5.6% from 2010 actual revenue.

## RESOLUTION 156 - 11

Introduced by Supervisors Wormuth, Barrett, Grattidge, Hargrave, Jenkins, Kinowski and Veitch

**AUTHORIZING CHAIRMAN TO ENTER INTO A CONTRACT WITH JEFFREY HUBBARD, M.D. TO PERFORM AUTOPSIES**

WHEREAS, the County of Saratoga has need for the services of forensic pathologists for autopsies and related services pursuant to the direction of the County Coroners and District Attorney; and

WHEREAS, the County has an existing minor contract with Jeffrey D. Hubbard, M.D., to perform autopsies and provide autopsy related services; and

WHEREAS, the services provided by Dr. Hubbard to the County pursuant to said minor contract will exceed the \$10,000 per year fee maximum authorized by said minor contract; and

WHEREAS, the County continues to have a need for Dr. Hubbard's forensic services; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a contract with Jeffrey D. Hubbard, M.D. of Glenmont, New York, to perform forensic autopsies and provide related forensic services for Saratoga County at the rate of \$1,260 per autopsy and services related thereto, which services shall include mortuary, assistant, histological slides, report and certification of death, with the services rendered pursuant to said contract not to exceed the cost of \$15,000; the form and content of such contract being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

## RESOLUTION 157 - 11

Introduced by Supervisors Wormuth, Barrett, Grattidge, Hargrave, Jenkins, Kinowski and Veitch

**AUTHORIZING THE CHAIRMAN TO ENTER INTO AN AMENDED AGREEMENT WITH FORENSIC MEDICAL SERVICES FOR THE PROVISION OF ADDITIONAL AUTOPSY RELATED SERVICES**

WHEREAS, Resolution 221-08 authorized an agreement with Forensic Medical Services to perform forensic autopsies and provide related services at the direction of the County Coroners and District Attorney; and

WHEREAS, it is necessary to amend the County's agreement with Forensic Medical Services to add additional autopsy related services which include external examinations at the rate of \$250 per exam and neuropathy examinations at the rate of \$500 per exam; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an amendment to the County's agreement with Forensic Medical Services for additional autopsy related services which shall include external examinations at the rate of \$250 per exam and neuropathy examinations at the rate of \$500 per examination, with the form and content of such amendment being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

#### RESOLUTION 158 - 11

Introduced by Supervisors Grattidge, Barrett, Jenkins, A. Johnson, M. Johnson, Southworth and Wormuth

#### AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE COUNTY OF WARREN FOR REPAIRS TO THE HADLEY-LUZERNE BRIDGE

WHEREAS, the Hadley-Luzerne Bridge over the Hudson River connects the Town of Hadley in the County of Saratoga with the Town of Lake Luzerne in the County of Warren; and

WHEREAS, the Hadley-Luzerne Bridge is jointly owned and maintained by the County of Saratoga and the County of Warren; and

WHEREAS, pursuant to Highway Law §131-e, the Counties of Saratoga and Warren are jointly responsible for the care, maintenance and repair of the Hadley-Luzerne Bridge; and

WHEREAS, the Hadley-Luzerne Bridge is in need of certain critical repairs to its steel truss and asphalt deck overlay and membrane; and

WHEREAS, the County of Warren has agreed to pay for half of the \$180,000 estimated cost of the necessary repairs to the Hadley-Luzerne Bridge; and

WHEREAS, it is appropriate that the County of Saratoga enter into an intermunicipal agreement with the County of Warren to effect the necessary repairs to the Hadley-Luzerne Bridge and to share equally the costs of said repairs; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an Intermunicipal Agreement with the County of Warren to effect necessary repairs to the steel truss members, and asphalt deck overlay and membrane, of the Hadley-Luzerne Bridge at a cost not to exceed \$90,000, said sum being Saratoga County's one-half share of the cost of said repairs; the form and content of said Agreement being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: None. Funding is already included in the 2011 budget.

#### RESOLUTION 159 - 11

Introduced by Supervisors Thompson, Daly, Grattidge, Peck, Sausville, Veitch and Wormuth

#### AMENDING THE COUNTY BUDGET UNDER SOCIAL SERVICES TO APPROPRIATE \$4,797,789 IN EXPENSES AND REVENUES TO ACCESS ADDITIONAL FUNDING UNDER THE FEDERAL MEDICAID ASSISTANCE PROGRAM

WHEREAS, Saratoga County is eligible to receive additional Funding under the federal Medicaid Assistance Program; and

WHEREAS, the County will be receiving \$4,797,789 in funds under the Medicaid Intergovernmental Transfer (IGT) program, for which an appropriate amendment to the County budget must be made; now, therefore, be it

RESOLVED, that the 2011 Saratoga County Budget is amended as follows:

#### DEPARTMENT OF SOCIAL SERVICES:

##### Appropriations:

Increase Acct. #1-60-612-8491 NYS Charges \$4,797,789

Revenues:

Increase Acct. #1-0599.M Appropriated Fund Balance \$4,797,789

BUDGET IMPACT STATEMENT: The additional \$4,797,789 in general fund expenses will generate \$9,595,578 in revenue for fund 9.

RESOLUTION 160 - 11

Introduced by Supervisors Raymond, Hargrave, Kinowski, Lawler, Lucia, Southworth and Thompson

AUTHORIZING CONVEYANCE OF TAX-ACQUIRED LANDS

WHEREAS, unpaid taxes resulted in the County's acquisition of certain lands in various towns; and

WHEREAS, certain former owners have requested the pre-auction conveyance of the parcels set forth below in consideration of the payment of an amount equal to the unpaid taxes, penalties, interests and charges; and

WHEREAS, our Equalization and Assessment Committee recommends approval of this request; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors convey by quitclaim deed to the following parties or their designee, the lands set opposite their names, upon payment of the indicated amount, which includes unpaid taxes, penalties, interest and charges,

<u>CONVEY TO:</u>	<u>YEAR</u>	<u>TOWN</u>	<u>S/B/L</u>	<u>AMOUNT</u>
Michael Burns Marie Burns 135 Goode Street Burnt Hills, NY 12027	2008, 2009, 2010 & 2011	Ballston	257.5-1-25	\$23,887.27
Leon A. Scribner Kathryn G. Scribner 11 First Street Gansevoort, NY 12831	2008	Northumberland	103.12-2-38	\$ 4,165.51

BUDGET IMPACT STATEMENT: These amounts include all appropriate penalties and interest.

RESOLUTION 161 - 11

Introduced by Supervisors Raymond, Hargrave, Kinowski, Lawler, Lucia, Southworth and Thompson

CORRECTING 2011 TAX BILL AND AUTHORIZING A TAX CREDIT

WHEREAS, Real Property Tax Law §554 provides the procedure for the correction of errors on tax roll, and Real Property Tax Law §556 authorizes the provision of a credit against outstanding tax owed on a corrected tax bill; and

WHEREAS, the owner of the following property has timely submitted proof of a clerical error that erroneously increased the assessed valuation of its property, thereby resulting in an error in its 2011 tax bill; and

WHEREAS, our Director of Real Property Tax Services recommends that the error be corrected and a credit be authorized; now, therefore, be it

RESOLVED, that the application of the following owner for correction of the 2011 tax rolls be approved, and the tax rolls are so corrected:

<u>PROPERTY OWNER</u>	<u>TOWN</u>	<u>S/B/L</u>	<u>CORR. TAX</u>
Town of Northumberland	Northumberland	144.3-1-10	\$192.78

and, be it further

RESOLVED, that the County Treasurer is authorized to apply a tax credit in the amount of \$1,023.00 to the outstanding 2011 tax bill of the property owner Town of Northumberland.

BUDGET IMPACT STATEMENT: No budget impact.

Chairman Wood said that each Supervisor received in their mailbox the budget analysis prepared by Spencer Hellwig. He said a couple of months ago he gave an analysis through May and now it has been updated to include eight months worth of expenses and revenues. He encouraged all supervisors to review the analysis and not to hesitate to contact Mr. Hellwig or Mr. Pitcherelle with any questions.

Chairman Wood acknowledged Jack Lawler. Mr. Lawler said the current fund balance as projected through the end of August is \$19M and change. Mr. Hellwig said yes. Mr. Lawler said there is a \$7.7M projection of transfer so the projection at the end of the year is about \$11.5M. Mr. Hellwig said yes.

Chairman Wood acknowledged Bill Peck. Mr. Peck thanked Jamie Pettis for speaking to the Board and he wanted to let the Supervisors know that when they go to Stewarts to buy eggs, that's Jamie Pettis' family – Thomas Poultry.

Chairman Wood acknowledged Patti Southworth. Mrs. Southworth said in the Supervisor's mailbox there is a letter from Ms. Regina Rissera who is working with the Residence Association of Maplewood Manor to raise money for a new metal awning for the residents. She said if there are community organizations that any supervisor knows may want to contribute, please share this with them.

Chairman Wood acknowledged Dick Lucia. Mr. Lucia said he wanted to applaud all the folks who were involved with the Concert at SPAC. He thanked Supervisor Mary Ann Johnson, the Office Staff and all the volunteers who helped. He said he has received many phone calls thanking him for the event and what a wonderful time they had. Mr. Lucia said he wanted to thank those who were behind the scenes.

On a motion by George Hargrave, seconded by Frank Thompson the meeting adjourned.

Respectfully Submitted,

Pamela A. Hargrave, Clerk