

**APPROVED MINUTES**

**SARATOGA COUNTY SEWER COMMISSION No. 1  
MINUTES OF NOVEMBER 9, 2011  
9:15 A.M. at the COUNTY OFFICES**

**COMMISSIONERS PRESENT:** Bold, Cannon, Loewenstein, Nelson, Ostapczuk, Rinaldi, Commissioner Doyle arrived after the Change Order vote for Carver and Commissioner Crowley left before the vote for allocation of funds for Route 50 pump station.

**COMMISSIONERS EXCUSED:** Davis

**ALSO PRESENT:** James DiPasquale, Executive Director; Linda MacNeal, Administrative Assistant; Susan Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Collection System Manager Robert Wilcox, Assistant County Attorney; Ed Hernandez, Delaware Engineering; Stephen Williams, *Daily Gazette*.

**IN THE ABSENCE OF CHAIRMAN DAVIS, COMMISSIONER BOLD CONDUCTED THE MEETING**

**PUBLIC COMMENT** – None

**CHAIRMAN’S COMMENTS-** None

**APPROVAL OF MINUTES of October 26, 2011.** *Commissioner Nelson made the motion to approve the minutes of October 26, 2011. Commissioner Loewenstein seconded the motion. No discussion; 7Ayes, 0 Nays. The minutes of October 26, 2011 was approved.*

**2012 SCALE OF CHARGES -** *Commissioner Crowley made the motion to forward the proposed Scale of Charges for 2012 to the Board of Supervisors for approval, Commissioner Nelson seconded the motion. No discussion. The motion for approval of the proposed Scale of Charge for 2012 as presented at the Public Hearing held 9:00 A.M November 9, 2011 and to be forwarded to the Board of Supervisors for approval passed; 7 Ayes, 0 Nays.*

**TREATMENT PLANT EXPANSION** – Progress update of the construction contracts:

**Gross Electric’s** work is completed; waiting for final paperwork to close out the contract.

**J& K’s** work is completed and closed out.

**Jett Industries** has miscellaneous issues; two major areas are; the primary clarifiers need to be rechecked for alignment & bearings replaced and there is a vibration issue at certain frequencies on influent pumps #2 and #5. This is expected to be taken care of in the first week of December. Several issues with SCADA and other minor miscellaneous items are being addressed.

## **CAPITAL PROJECTS FOR UPGRADES:**

### **2010 CAPITAL PROJECTS**

**Pipevision** – Relining and site restoration is complete, all that is remaining is the final charges from the Railroads for inspection services to be submitted to Pipevision.

**CK & Kashmiri Upgrades in the Town of Clifton Park** – Carver and Stilsing are the contractors, EDP is the consultant; construction is underway at both stations. Site restoration is ongoing at Kashmiri; the fences and paving were completed yesterday, all that is remaining is the seeding. The CK station is in bypass mode and expected to continue for a few more weeks. The bulk of the work is completed; wet wells, chambers, etc including backfilling. Change Order #2 for Carver for water main replacement and valves in the amount of \$15,630.05 at the Kashmiri pump station; during construction of a line to the manhole a conflict with a Clifton Park water main was encountered that required the water main to be relocated. *A motion to approve Change Order #2 for Carver in the amount of \$15,630.05 was made by Commissioner Ostapczuk and seconded by Commissioner Cannon. Commissioner Ostapczuk asked how much line needed to be replaced and was told; 100 feet of 6” water line. The replacement was accomplished with the cooperation of Clifton Park Water Authority and the impact on residents was minimal. This section of line was installed over 25 years ago and was located during the design. The motion to approve Change Order #2 to Carver Construction for an increase of \$15,630.05 increasing the original contract of \$619,100 after CO #1 for \$9,772.40 and CO #2 for \$15,630.05 to \$644,502.45 for relocation of Clifton Park water line including two valves, passed; 7 Ayes and 0 Nays.*

### **2011 CAPITAL PROJECTS –**

**Mc Donald Engineering** – Saratoga Lake, 4 & 32; project status report and field inspections are scheduled. T.V. inspection of the lines is underway, draft easement documents have been forwarded to the County Attorney’s office for review. McDonald met with NYS DOT and were able to receive a determination that Routes 4 & 32 is classified a turnpike and the DOT R.O.W. is 66 feet wide. This information was necessary before easements could be determined. Draft easements were received at the Treatment Plant yesterday afternoon and SCSD expects a design report this week. Soil borings on Routes 4 & 32 are scheduled for this week and when completed, borings will be undertaken at Saratoga Lake. The temporary Director, Chad Cooke who will be replacing retiring Jim DiPasquale will start Monday 11/14/11 and be involved in reviewing the design and easements. Upon review, information on the easements will be forwarded to Commissioner Bold and Assistant County Attorney Robert Wilcox. Upgrades of Saratoga Lake systems including Grinder Pumps and the Routes 4 & 32 project will be bid as one contract. Employees will be confirming GPS locations of impacted grinder pumps and manholes. After the identified grinder pumps are confirmed, an evaluation will be made relative to landscaping issues. A memo will then be sent to the Saratoga Lake Association and to the property owners of record. The project is scheduled to go out to bid by early next year. The protocol for funding of this project is being explored.

**Saratoga County Sewer District Northern Treatment Plant Project** – Delaware Engineering has been gathering flow data related to the project. Delaware Engineering explained the purpose of this Contract was to explore the need for, potential locations, options to connect with the Saratoga Springs Pump Station, any upgrades for the Saratoga Springs Pump Station that may be needed and projected costs. Six potential sites

are being evaluated, with different options for running the connecting line. Capacity of existing lines and pump stations will be included in the report to provide information needed to rate the priority of proceeding with this project. Commissioner Loewenstein asked if growth rates in the communities were considered, Mr. Hernandez responded that the information available from the County Planning and municipalities in the service area will be incorporated but he cautioned that the figures are only estimates and could be different due to variables involved with development of the Luther Forest Technology Campus. Also, Director DiPasquale mentioned there have been improvements in I & I from the City of Saratoga Springs and the Village of Ballston Spa is beginning a similar program. This should provide a positive impact on peak flow volumes. Ed Hernandez expects to present the report at the December Commission meeting. This report is not a complete design but is a preliminary study with recommendations that can be used as a tool to narrowing down options to help in decisions for the future of the Sewer District.

**Incinerator upgrade**– Delaware is preparing bid specifications for advertisement of the Incinerator upgrade. It is anticipated the Bid specifications will be released tomorrow and returned by December 14, 2011. The awarding of recommendation for the contract will be presented at the December Commission meeting.

### **COLLECTION SYSTEM INFORMATION:**

**ROUTE 50 PUMP STATION** – Upgrade for service of properties in the Town of Wilton, City of Saratoga Springs located in the Exit 15 area. Yesterday, Director DiPasquale received an update from Mike Mooney of Wilton Water & Sewer Authority that the bids returned were higher than anticipated; approximately \$570,000 which was about \$164,000 over their budget. Therefore, they are asking the SCSD to contribute \$117,810 towards the upgrade; WWSA will assume any future change orders as well as Engineering expenses. The cost of the comminutor and generator was \$117,810 and were both specifically requested by the Saratoga County Sewer District. This station is very high maintenance in part due to rags from the car wash and medical building in the vicinity and the Pump Station is listed in the Saratoga County Sewer District’s long range Capital Improvements. The upgrade designed by EDP, in conjunction with WWSA Director Mooney and SCSD for development of the final upgrade specifications. WWSA has requested the Sewer District to reimburse them \$117,810, upon which they will award the contract. This project is expected to be completed in four (4) months; the \$117,810 will come out of the Sewer District’s 2012 Capital Budget. *Commissioner Doyle made the motion to approve the expenditure of \$117,810 for the upgrade of Route 50’s Pump Station and forward to the Board of Supervisor for approval, Commissioner Cannon seconded. Discussion included the phrasing of the motion specifying the check would be applied specifically for this project and will come out of the Sewer District’s 2012 Capital Budget. Assistant County Attorney Robert Wilcox stated he would assure that the resolution presented to the Board of Supervisors would have the stipulations requested. The motion to approve the expenditure of \$117, 810 to Wilton Water & Sewer Authority with conditions for the upgrade of Route 50 Pump Station and forward a recommendation for approval to the Board of Supervisors, passed; 7 Ayes, 0 Nays.*

**LUTHER FOREST TECHNOLOGY CAMPUSTRUNK SEWER** - A letter requesting presentation of a hydraulic analysis and model to ensure proper operation of the line at design capacity was forwarded to LFTC on November 1, 2011. Commissioner Doyle commented that the suggestions from Commissioners Lowenstein and Ostapczuk were extremely helpful in the drafting of the letter.

**ATTORNEY REPORT:** Assistant County Attorney Bob Wilcox received correspondence regarding the adjacent property south of the Sewer District’s Treatment Plant and will report to the Commission in December.

**DEDICATIONS:** None

Executive Director DiPasquale will issue a letter to the Town of Halfmoon stating that the Sewer Commission has not approved acceptance of discharge of flows from the Rolling Hills Phase 2 Project.

**Commissioner Doyle** – On behalf of the Town of Ballston’s Supervisor and the Town of Malta Commissioner Doyle wishes to express their thanks to the Commission for their efforts in solving the sewer problem for the Long Creek Development that is at the eastern edge of the Town of Ballston. The Town Board approved the project last Tuesday which will allow the Builder to move forward.

**COMMITTEES:**

**FUTURE PLANT #2 COMMITTEE** – Commissioner Doyle thanked Ed Hernandez from Delaware Engineering for his presentation. The synopsis presented, gave the Commissioners not on the committee, information on the project.

**ENGINEERING COMMITTEE** – Commissioner Doyle stated everything of concern has been covered earlier.

**SEWER DISTRICT COUNTY WIDE COMMITTEE** – Commissioner Nelson- By resolution, the Board of Supervisors have directed SCSD to prepare maps, plans, report and a SEQRA determination. A RFP for a Consultant to prepare the necessary documents is being prepared. Director Jim DiPasquale stated he will work on this with the new Director Chad Cooke when he begins at the Sewer District on November 14th.

*A motion to adjourn the meeting was made by Commissioner Nelson and seconded by Commissioner Doyle. No discussion. The motion passed.*

**NEXT COMMISSION MEETING  
Wednesday, December 21, 2011  
3:00 P.M. at the Treatment Plant**