

APPROVED MINUTES

**SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF JANUARY 25, 2012
3:00 pm. at the Treatment Plant**

COMMISSIONERS PRESENT: Davis, Bold, Loewenstein, Nelson, Ostapczuk and Rinaldi

COMMISSIONERS EXCUSED: Cannon and Doyle

ALSO PRESENT: Chad Cooke, Executive Director; Linda MacNeal, Administrative Assistant; Sue Duff, Chief Operator; Grant Eaton, Collection System Manager, George P. Conway, Assistant County Attorney; Ryan Moore, Management Specialist; Harold Wessel, *Express*

PUBLIC COMMENT – None

CHAIRMAN’S COMMENTS- Chairman Davis thanked Commissioner Loewenstein for extending his service to the Commission for three (3) more years.

Chairman Davis extended a welcome to Assistant County Attorney George P. Conway for standing in for Assistant County Attorney Robert Wilcox in his absence.

APPROVAL OF MINUTES of December 21, 2011. *Commissioner Rinaldi made the motion to approve the minutes of December 21, 2011. Commissioner Bold seconded the motion. No discussion; 6Ayes, 0 Nays. The minutes of December 21, 2011 were approved.*

TREATMENT PLANT EXPANSION – Executive Director Chad Cooke stated that Gross Electric has one (1) item on their punch list which is repair of control panels for the primary clarifiers. After Delaware is satisfied that work is completed and receives final paperwork, they will submit for final payment.

Jett Industries has completed upgrades to the influent pumps and the primary clarifiers in the last thirty days. The pumps are working well with the exception of Influent Pump No. 2 that the manufacturer is evaluating. Once Jett has completed their punch list items, they will send the final paperwork to Delaware for final payment.

CAPITAL PROJECTS FOR UPGRADES:

2010 CAPITAL PROJECTS

Pipevision – Consultant EDP is waiting for submittals of close out documents for final payment as the relining and site restoration is complete.

CK & Kashmiri Upgrades in the Town of Clifton Park – Carver and Stilsing are the contractors. EDP is the consultant. The stations are fully operational. The Contractors are working on minor punch list items at both stations. Some site restoration may be weather related and not completed until the Spring 2012.

2011 CAPITAL PROJECTS –

Mc Donald Engineering – Saratoga Lake, 4 & 32- Chad Cooke, Grant Eaton, Jim Bold and Dick Doyle met with McDonald Engineering last week covering the status of the project. Executive Director Chad Cooke sent a letter to the Supervisors of the Towns around Saratoga Lake including the Mayor of the City of Saratoga Springs giving them an update on the Saratoga Lake portion of the project.

McDonald Engineering, Sewer District Staff and Commissioner Bold and Councilman Polak will be meeting at Halfmoon Town Hall with the property owners along Routes 4 & 32 in the Town of Halfmoon on Thursday, January 26, 2012 at 2:00 and 7:00 PM. McDonald will give a brief presentation and easements will be available for those that are interested in executing them.

After the archeological study Phase 1A was completed, it was recommended by the archaeologist that a Phase 1B study be conducted given the potential sensitivity in the area. McDonald Engineering requests an amendment to increase the original contract in the amount of \$18,977.29. *Commissioner Loewenstein made the motion to amend the contract for McDonald Engineering and increase the original contract amount of \$789,300 by \$18,977.29 to \$808,277.29. Commissioner Bold seconded. Director Chad Cooke explained that some of the proposed sewer piping will be in areas where existing pipes are not located, thus requiring the additional study. The archeologist that completed the Phase 1A study was Hartgen Archaeological Associates. The amendment for McDonald Engineering increasing their contract by \$18,977.29 to \$808,277.29 passed; 6 Ayes, 0 Nays.*

Commissioner Bold questioned if there would be an additional increase to the contract for McDonald Engineering for obtaining easements around Saratoga Lake. Director Chad Cooke stated that McDonald Engineering is working on a cost for this additional work, as it is more complex than originally anticipated in the RFP.

North Plant Project – Delaware Engineering continues to work on the North Plant study. A meeting with Delaware, SCSD staff, Commissioners Bold, Doyle and Ostapczuk and the County Landfill Committee on January 20th considered the feasibility of using the vacant County Landfill site as a location. Information has been shared between Delaware and the Landfill Committee and another meeting will be scheduled in the next few weeks.

CEMS (constant emissions monitoring system) Contract Award- The Sewer District's Air Permit requires four (4) tests per year for calibration. The Board of Supervisors, on January 17, 2012, awarded the contract to Northern Engineering Inc. of South Windsor Connecticut in the amount of \$8,250 not to exceed the sum of \$15,000 per year.

Incinerator upgrade– The Incinerator Upgrade contract was awarded to Industrial Furnace Company of Rochester, NY for \$3,077,200.00 by the Board of Supervisors on January 17, 2012. Consultant Delaware Engineering forwarded the notification of award to Industrial Furnace Company and is waiting for the contract. Chairman Davis asked if the haulers have been notified and Director Chad Cooke stated that his understanding is that after the contract has been signed there will be a six month lead time for the heat exchanger giving ample time for notification.

Transfer of Funds to 2012 Budget – Executive Director Chad Cooke will request budget line expenditures remaining in the 2011 budget to be transferred to the 2012 Capital budget from the County Administrator.

COLLECTION SYSTEM:

LUTHER FOREST TECHNOLOGY CAMPUSTRUNK SEWER – This sewer line extends from Luther Forest Technology Campus at GLOBALFOUNDRIES and connects to the interceptor line at Coons Crossing Road. A comment letter from the commissioners was sent to LFTC on December 28, 2011. Plan revisions were received on January 17, 2012 and distributed to Commissioners Davis, Doyle, Loewenstein and Ostapczuk. Comments were forwarded to Luther Forest Technology Campus along with a request to provide notification to Saratoga County Sewer District and the Town of Stillwater 48 hours prior to start of construction. SCSD staff will handle the inspection and will coordinate with Saratoga County Water Authority to conduct a flow test after construction has been completed.

QA/QC Program – Executive Director Chad Cooke stated that he has received requests from additional firms expressing interest in providing inspection services to the District. Director Cooke was advised by Assistant County Attorney Robert Wilcox to present this to the Commission for advisement. Chairman Davis stated that staff makes those decisions. When asked, Director Cooke named Creighton Manning as one firm who expressed interest. Executive Director Cooke has had previous experience with this firm and is comfortable with adding them to the program.

Sewer District Expansion- Executive Director Chad Cooke gave a presentation to the Town of Clifton Park Town Board on 1/9/12 about inclusion of the entire Town in the expansion project. Supervisor Barrett told the Director that he anticipates a resolution to be passed in Clifton Park’s February Board meeting for inclusion of the entire Town of Clifton Park in the Sewer District’s new boundaries. Executive Director Chad Cooke has requested an extension from Saratoga County Board of Supervisors Chairman Thomas Wood for the project to be completed by June 30, 2012.

ATTORNEY REPORT:

Rays Saratoga Septic – A letter was sent from the Saratoga County Attorney’s office stating no discharge would be allowed from Rays Saratoga Septic without full payment. On January 20, 2012 the entire unpaid balance of \$1,453 was paid.

DEDICATIONS:

Brookfield Place, Phase II – Town of Halfmoon, Windsor Point LLC requests dedication of Brookfield Place, Phase 2, off Guideboard Rd consisting of an 81 lot subdivision. Brookfield Place Phase 1 was dedicated on February 23, 2011 for 38 residential lots on Chester Court and Braxton Drive. *The motion to accept dedication of Brookfield Place, Phase 2, in the Town of Halfmoon from Windsor Point LLC serving 43 residential lots located off Guideboard Road including 3,000 ft of 8 inch sewer line and 16 manholes on Chester Court and Milford Drive was made by Commissioner Bold and seconded by Commissioner Nelson. No discussion. Resolution 1-2012 accepting dedication of Brookfield Place, Phase 2, in the Town of Halfmoon consisting of 43 residential lots, 3,000 ft. of 8 inch sewer line and 16 manholes on Chester Court and Milford Drive, passed; 6 Ayes, 0 Nays.*

COMMITTEES:

FUTURE PLANT #2 COMMITTEE – Commissioner Ostapczuk stated that the landfill site needs further investigation before any recommendation will be made.

ENGINEERING COMMITTEE – Chairman Doyle was not in attendance. Commissioner Loewenstein stated that he believes the previous discussion of the LFTC trunk sewer was all that needed to be addressed.

SEWER DISTRICT COUNTY WIDE COMMITTEE – The Board of Supervisors by resolution have directed the Sewer District to prepare maps, plans, report and a SEQRA determination. Executive Director Chad Cooke requested an extension from the Board of Supervisors for completion of this project until June 30th of 2012.

A motion to adjourn the meeting was made by Commissioner Nelson and seconded by Commissioner Rinaldi. No discussion. The motion passed.

NEXT COMMISSION MEETING
Wednesday, February 22, 2012
3:00 P.M. at the Treatment Plant