

**APPROVED MINUTES**

**SARATOGA COUNTY SEWER COMMISSION No. 1  
MINUTES OF FEBRUARY 22, 2012  
3:00 pm. at the Treatment Plant**

**COMMISSIONERS PRESENT:** Davis, Bold, Doyle, Loewenstein, Nelson, and Rinaldi

**COMMISSIONERS EXCUSED:** Cannon and Ostapczuk

**ALSO PRESENT:** Chad Cooke, Executive Director; Linda MacNeal, Administrative Assistant; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Collection System Manager, Robert Wilcox, Assistant County Attorney; Ryan Moore, Management Specialist; Stephen Williams, *Daily Gazette*; Harold Wessel, *Express*

**PUBLIC COMMENT** – None

**CHAIRMAN’S COMMENTS-** Chairman Davis brought up a suggestion from Commissioner Doyle for changing the title of Saratoga County Sewer District to Saratoga County Wastewater Reclamation Facility. Commissioner Doyle made the motion for the change of name, Commissioner Nelson Seconded. After discussion and input from the Assistant County Attorney, Robert Wilcox, it was determined that the legal department needs to investigate the process involved in changing the legal name. Commissioner Loewenstein made the motion to table the motion, Commissioner Rinaldi seconded. The motion for the name change was tabled.

Chairman Davis has been contacted by an individual interested in becoming a Sewer Commissioner from Saratoga Springs, but has not heard back from Supervisor Veitch. Chairman Davis asked Ryan Moore, Management Specialist, to follow up with Supervisor Veitch for appointment of a new Commissioner from the City of Saratoga Springs

**APPROVAL OF MINUTES of January 25, 2012.** *Commissioner Doyle made the motion to approve the minutes of January 25, 2012. Commissioner Lowenstein seconded the motion. No discussion; 6Ayes, 0 Nays. The minutes of January 25, 2012 were approved.*

**TREATMENT PLANT EXPANSION** – Executive Director Chad Cooke asked Ed Hernandez from Delaware to give an update. Mr. Hernandez stated that Gross Electric has one (1) item on their punch list which is repair of control panels for the primary clarifiers. After Delaware is satisfied that work is completed and receives final paperwork, they will submit for final payment.

Jett Industries has completed upgrades to the influent pumps and the primary clarifiers. The pumps are working well with the exception of Influent Pump No. 2 that the manufacturer is evaluating which is holding

up the final release. Once Jett has completed their three (3) punch list items, they will send the final paperwork to Delaware for final payment.

## **CAPITAL PROJECTS FOR UPGRADES:**

### **2010 CAPITAL PROJECTS**

**Pipevision** – Consultant EDP is waiting for submittals of close out documents for final payment as the relining and site restoration is complete.

**CK & Kashmiri Upgrades in the Town of Clifton Park** – Carver and Stilsing are the contractors. EDP is the consultant. The stations are fully operational. The Contractors are working on minor punch list items at both stations. Some site restoration may be weather related and not completed until the Spring of 2012.

*Commissioner Doyle made a motion for two change orders for Carver's contract; a total reduction of \$32,598.84; Ten thousand (\$10,000) for unused allowance # 1 regarding removal of contaminated soil and Twenty two thousand five hundred ninety eight dollars and eighty four cents (\$22,598.84) for unused allowance #2 concrete repair. Commissioner Loewenstein seconded the motion. No discussion. The motion for two change orders reducing Carver's contract by \$32,598.84 passed; 6 Ayes, 0 Nays.*

Director Chad Cooke stated that the Consultant Environmental Design Partnership LLC has requested an increase to their contract by Fourteen thousand five hundred ninety five dollars and ninety cents (\$14,595.90) for 221.15 inspection hours above the estimated time. The staff concurs that the hours were justified in completing the project to SCSD's standards. *Commissioner Doyle made the motion for a change order, increasing Environmental Partnership's contract for \$14,595.90, Commissioner Loewenstein seconded. Commissioner Doyle noted that the reduction in Carver's contract would more than cover this increase resulting in no increase in the cost of the total Capital project. Doyle also expects that Pipevision and Stilsing will be requesting a reduction of their contact by approximately Ninety thousand dollars (\$90,000). The motion to forward a recommendation to the Board of Supervisors for approval of Change Order #2 to Environmental Design Partnership, LLP for Fourteen thousand five hundred ninety five dollars and ninety cents (\$14,595.90) passed; 6 Ayes, 0 Nays.*

### **2011 CAPITAL PROJECTS –**

**Mc Donald Engineering** – Saratoga Lake, 4 & 32- A meeting tomorrow will be held here with the Consultant and Commissioners Doyle and Bold to discuss the progress made and what remains with the project. The Saratoga Lake portion; there are property concerns and the Consultant is contracting a Title Company for assistance in clarification of SCSD's ownership. McDonald Engineering has acquired approximately 10 out of 47 easements needed along Routes 4 & 32 for that portion of the project to proceed.

**North Plant Project** – Delaware Engineering continues to work on the North Plant study.

**Incinerator upgrade**– The Incinerator Upgrade contract was awarded to Industrial Furnace Company of Rochester, NY for \$3,077,200.00 by the Board of Supervisors on January 17, 2012. The County Attorney is in the process of finalizing the contract after which Delaware will be issuing a notice to proceed. The time it

will take for fabricating the heat exchanger will delay the start of the repair until possibly November 2012 with completion estimated in May 2013.

## **2012 CAPITAL PROJECTS**

**Interceptor Relining/Repair Phase 4** – A pre-proposal meeting for Engineering Consultants was held here at the plant this morning, February 22, 2012, with bids due by March 8, 2012. Nine (9) Engineering firms attended.

**Non-Potable Water Pumps** – Bids from Engineering Consultants are due March 15, 2012.

## **COLLECTION SYSTEM:**

**LUTHER FOREST TECHNOLOGY CAMPUSTRUNK SEWER** – This sewer line extends from Luther Forest Technology Campus at GLOBALFOUNDRIES and connects to the interceptor line at Coons Crossing Road. Revisions to Manhole 6 and the addition of another manhole (6A) have been reviewed and approved by the District subject to a satisfactory flow test. Notification will be provided to Saratoga County Sewer District #1 and the Town of Stillwater 48 hours prior to start of construction. SCSD staff will handle the inspection and will coordinate with Saratoga County Water Authority to conduct a flow test after construction has been completed.

**Gravity/Forcemain Lateral Ownership** – Director Chad Cooke explained that there are two different policies with laterals. A gravity lateral, the property owner owns from the building to the main in the street. A force main lateral, the property owner owns to the shut off at the property line. If the property owner damages the shut off with a lawnmower or motor vehicle, it is sometimes difficult to determine who is responsible for the repair.

Commissioner Bold stated his reservations with changing the policy and placing the onus on the property owner to obtain the permits necessary to repair the broken infrastructure.

Grant Eaton, Collection System Manager, stated that the required permits are the responsibility of the contractor that is hired by the homeowner to complete the repair work. Eaton indicated that the Saratoga County Sewer District follows that same procedure when the District hires a contractor to do the repair work. Eaton also emphasized that this possible change would affect only new permits not permits already in place.

This issue will be reviewed by the Sewer Commission Engineering Committee including Commissioner Bold and will be presented to the Commission in the future.

**Sewer District Expansion-** Executive Director Chad Cooke received confirmation that the Town of Clifton Park Town Board passed a resolution on 1/9/12 for inclusion of the entire Town in the Sewer District boundaries. An additional invitation to the Villages in Saratoga County not previously contacted will be going out tomorrow before this project can proceed.

**ATTORNEY REPORT:** There are a number of dedications in process but none are ready at this time.

**DEDICATIONS: None**

**COMMITTEES:**

**FUTURE PLANT #2 COMMITTEE –**

**ENGINEERING COMMITTEE –**

**SEWER DISTRICT COUNTY WIDE COMMITTEE** – The Board of Supervisors by resolution have directed the Sewer District to prepare maps, plans, report and a SEQRA determination. Executive Director Chad Cooke requested an extension from the Board of Supervisors for completion of this project until June 30<sup>th</sup> of 2012.

*A motion to adjourn the meeting was made by Commissioner Nelson and seconded by Commissioner Rinaldi. No discussion. The motion passed.*

**NEXT COMMISSION MEETING  
Wednesday, March 28, 2012  
3:00 P.M. at the Treatment Plant**