

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF August 22, 2012
3:00 pm. at the Treatment Plant

COMMISSIONERS PRESENT: Davis, Cannon, Doyle, Marshall, Bold, Ostapczuk, and Rinaldi
COMMISSIONERS EXCUSED: Loewenstein, Nelson

ALSO PRESENT: Chad M. Cooke PE, Executive Director; Diane Seiter, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney; Ed M. Hernandez PE, Delaware Engineering; Ryan Moore, Management Analyst, Stephen Williams, Staff Reporter, Daily Gazette; and Brendan Lyons, Staff Reporter, Albany Times Union

PUBLIC COMMENT – None

CHAIRMAN’S COMMENTS :

After commending the Commission on having the foresight to recognize the impending need for expansion and the building of an additional treatment plant, Chairman Davis requested that the Commission consider sending a letter to Thomas N. Wood, Chairman of the Board of Supervisors, detailing the preferred location of the proposed new facility. After an extensive study by Delaware Engineering, property located at the County landfill, consisting of two (2) parcels of land totaling 15.73 acres, was identified as the preferred location. Chairman Davis indicated that the letter will request assistance from the County Attorney’s office in developing an appropriate method to determine the compensation for the property. *The Chairman’s request for a Vote of Confidence from the Commissioners was unanimously carried.*

APPROVAL OF MINUTES of July 25, 2012. *Commissioner Doyle made the motion to approve the minutes of July 25, 2012. Commissioner Rinaldi seconded the motion. No discussion. The minutes of July 25, 2012 were approved. 7 Ayes, 0 Nays.*

TREATMENT PLANT EXPANSION :

Jett Contract – One (1) minor punch list item remains. Waiting for receipt of final paperwork from Jett to close out the contract.

CAPITAL PROJECTS FOR UPGRADES:

Pipevision – Consultant EDP is still waiting for close out documents for final payment to be made as the relining and site restoration is complete.

2011 CAPITAL PROJECTS :

Mc Donald Engineering - Saratoga Lake, 4&32 - The Commission passed a resolution at the July 25 meeting recommending that the Board of Supervisors consider awarding the project to the low bidder,

Kingsley Arms. The Board of Supervisors has scheduled a public hearing for September 11, 2012 to consider the project, bonding and award of the contract. It is anticipated that the Board of Supervisors will act on a resolution at their September 18, 2012 meeting.

2012 CAPITAL PROJECTS:

Interceptor Relining/Repair Phase 4 – The project will be going out for bid on August 24, 2012. Construction is expected to be completed by early 2013.

Non-Potable Water Pumps –The project is expected to go out to bid early in September. There is a two (2) to three (3) month lead time associated with the replacement pumps. As such, construction is expected to be completed by Spring 2013.

GPS for Sewer District Fleet – A brief demonstration of the GPS tracking capabilities was presented to the Commissioners. Staff is in the process of adding points of interest to the GPD system including all of the District's pump stations. This effort will allow management staff and operators the ability to dispatch staff to emergency locations more efficiently. For safety, the tracking system allows staff to locate vehicles that are unresponsive due to radio malfunction or in the event on an emergency. In addition, the system tracks mileage, idle time, speeding, etc. which allows management the ability to better manage fuel consumption and costs. The Commissions agreed this was a good tool and worth the investment and sees this as a money saving tool in addition to a safety mechanism. Chairman Davis commended staff for the foresight and work necessary to get this system up and running.

COLLECTION SYSTEM:

Birchwood Pump Station, Town of Halfmoon – Access Road - Since the last Commissioners meeting on July 25, 2011, a rainstorm washed out a portion of the access road to the Birchwood pump station located off Tupelo Drive. Director Cooke contacted a representative of the Mapleridge Homeowner's Association (HOA) requesting permission to dump a load of stone in the washed out area in order to regain access to the pump station. The request was denied by the HOA. As a result, District staff have been accessing the pump station on foot in order to perform routine maintenance checks. Efforts to contact Town of Halfmoon to obtain any records regarding this access road are continuing. The immediate need, however, of gaining truck access to the pump station has taken precedent. The owners of a new project under development, Moorings, have been very cooperative with the District in granting the usage of their property to gain access to this pump station. The District was granted an easement by the adjoining property owner, Bell, as part of the Moorings project for access from the Moorings property to the Birchwood pump station. Director Cooke will contact the Town regarding any available records for the access road and will discuss with Attorney Wilcox prior to the next Commission meeting.

ATTORNEY REPORT:

Attorney Wilcox stated that he was continuing to work on the eminent domain proceedings for the Saratoga Lake/4&32 project. The 4&32 portion, as indicated during the public hearing prior to today's meeting, listed four (4) properties as those that were being served as part of the proceedings. The District has since received two (2) of these easements signed and the District should be granted the easement by the Public Administrator expected to be appointed for the deceased owner of one of the affected parcels. The remaining property will continue to move forward with eminent domain proceedings. Attorney Wilcox, in concert with Director Cooke, will now be focusing efforts on determining the remaining easements necessary for the Saratoga Lake portion of the project. Attorney Wilcox continues to research all of the affected properties in an effort to obtain all the information necessary for the proceedings. Chairman Davis expressed

his eagerness for the project to begin and his concerns for some home owners residing on 4 & 32 that have septic systems that may be failing.

DEDICATIONS:

Town of Halfmoon - Falcon Trace Luxury Apartments, LLC and Falcon Trace Senior Living, LLC requests dedication of the sanitary sewer infrastructure servicing Falcon Trace Luxury Apartments and Falcon Trace Senior Living. *A motion to accept dedication of the Falcon Trace Luxury Apartments and Falcon Trace Senior Living sanitary sewer infrastructure consisting of 11 manholes, approximately 1,870 ft of 8" gravity sewer main, approximately 400 ft of 4" force main and a pump station in the Town of Halfmoon was made by Commissioner Bold and seconded by Commissioner Doyle. No Discussion. Resolution SD 14-2012 accepting dedication of Falcon Trace Luxury Apartments and Falcon Trace Senior Living sanitary sewer infrastructure and pump station in the Town of Halfmoon **conditioned upon receipt of a Title Commitment and easements and maps acceptable to the County Attorney's Office, receipt of an original letter of credit, receipt of a certification and as-built plans from the Quality Assurance firm, and receipt of a successful pump start up report from the pump manufacturer** passed. 7 Ayes, 0 Nays.*

COMMITTEES:

FUTURE PLANT #2 COMMITTEE – Commissioner Ostapczuk

ENGINEERING COMMITTEE – Commissioner Doyle

SEWER DISTRICT COUNTY WIDE COMMITTEE – Commissioner Nelson

A motion to adjourn the meeting was made by Chairman Doyle and seconded by Commissioner Rinaldi. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Wednesday, September 26, 2012
3:00 P.M. at the Treatment Plant**