

Equalization and Assessment Committee Minutes
March 4, 2013 – 3:00 p.m.

Present: Chairman Collyer; Supervisors Raymond, Hargrave, Jenkins, M. Johnson, Lewza, Yepsen, Southworth, and Grattidge; Ryan Moore, Mgmt. Analyst; Cindy Baker, Treasurer; Joanne Bosley, Chris Aldrich, Real Property; Jason Kemper, Planning; Steve Dorsey, County Attorney.

Chairman Collyer called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Lewza, seconded by Mrs. Johnson the minutes of the February 4, 2013 meeting were approved unanimously.

Mrs. Baker said there were nine tender offers received including two in the Town of Ballston, one in the Town of Clifton Park, two in the Town of Corinth, one in the Town of Day, Northumberland, Saratoga and Wilton for a total of \$69,583.81.

A motion was made by Mrs. Johnson, seconded by Ms. Raymond to approve nine tender offers for a total of \$69,583.81. Unanimous.

Mr. Dorsey said parcel 261-1-53 in the town of Halfmoon is on the auction list for March. This is a 146 acre parcel owned by Edward Rucinski, and the county would like to obtain partial ownership. There is a recommendation that was adopted by the Trails Committee to obtain a 4 acre strip of the parcel for the extension of the Zim Smith Trail from Halfmoon to the City of Mechanicville.

Mr. Dorsey requested that the parcel be pulled from the March auction in order to allow for a subdivision of the property to be conducted, and for the county to retain a 4 acre strip for the Zim Smith Trail extension and to sell the remaining 142 acres at the September Auction.

A motion was made by Ms. Raymond, seconded by Mr. Hargrave to approve the removal of parcel 261-1-53 from the County Auction.

Ms. Raymond asked if the resolution can be amended if the owner of the Rucinski property makes a tender offer stating that if a tender offer is made that prior to accepting it, they have to agree to the condition.

Mr. Dorsey said, yes, in this case the county would want to retain fee ownership in order to be eligible for federal funding for the trail extension.

Motion Passed Unanimously.

Mrs. Bosley requested approval to correct two 2013 county tax bills both in the Town of Clifton Park. Both properties are in the Shenendehowa school district and the school taxes and penalties were relieved onto the 2013 Town and County Tax bill in error. The school taxes had been paid on 10/03/12.

A motion was made by Mr. Hargrave, seconded by Mr. Jenkins to approve corrections to the 2013 tax roll in the amount of \$9,904.18. Unanimous.

Mr. Collyer said there is a four part form that is attached to a deed, and instead of having a four part form, going forward the county would electronically process deeds.

Mrs. Bosley requested approval to enter into an agreement with the State to accept form RP-5217-PDF for processing deeds. She said the State will provide all the hardware and software and the barcode scanner for processing, and for a while they will continue to pay the County \$.50 cents per form that is scanned, only until the four part form diminishes to a minimum volume and PDF becomes primary. Mrs. Bosley said this began back in 2011 with five counties, and it has been working well with no reported problems.

A motion was made by Mrs. Johnson, seconded by Ms. Yepsen to approve entering into an agreement with the State of New York regarding the use of one part bar-coded RP-5217-PDF. Unanimous.

Mr. Collyer set a tentative meeting date of March 19th at 2:00p.m. for a pre-auction meeting, if necessary.

On a motion made by Ms. Raymond, seconded by Ms. Yepsen the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom