

Public Health Committee Minutes
April 8, 2013 – 4:00 p.m.

Present: Chairman Kinowski; Supervisors Raymond, Sausville, Southworth, Veitch, Wood, and Grattidge; Ryan Moore, Mgmt. Analyst; Hans Lehr, Mental Health; Diane Brown, Maplewood Manor; Karen Levison, Public Health; Press.

Chairman Kinowski called the meeting to order and welcomed all in attendance.

On a motion made by Mrs. Southworth, seconded by Mr. Wood the minutes of the March 11, 2013 meeting were approved unanimously.

Mrs. Brown said Maplewood Manor has a contract with CDPHP and they were notified last month that they have to have an amendment, which is a requirement through NYS regulation. The first item is to have prompt fair and equitable settlement claims. Secondly, because there is an agreement with CDPHP, Maplewood has to agree to participate with them annually in their compliance training.

Mrs. Brown said this would be for committee approval only as it is a revenue contract.

A motion was made by Mr. Veitch, seconded by Mr. Sausville to approve an amendment to the CDPHP Contract for Maplewood Manor as described above. Unanimous.

Mrs. Brown said the main purpose of Corporate Compliance is to prevent fraud, and abuse in the workplace. NYS requires specific Medicaid providers to have an effective Corporate Compliance program in order to participate in Medicaid programs. The compliance program applies to billing, payments, medical necessities, quality of care, and governance. There are eight elements to the program, which were received by each committee member, with a description of what is required under each of those elements. She said there is a Corporate Compliance program for Saratoga County and the program has been implemented in an effort to establish culture within the organization to include prevention, detection and resolution of misconduct for violations of statutes and regulations of county policies. As a part of the program there is a Corporate Compliance Committee with members of the committee consisting of representatives from Maplewood Manor, Public Health, Mental Health, Youth Bureau and the County Attorney's office meeting quarterly. Mrs. Brown said she is currently the Corporate Compliance Officer for 2013. She said the staff at Maplewood is trained annually.

Mr. Kinowski said the minutes of the meeting will be the record of Corporate Compliance training for the Public Health Committee Members. Mr. Kinowski requested that Mrs. Brown distribute a copy of the policies to all committee members.

It was noted that the Public Health Committee has received Corporate Compliance training at the April 8, 2013 meeting.

Ms. Levison requested approval of a contract amendment with Procura, LLC to provide training services at a cost not to exceed \$525.

A motion was made by Mr. Sausville, seconded by Ms. Raymond to approve a contract amendment with Procura, LLC to provide training services at a cost not to exceed \$525. Unanimous.

On a motion made by Mr. Sausville, seconded by Mr. Wood the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom