Technology Committee Minutes
September 5, 2013 – 4:00 p.m.

Present: Chairman Veitch; Supervisors Raymond, Barrett, Daly, and Southworth; Spencer Hellwig, Administrator; Ryan Moore, Mgmt. Analyst; Jack Kalinkewicz, Personnel; Karen Levison, Public Health.

Chairman Veitch called the meeting to order and welcomed all in attendance.

On a motion made by Mr. O'Conor, seconded by Mr. Hellwig the minutes of the August 8, 2013 meeting were approved unanimously.

Ms. Levison said there are nurses that take laptops into homes when they see their patients. Data Processing personnel have been to the Public Health Nursing Department and have said that there are seven of the laptops that are not able to be fixed anymore. Ms. Levison is; therefore, requesting the purchase of seven laptops for a total of $3,766.

Mrs. Southworth asked where the money was going to come from for the laptops. Mr. Hellwig said it would come out of the Data Users budget.

Ms. Raymond suggested authorizing the purchase of up to ten laptops.

A motion was made by Ms. Daly, seconded by Ms. Raymond to approve the purchase of up to ten laptops for the Public Health Nursing Department at a cost not to exceed $5,380. Unanimous.

Mr. Kalinkewicz said a master training was done by the Data Processing Personnel assigned to the Time and Attendance Project, on August 14th and 15th with the Personnel and Treasurers office. The test run is scheduled for September 27th.

Mr. Veitch said discussions are continuing to take place with the County Administrator with regard to how to update the County's IT Infrastructure.

Mr. Veitch introduced Mrs. Bennett who has been recommended by the Personnel Subcommittee for the position of Director of Data Processing for the county.

On a motion made by Mr. Barrett, seconded by Ms. Raymond the meeting was adjourned.

Respectfully submitted,
Chris Sansom