

## **Requirements for Saratoga County Sewer District #1 Grinder Pump Permit**

1. All information on the grinder pump permit must be completed.
2. Applicant is required to have the contractor portion filled out and the applicant or designated agent is required to sign the last page of the permit before submitting the permit for approval.
3. A sketch of the installation layout must be submitted with the permit. The sketch should have the location of the grinder pump, the type of grinder pump and the size and type of the low pressure force main line and the linear footage of the low pressure force main line.
4. SCSD will require road permits from the appropriate entities which allow the contractor to work in the road R.O.W.
5. SCSD requires that the permit fee be paid when submitting the permit. Please refer to the fee schedule.
6. SCSD will require the contractor to have a certificate of insurance listing **County of Saratoga, 40 McMaster Street, Ballston Spa, NY 12020** as certificate holder and an additional named insured prior to the signing of the permit.
7. The applicant or contractor should verify that the sewer main they will be connecting to is owned by SCSD #1. If it is not owned by SCSD #1, the applicant will need a letter from the appropriate entity allowing the applicant to discharge flows into their sewer system.
8. The contractor should refer to SCSD's standard details on the installation of a grinder pump system.