

**Minutes of Regular Meeting 07/15/2020**

**In Attendance:**

**District Directors:**

Victoria Garlanda – At Large  
Jay Matthews – At Large  
Don Monica – Chairman  
Steven Ropitzky – Vice Chairman

**District Staff:**

Dustin Lewis – District Manager  
Shannon McCarthy – Office Manager

**Outside Agencies:**

Kate Teale

Regrets: Ed Kinowski, Jennifer Koval, Darren O'Connor

Meeting called to order at 3:05pm by Chairman Monica.

1. **Minutes of June 2020 Meeting:** **Motion** to approve by Matthews, seconded by Garlanda, carried unanimously.
2. **June 2020 Financial Reports:**
  - a. **Receipts/Disbursements Report, Budget vs Actual Report and Vouchers:** (***Attachment A, B & C***) **Motion** to approve made by Ropitzky, seconded by Matthews, carried unanimously.
  - b. **Bank Statements and Timesheets for February - June 2020:** were reviewed by Ropitzky who made a ***motion*** to approve, seconded by Matthews, carried unanimously.
3. **Field Report: (Attachment D)**
4. **Cooperating Agency Reports:**
  - a. **NRCS:** Teale reported that she is in the office a couple days of week, there is a phased plan to reopen offices. Currently, visitors are allowed by appointment only. EQUIP deadline is 08/21/20. There has been a lot of interest in high tunnels (8 apps received, 3 more possible). Had 1 forestry project approved, to start in the winter. 1 high tunnel got approved.
  - b. **FSA:** No report.
  - c. **RC&D:** No report.
  - d. **NYSSWCC:** Report was distributed to all by e-mail.
5. **Old Business:**
  - a. **Water Quality Coordinating Committee:** No meeting.
  - b. **Grants:** Lewis reported on the following:
    - i. AEM – Received executed contract for this year, can now put in voucher for 25%. Palemire has been working with farms to get ready for fall projects.
    - ii. Upper Hudson Watershed Coalition
      1. Watershed Plan – The Plan is now complete & is on LGLCRPB website. Copies to be given out to Board of Supervisors this month.
    - iii. CAFO grants – Both structures are complete, final closeouts to be completed in the next couple months.
    - iv. Septic grants – 1 completed project, state funds are pending wire transfer to County. Another project pending the resident, hopefully will start in the Fall.
    - v. Roadside Erosion – Sites have been reviewed, waiting to hydroseed.
  - c. **2021 Budget:** The Budget Committee meeting will be held on Tuesday, August 18<sup>th</sup> at 2pm.
6. **New Business:**
  - a. **Upcoming Training Course:** New Erosion Sediment Control training will be given in August, first time offered in the State to the public. Will allow participants to become a certified inspector.

- b. **Grants:** Palemire submitted 2 applications for grants; 1 application was for Knights (new sprayer), the other application was for Ariel (upgraded irrigation system).
  - c. **Ag District Review:** Meeting is July 22<sup>nd</sup> at 7pm.
  - d. **Town of Moreau:** Contacted District about solar moratorium, District staff created maps & provided soil info.
7. **Other Business:**
8. **Correspondence: (Attachment E):**
9. **Next Meeting Date and Adjournment:** The next meeting is scheduled for Wednesday, August 19, 2020 at 3:00pm. Meeting adjourned by Chairman at 3:55pm.

Respectfully submitted:

Shannon McCarthy – Secretary

Donald Monica – Chairman

**Attachment A:**

Saratoga County SWCD								
Receipts and Disbursements								
JUNE 2020								
	Operations (Checking/Money Market/Accrued Liabilities)	Petty Cash	WQCC	Envirothon	Knight's	Roadside Erosion	Koval CAFO	Welcomstock CAFO
<b>BOOK BALANCE as of 05/31/20</b>	<b>\$239,309.12</b>	<b>\$250.00</b>	<b>\$4,112.53</b>	<b>\$1,846.46</b>	<b>\$0.13</b>	<b>\$97,294.50</b>	<b>\$143,463.86</b>	<b>\$231.23</b>
<b>RECEIPTS</b>								
District Tree & Shrub Program	\$4,318.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Interest	\$7.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bird/Bat Item Sales	\$43.71	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Grants not State or Federal	\$0.13	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
No Till Drill Rental Fees	\$622.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sales Tax Received	\$8.89	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL RECEIPTS</b>	<b>\$5,000.93</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>DISBURSEMENTS</b>								
Directors Per Diem for Meetings	\$300.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Manager	\$2,969.40	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
District Manager	\$4,961.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Technician(s)	\$6,780.20	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
District Trees Expenses	\$1,366.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Conservation Practice Supplies	\$125.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Telephone/Internet	\$120.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Office Supplies	\$6.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Postage	\$152.25	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Bank/Credit Card Fees	\$4.75	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Part C Project Materials	\$1,129.44	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Gas & Oil	\$351.60	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Health/Dental Insurance	\$4,471.84	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Employer Share FICA/Medicare	\$1,088.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
<b>TOTAL DISBURSEMENTS</b>	<b>\$23,826.68</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>	<b>\$0.00</b>
<b>BOOK BALANCE as of 06/30/2020</b>	<b>\$220,483.37</b>	<b>\$250.00</b>	<b>\$4,112.53</b>	<b>\$1,846.46</b>	<b>\$0.13</b>	<b>\$97,294.50</b>	<b>\$143,463.86</b>	<b>\$231.23</b>



**Attachment E:**

**CORRESPONDENCE - Saratoga County SWCD**  
**July 15, 2020**

E-Mailed:

- eResource- 06/16/20
- NACD Forestry Notes – 06/17/20
- 2020 Conservation Skills Workshop- SURVEY
- Long term Collection of NRCS-NY Conservation Practice Standards Comments - For Future Action
- Hamilton County SWCD June Newsletter
- NYS Envirothon Committee Membership form
- Conservation Clips – 06/19/20
- 2020 NYS Envirothon Funds
- 2024 NCF-Envirothon - New York
- A Juneteenth Message from Comptroller DiNapoli
- Important Update for Accessing SWCC Meeting WebEx Meeting on June 23, 2020
- State Envirothon Packets
- eResource- 06/23/20
- FINAL CALL- 2020 Conservation Skills Workshop- SURVEY
- Conservation Clips – 06/26/20
- Monroe County Soil & Water Conservation District 2019 Annual Report
- 2020 State Fair Booth
- 2024 - NY NCF-Envirothon
- eResource- 06/30/20
- Hi, 2024 NCF Envirothon - New York
- WQS Planning Meeting
- Conservation Clips – 07/03/20
- New email for Jefferson SWCD
- Last call for CDEA News: due July 10
- ESC Training
- NYS Bond Act
- eResource- 07/07/20
- 2020 State Fair Booth
- Apply by July 10: Level up your Soil Health Skills!
- Rockland County Newsletter
- Space Available for NACD July2020 U&C Webinar
- Conservation Clips – 07/10/2020
- National Conservation Planning Partnership (NCP) Update
- Monroe County Soil & Water Quarterly Newsletter - June 2020!
- Update from State Comptroller DiNapoli: NY's Economy & Finances in the COVID-19 Era
- July 2020 SWCC Report
- NYS Soil and Water Conservation Committee Meeting - July 21st, 2020
- New York State Soil and Water Conservation Committee: July 21, 2020
- eResource - 07/14/2020