

Saratoga County Capital Resource Corporation

January 24, 2017 – 4:00 p.m.

Annual Organizational Meeting Agenda

1. Approval of the minutes of October 25, 2016.
2. Approval of Governance Committee minutes of October 25, 2016.
3. Approval of Finance Committee minutes of October 25, 2016.
4. Approval of the Saratoga Hospital application public hearing minutes of October 25, 2016.
5. Appoint Officers:
 - a. Chairman - Anita Daly
 - b. Vice Chairman and Secretary – Arthur Johnson
 - c. Treasurer – John Wyatt
6. Proposed Committee Assignments:
 - a. Audit – Johnson (Chairman), Zeltmann, Wyatt
 - b. Governance – Muratori (Chairman), Zeltmann, Johnson, Veitch
 - c. Investment – Wyatt (Chairman), Johnson, Zeltmann, Frantti
 - d. Finance – All board members
7. Raymond Watkin Senior Apartments Revised Application
8. Trinity Health Corp./St. Peter's Application
9. Board Evaluation Forms (to be completed at the meeting).
10. Policy re-approvals:
 - a. By-laws
 - b. Ethics Code
 - c. Internal Controls/Financial Management Statement
 - d. Investment Policy
 - e. Mission Statement
 - f. Procurement Policy
 - g. Property Disposition Policy
 - h. Whistle Blower Policy
 - i. Conflict of Interest Policy
11. Financial Reports
 - a. Statement of Condition
 - b. Budget Report
12. Invoice for approval - Lori Eddy, Secretarial services \$260.00

13. Legal Counsel Retainer Agreement

14. Insurance Policy Renewals

15. Other business

16. Next scheduled meetings:

Audit Committee – Tuesday, March 14th, 4pm

Full Board – Tuesday, April 25th, 4pm

17. Adjournment