

## APPROVED MINUTES

### SARATOGA COUNTY SEWER COMMISSION No. 1 MINUTES OF DECEMBER 18, 2013 3:00 PM at the Treatment Plant

**COMMISSIONERS PRESENT:** Davis, Bold, Doyle, Howe, Ostapczuk, Marshall and Rinaldi

**COMMISSIONERS EXCUSED:** Cannon and Loewenstein

**ALSO PRESENT:** Chad M. Cooke P.E., Executive Director; Anne Gorman, Confidential Secretary; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Robert Wilcox, Assistant County Attorney and Geoffrey Brooks, Briarwood Brooks.

**PUBLIC COMMENT:** – None

**CHAIRMAN'S COMMENTS:** Chairman Davis wished everyone a Merry Christmas and Happy Holidays with a prosperous New Year.

**APPROVAL OF MINUTES of November 6, 2013.** *Commissioner Doyle made the motion to approve the minutes of November 6, 2013. Commissioner Rinaldi seconded the motion. No discussion. The minutes of November 6, 2013 were approved. 7 Ayes, 2 Absent, 0 Nays.*

#### **2011 CAPITAL PROJECTS:**

**McDonald Engineering** – Saratoga Lake and 4&32. A monthly status meeting with the contractor was held on December 17, 2013. The 4 & 32 portion of the project is complete and the Saratoga Lake portion is approximately 71% complete. Work will continue through the winter in order for the contractor to meet the June 2014 substantial completion date.

The work through the winter will be focused on pump station work and directional drilling. The remaining gravity sewer main replacement work will take place in the Spring due to NYSDOT's requirement to avoid impacts to Route 9P during the winter.

#### **2013 CAPITAL PROJECTS:**

**Sludge Thickener** – The contractor recently started work on the DAF units for the gravity belt replacement. The existing DAF units will be replaced one at a time in order to be operational throughout the project without the need to haul sludge. Completion is scheduled for the end of May 2014.

**Milton Pump Station Upgrade** – The consultant, EDP, is preparing bid documents and the project should go out to bid in January of 2014.

## **2014 CAPITAL PROJECTS**

**Main Sewage Pumps VFD Replacement** – During the non-potable water pump replacement project, it was discovered that due to the age of our main sewage pump drives, the drives are not repairable. If the drives were to malfunction, replacing them would be delayed due to significant lead times. Executive Director Cooke indicated that in order to be proactive, a bid was issued to have the drives replaced. Two (2) bids were received to replace the main sewage pump drives. The low bidder was Avanti Control Systems, Inc. in the amount of \$57,527.50 and the other bid was from Koester Associates, Inc. in the amount of \$129,069.00.

*Commissioner Doyle made a motion to accept the bid from Avanti Control Systems, Inc. in the amount of \$57,527.50 to replace the main sewage pump drives at the plant. Commissioner Marshall seconded the motion. No discussion. Motion passed: 7 Ayes, 2 Absent, 0 Nays.*

## **ATTORNEY REPORT:**

Attorney Wilcox reported that the deed for Pump station No. 7 came in signed by one side of the family and it has been sent to the remaining heirs of the estate to sign. He also reported on Pump Station No. 2 and was informed that the administrator for the Ambrozak estate had been appointed. A telephone call between the parties is scheduled for December 19, 2013 to move forward towards a resolution.

## **DEDICATIONS:**

**Dormie Avenue – Town of Halfmoon** – The Fairways of Halfmoon, LLC requests dedication of the sanitary sewer infrastructure servicing Dormie Avenue in the Town of Halfmoon. *The motion to accept dedication of sanitary sewer infrastructure as part of Dormie Avenue in the Town of Halfmoon from The Fairways of Halfmoon, LLC consisting of 3 manholes, approximately 800 ft of 2” SDR-9 HDPE low pressure forcemain and 1,000 ft of 3” SDR-9 HDPE low pressure forcemain was made by Commissioner Bold and seconded by Commissioner Doyle. No discussion. Resolution SD 40-2013 accepting dedication of Dormie Avenue in the Town of Halfmoon passed: 7 Ayes, 2 Absent, 0 Nays.*

**Mourning Kill Subdivision – Town of Ballston** – Briarwood Brooks Development, LLC requests dedication of the sanitary sewer infrastructure servicing the Mourning Kill Subdivision in the Town of Ballston. *The motion to accept dedication of sanitary sewer infrastructure from Briarwood Brooks Development, LLC consisting of 8 manholes, approximately 1,676 ft of 3” SDR-9 HDPE low pressure forcemain and 1,067 ft of 2” SDR-9 HDPE low pressure forcemain in the Town of Ballston was made by Commissioner Doyle and seconded by Commissioner Howe. No discussion. Resolution SD 41-2013 accepting dedication of the Mourning Kill Subdivision in the Town of Ballston **conditioned upon receipt of monies received for filing fees** passed: 7 Ayes, 2 Absent, 0 Nays.*

**9-11 Kirby Road – City of Saratoga Springs** – Saratoga BDC Limited Partnership & Saratoga Area Limited Partnership requests dedication of the sanitary sewer gravity infrastructure servicing 9-11 Kirby Road in the City of Saratoga Springs. *The motion to accept dedication of sanitary sewer infrastructure as part of 9-11 Kirby Road in the City of Saratoga Springs from Saratoga BDC Limited Partnership & Saratoga Area Limited Partnership consisting of 2 manholes, approximately 460 ft of 8” PVC SDR-35 gravity main was made by Commissioner Marshall and seconded by Commissioner Doyle. Discussion involved the need for any easements. Attorney Wilcox indicated that there were easements involved and he has the proper documentation to file once the dedication is approved. Resolution SD 42-2013 accepting dedication of 9-11 Kirby Road in the City of Saratoga Springs passed: 7 Ayes, 2 Absent, 0 Nays.*

**COMMITTEES:**

**FUTURE PLANT #2 COMMITTEE – Commissioner Bold**

**ENGINEERING COMMITTEE** – Commissioner Doyle reported that the Engineering Committee is still working with McDonald Engineering to resolve the difference in the contract amount. They have developed a plan and Executive Director Cooke will be sending them some more information and we will wait for a response. A meeting is scheduled for January 6, 2013 to resolve the issue.

Commissioner Ostapczuk inquired about the incinerator and how it was working. Executive Director Cooke indicated that there is still some sand loss into the wind box; however, the incinerator is still operational and it is being monitored for the time being. Although the project is complete, the contractor is responsible for defective work for up to a year from the completion date.

Going into a new year, Commissioner Ostapczuk recommended that staff and management take a look at how the flow data is displayed on the monthly agendas. Specifically, Commissioner Ostapczuk requested that perhaps a rolling monthly average be used as opposed to the maximum month on record. It was discussed that this change would be more representative of the plant's actual reserve capacity. Executive Director Cooke will prepare capacity tables for discussion at the January meeting.

*A motion to adjourn the meeting was made by Commissioner Doyle and seconded by Commissioner Ostapczuk. No discussion. The motion passed.*

**NEXT COMMISSION MEETING  
Wednesday, January 22, 2014  
3:00 P.M. at the Treatment Plant**