

Technology Committee Minutes
December 3, 2013 – 4:30 p.m.

Present: Chairman Veitch; Supervisors Raymond, Barrett, Southworth, Grattidge and Wood; Spencer Hellwig, Administrator; Jason Kemper, Planning; Eileen Bennett, Data Processing; Brian O’Conor, Auditor; Peter Martin, County Clerk; Ryan Moore, Mgmt. Analyst; Marcy McNamara, Personnel; Patrick Southworth, Ballston Resident.

Chairman Veitch called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Barrett, seconded by Mr. O’Conor the minutes of the October 3, 2013 meeting were approved unanimously.

Mr. Kemper gave a brief update on the new county website stating that the test website is complete and will be sent to all committee members for their review. He said there are a couple of issues that still need to be resolved with regard to emails and how they will be handled. He said that Chairman Veitch has targeted the end of December as the timeframe for the site to be up and running. Mr. Veitch said in the next couple of days a memo will be sent out to Department Heads inquiring about who is going to update their webpage. The old website will be kept up through the month of January just in case there is a catastrophic failure.

Mr. Veitch said that everything has been transferred into the new website, and it is anticipated that the site will be up and running by the end of the year. He thanked the committee members for another good year, stating that the year was a busy one with time and attendance well on its way. He said the website is moving forward and money has been put into the budget for the infrastructure that is a project that needs to be completed to improve efficiency at the county.

Mrs. McNamara gave a brief update on the time and attendance system stating that the Treasurer’s office has gone live with no problems. She said the groups that are going parallel with them are going live December 6th, which include Personnel, Data Processing, General Services, Auditor, and Sheriff. The next scheduling will begin in January.

On a motion made by Mrs. Southworth, seconded by Mr. Barrett, the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom