

Law and Finance Committee Minutes  
January 15, 2014 – 4:00 p.m.

Present: Chairman Veitch; Supervisors Collyer, Daly, Grattidge, Kinowski, Lewza, Wright, Jenkins, Sausville, Wood, Johnson, Barrett, Lucia, and Raymond; Spencer Hellwig, Administrator; Steve Dorsey, County Attorney; Cathi Duncan, Public Health; Michael Zurlo, Richard Castle, Sheriff; Craig Hayner, County Clerk; Jason Kemper, Planning; Shauna Sutton, Charles Foehter, II; Deputy County Clerk; Joanne Bosley, Real Property; Chad Cooke, Sewer District; Keith Manz, Public Works; Hans Lehr, Mental Health; Brian O’Conor, Auditor; Sam Pitcherelle, Treasurer; Ryan Moore, Deputy Administrator; Press.

Chairman Veitch called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Wright, seconded by Ms. Daly the minutes of the December 11, 2013 meeting were approved unanimously.**

Chairman Veitch announced the appointment of Supervisor Wright as committee Vice Chair.

**ECONOMIC DEVELOPMENT**

- **Setting February 12, 2014 at 4:55 p.m. in the Board of Supervisors Room as the date, time and place for a public hearing on proposed amendments to the Saratoga County Consolidated Agricultural Districts.**
- **Authorizing the Chairman to enter into a renewal agreement with Cornell Cooperative Extension to manage the MS4 Stormwater Management Program at a cost not to exceed \$50,000.**

Mr. Hellwig said the first item is to schedule a public hearing that is required prior to amending the boundaries of the counties two consolidated agricultural districts. Seven petitions were received and will be added upon approval from the Board of Supervisors. The new parcels are in the towns of Wilton, Saratoga Springs, Galway, Greenfield and Clifton Park.

The second item is for an annual authorization to contract with Cornell Cooperative Extension to manage the MS4 Stormwater Management Program. The \$50,000 is in the county budget, within the Planning Department, which will be passed through to Cornell Cooperative Extension to cover the costs of operating the program.

**On a motion made by Ms. Daly, seconded by Mr. Kinowski the above resolutions were approved unanimously.**

**BUILDINGS AND GROUNDS**

- **Amending the 2014 budget to re-appropriate \$460,056 in expenses and revenues to complete projects at the Saratoga County Airport and transferring \$55,000 from contingency to complete the Building 4 Emergency Boiler Replacement.**

Mr. Hellwig said the above item is to re-appropriate funds to finish uncompleted 2013 Capital Projects, which include an assortment of items, most of which is at the county airport. The projects include an apron rehab, a master plan update, taxiway lighting and wildlife assessment study. In addition to that, there was also approval last year for repair of a boiler in building four, which is still in the process of being completed. The Buildings and Grounds committee has approved the re-appropriation to complete those projects. The only money that will need to be taken from contingency is \$55,000 for the boiler; everything else is going to be covered by existing revenue streams.

**On a motion made by Mr. Lewza, seconded by Mr. Collyer the above resolution was approved unanimously.**

#### **EQUALIZATION AND ASSESSMENT**

- **Authorizing the County Auditor to approve tax corrections and refunds less than \$2,500.**
- **Authorizing a correction to the tax roll in the Town of Milton to remove charges covered under a PILOT agreement with Milton Senior Limited Partnership.**
- **Authorizing a correction to tax rolls for 44 parcels in the Town of Clifton Park to remove sewer district charges billed in error.**
- **Accepting a tender offer on a parcel in the Town of Saratoga for \$4,425.70.**

Mr. Hellwig said the first item is authorizing the county Auditor to approve tax refunds and corrections not to exceed \$2,500. Anything that exceeds this threshold has to come to the E&A committee and the Board of Supervisors for a change.

The second item is a tax roll correction in the Town of Milton for removing tax payments that are already covered under a pilot agreement, which was renewed by the town in December. The renewal occurred after the tax bills were already printed.

The third item is for a tax roll correction in the Town of Clifton Park. The correction is to remove the sewer tax from the tax bills for some users, since it was already included on the Riverside Sewer District billing.

The final item is for acceptance of a tender offer from a property owner in the Town of Saratoga/Village of Victory to cover delinquent taxes. The offer includes appropriate penalties and interest for tax years 2011, 2012 and 2013.

**On a motion made by Mr. Collyer, seconded by Mr. Grattidge the above resolutions were approved unanimously.**

### **PUBLIC HEALTH**

- **Authorizing the Public Health Nursing Service to write off uncollectibles in the amount of \$2,593.95.**
- **Authorizing the acceptance of a \$24,950 Local Health Department Immunization Billing Implementation grant to implement an electronic billing system in the Public Health Nursing Department and amending the budget in relation thereto.**
- **Authorizing the Chairman to accept additional funds in the amount of \$8,344 from the NYS Department of Health for the Rabies, Lead Poisoning Prevention, and Children with Special Healthcare Needs programs and amending the budget for the unspent portion.**
- **Authorizing an amended agreement with Netsmart Technologies, Inc. to provide consulting services to implement billing software compliant with new federal standards in the amount of \$12,000, plus monthly subscription fees in the amount of \$138.33.**

Mr. Hellwig said the first resolution only requires the approval of the committee for the Public Health Department to write off unpaid bills that are deemed uncollectible by the County Attorney's office. This year's amount covers expenses related to patient review instruments, nursing visits, and physical therapy.

The second item is to authorize the acceptance of \$24,950, which is a portion of an eight county grant to build an electronic billing system to allow the Public Health Nursing Service to have a single point for data entry billed directly from the system.

The third item will allow Public Health Nursing to accept additional state aid to cover expenses in three separate program areas which include rabies, lead poisoning prevention, and children with special healthcare needs.

The fourth item authorizes an amendment to the county's existing agreement with Netsmart Technologies, which hosts the departments billing platform. The amendment is necessary to comply with some new federal standards that will take effect October 1, 2014.

**On a motion made by Mr. Kinowski, seconded by Mr. Lewza the above resolutions were approved unanimously.**

### **PUBLIC WORKS**

- **Amending the 2014 budget to re-appropriate \$944,498 in expenses and revenues for engineering and construction costs for bridges and professional services for the Local Solid Waste Management Plan (\$3,750) and the Landfill Privatization (\$5,000).**

Mr. Hellwig said the above item is to approve the authorization of \$944,498 to complete bridge projects that were authorized prior to this year, as well as the completion of a Local Solid Waste Management Plan and the Privatization of the Landfill. All but, \$90,000 of this re-appropriation is covered by a combination of State and Federal Aid.

**On a motion made by Mr. Grattidge, seconded by Mr. Kinowski the above resolution was approved unanimously.**

### **LAW AND FINANCE**

- **Authorizing the Chairman to enter into an agreement with Avanti Control Systems, Inc. for the replacement of the Saratoga County Sewer District's sewage pump variable frequency drives in the amount of \$57,527.50.**

Mr. Hellwig said the above item is requesting authorization to enter into a contract with Avanti Control Systems, Inc. for the replacement of the Sewer Plant main sewage pump and variable frequency drives. Avanti Control Systems was the low bidder at \$57,527.50.

**On a motion made by Ms. Daly, seconded by Mr. Wright the above item was approved unanimously.**

- **Amending the Saratoga County Investment Policy to authorize the addition of Capital Bank (a division of Chemung Canal Trust Company) as a designated depository bank, and to provide for the maximum amount to be kept in any one bank to be \$37,000,000.**

Mr. Hellwig said second item is for an amendment to the County's investment policy to add one additional bank as a designated depository, and to increase the maximum amount that can be kept in each depository from \$30,000,000 to \$37,000,000. Due to restrictions that some of the banks have, the Treasurer needs to have some flexibility to increase the amounts deposited in banks that will accept additional county funds, as well as adding an additional bank to the list of approved depositories. The new bank is Capital Bank, which is a division of Chemung Canal Trust Company, with a branch in Clifton Park.

**On a motion made by Ms. Daly, seconded by Mr. Kinowski the above resolution was approved unanimously.**

- **Denying the State of New York permission to use the seals of the County of Saratoga, The Saratoga County Sheriff and the Saratoga County Clerk for any purpose associated with the New York State SAFE Act.**

Mr. Hellwig said the above resolution denies the State of New York permission to use the name, letterhead, address, logo or seal of Saratoga County, the Saratoga County Sheriff and the Saratoga County Clerk for any purposes related to the enforcement of the SAFE Act.

Mr. Hayner, Saratoga County Clerk asked for the Board of Supervisors support for this resolution. He said it has come to his attention that the next portion of the SAFE Act is the recertification of pistol permits. Those letters will be going out to county residents in the next few months. Saratoga County has been selected as one of the test pilot counties, with the letters going out in March to residents who own pistol permits. He said that he wants to make it very clear to the state that Saratoga County's name and county seal are not associated with that letter.

Mr. Zurlo said that the Sheriff's Association is 100% behind us, along with most Sheriff's in the state, thus far.

Mr. Hayner said the Association of County Clerks is also in support of this resolution.

Mr. Zurlo said 3,000 letters will go out to pistol permit applicants in Saratoga County in March, requiring them to renew their pistol permit license. He said there are a total of 16,000 pistol permits in the county, but only a certain amount are renewed each year. Mr. Hayner said there are still many unanswered questions.

Mr. Zurlo said if an individual does not comply, then a revocation order goes to a Judge, where the individual license can be suspended or revoked. The Sheriff will then be the entity for enforcement. Mr. Zurlo said he is 100% against that, as his office does not have the manpower or the means to store and secure the weapons.

**On a motion made by Mr. Lewza, seconded by Mr. Grattidge the above resolution was approved unanimously.**

- **Requesting and authorizing the acceptance of \$17,000 from the Saratoga County Industrial Development Agency for the share of the Adirondack Northway Regional Traffic Study and amending the budget in relation thereto.**

Mr. Hellwig said the final item is the acceptance of IDA funds from the Saratoga County Industrial Development Agency. This is part of a collaborative effort to conduct a regional traffic study to identify deficiencies in the existing transportation system in the area of the Luther Forest Technology Campus. The study will evaluate potential mitigation measures, including a potential Exit 11A off interstate 87. The county has budgeted \$50,000 this year for our share of that study. The by-laws of the Industrial Development Agency prohibit it from

directly funding a not for profit, such as CEG, who will be managing the application. The county will accept their funds and then when the time comes to submit the payment for the match the county will pass it along. Mr. Hellwig said there are several organizations that have agreed to provide funding toward the match.

**On a motion made by Mr. Grattidge, seconded by Ms. Daly the above resolution was approved unanimously.**

Ms. Daly thanked the IDA for their support. She said it is critical that the county works in partnership with them moving forward.

Ms. Daly said the CRC will soon be closing on their second project with Saratoga Hospital, with funds totaling \$130,000. She said the CRC has another client that has expressed interest in a meeting.

**On a motion made by Mr. Kinowski, seconded by Mr. Collyer the meeting was adjourned unanimously.**

Respectfully submitted,  
Chris Sansom