

Self-Insurance Labor Management Safety Committee Minutes
December 17, 2013 – 3:00 p.m.

Present: Chairman Rowland; Supervisors Wright, Collyer; Bill Benosky, Public Works.

Chairman Rowland called the meeting to order and welcomed all in attendance.

Mr. Hartman said on direction from Supervisor Wright he looked into the cost of Automatic External Defibrillators and had Mr. Warnt from General Services give the basic cost. He said the county is not obligated to have automatic defibrillators. Only State offices and above are required to have them. The cost per Defibrillator would be \$1,620.45. Mr. Hartman said due to the fact that the county would need to purchase several defibrillators, and the costs associated with training, it would be cost prohibitive.

Mr. Rowland said after a review from the Health Department regulations on defibrillators, it was stated that the Health Department is under the opinion that any public building requires one defibrillator in it, and although they are foul proof, there is still some training that is necessary in order to be able to operate them. He said it would be advisable to have one or two people trained. Another part of the code is that any food service establishment has to have one. Mr. Hartman said he would research this and report back to the committee.

Mr. Hartman said he researched the costs for CPR and first aid training and found that the cost on line is \$30 per person. If this was done in a group setting, the costs would be about \$15 per person. He said the most cost effective way for training would be to train the trainer. Mr. Hartman said the Public Health Department has people who are trained in CPR and first aid, and he suggested that they may be able to help with training people without incurring costs. Mr. Hartman said he would discuss the idea with the Interim Public Health Director and report back to the committee.

Mr. Hartman distributed handouts to all committee members with regard to MSDS online, stating that MSDS online is a vendor. He said there is a new hazardous communication standard that will affect all towns and the county. The major changes include changes to the material Safety Data Sheets, which will now be replaced with Safety Data Sheets, along with labeling changes. He said the new Safety Data Sheets will be required in a specific format and will have to be in full compliance by 2016. Mr. Hartman suggested that the county go to a vendor for the county who will put a list of the chemicals in a paperless file, allowing for all MDS's to be in one location.

Mr. Wright asked if there would also be a paper copy. Mr. Hartman said there would have to be some form of backup.

Mr. Hartman said he would be the gatekeeper, but departments could put in their own SDS's which would then be sent to his computer for his approval. Mr. Wright asked if the towns would have access to the data base as well.

Mr. Benosky said there are different types of plans that you can have with regard to access points.

Mr. Wright asked what the cost is going to be to get a vendor. Mr. Hartman said he has received one quote of \$4,599/per year with a \$400 implementation charge.

On a motion made by Mr. Wright, seconded by Mr. Hartman the minutes of the September 17, 2013 meeting were approved unanimously.

On a motion made by Mr. Wright, seconded by Mr. Collyer the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom