

Personnel and Insurance Committee Minutes
December 11, 2013 – 2:30 p.m.

Present: Chairman A. Johnson; Supervisors Daly, M. Johnson, Kinowski, Peck, Wood, Tollisen and Sausville; Spencer Hellwig, Administrator; Ryan Moore, Mgmt. Analyst; Steve Dorsey, County Attorney; Brian O’Conor, Auditor; Jack Kalinkewicz, Marcy McNamara, Sue Hoffman, Personnel; Jake Irvin; Pat Malleolo, Marshall and Sterling; Press.

Chairman A. Johnson called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Wood, seconded by Mrs. Johnson the minutes of the November 6, 2013 meeting were approved. Mr. Tollisen abstained.

Mr. Kalinkewicz distributed the Self Insurance Report to all committee members for their review. He stated that the cases for November were down, and expenses were up due to issues that have come up in comp with some old and new cases. He said things have settled out for the rest of the year.

Mr. Johnson said the county negotiating committee and the CSEA negotiating committee have come to a tentative agreement on a contract that will be retroactive to 2013.

Mr. Irvin distributed a copy of the CSEA Contract to all committee members for their review, stating that the contract would be retroactive to 2013 and will extend out through 2018. The details of the contract were reviewed with the committee.

A motion was made by Ms. Daly, seconded by Mr. Kinowski to approve the CSEA contract for the years 2013 through 2018. Unanimous.

Mr. Kalinkewicz said the salary increase for County Officers, officials, management/confidential, temporary and part time employees not covered by the collective bargaining agreement will be 2%. The remainder of local officials that are on the Local Law will need a local law to approve their salary increase of 2%.

A motion was made by Mr. Peck, seconded by Mrs. Johnson to approve setting the 2014 salaries for County officers, officials, management and confidential personnel who are not members of the collective bargaining unit and do not require local law approval for a salary increase. Unanimous.

A motion was made by Mrs. Johnson, seconded by Mr. Kinowski to approve setting salaries of temporary and part-time employees who are not covered by the collective bargaining agreement. Unanimous.

A motion was made by Ms. Daly, seconded by Mr. Peck to introduce a proposed local law relative to amending the compensation schedule to include a cost of living increase of 2% for certain county officials and to set a Public Hearing for January 15, 2014 at 4:55p.m. Unanimous.

A motion was made by Mrs. Johnson, seconded by Mr. Wood to approve the 2014 Saratoga County Compensation Schedule. Unanimous.

Mr. Malleolo from Marshall and Sterling gave a brief overview of the Medical and Dental rates & Budget projections for 2014. A handout was distributed to all committee members for their review. The projected Medical and Dental budget for 2014 is \$24,256,260, which represents a decrease from 2013 of \$3,252,189.

A motion was made by Ms. Daly, seconded by Mr. Kinowski to authorize the renewal of the health insurance contract with Empire Blue Cross for medical and prescription drug coverage at an annual cost of \$23,594,730. Unanimous.

A motion was made by Mr. Kinowski, seconded by Mr. Peck to authorize the renewal of a dental contract with Blue Shield of NENY at an annual cost of \$661,530. Unanimous.

Mr. Dorsey said the following people will be added to the standard workday reporting resolution:

Mr. John Warmt	Director of Purchasing
Eileen Bennett	Direct of Data Processing
Debra Oigny	Animal Shelter Supervisor
Joanne Bosley	Director of Real Property

A motion was made by Mr. Peck, seconded by Mr. Wood to amend resolution 116-13 and approve a revised standard workday reporting resolution for appointed county officials for retirement purposes. Unanimous.

Mr. Hellwig requested approval that all of the resolutions, with the exception of the standard workday resolution, be forwarded to the Board where there is a special meeting at 4:45 p.m. to adopt the budget. Due to the work that is involved in getting the comp plan and the financial system updated so all employees can be paid by January 1, 2014 it is necessary to get the resolutions approved today so that everyone that is involved in the payroll can begin the process.

Chairman Johnson thanked the committee members for their support throughout the year.

On a motion made by Mr. Kinowski, seconded by Ms. Daly the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom