

Personnel and Insurance Committee Minutes
February 5, 2014 – 3:00 p.m.

Present: Chairman Daly; Supervisors Barrett, Lawler, Johnson, Wright and Sausville; Spencer Hellwig, Administrator; Marcy McNamara, Jack Kalinkewicz, Personnel; Jake Girvin, Girvin and Ferlazzo; Tina Potter, Social Services; Brian O’Conor, Auditor; Steve Dorsey, County Attorney.

Chairman Daly called the meeting to order and welcomed all in attendance.

Chairman Daly announced the appointment of Supervisor Johnson as committee Vice Chair.

On a motion made by Mr. Johnson, seconded by Mr. Wright the minutes of the December 11, 2013 meeting were approved. Mr. Lawler abstained.

Mr. Kalinkewicz presented the Self Insurance Report for the month of January. He said there was a large expense of \$289,000, which was a carryover of claims from 2013.

Mrs. Potter requested approval for the continuation of temporary positions in the Food Stamps department. She said there were four positions that were approved on a temporary basis because since 2007 there has been an increase in the caseload from 4,200 cases to 8,800 cases. She said in 2014 one permanent position was approved. She said she feels that it is absolutely necessary that the three Welfare Examiners and one Senior Welfare Examiner positions remain filled in order to maintain the increased case load.

Mrs. Potter said Social Services is seeing growth in other programs as well. The Medicaid Program has seen an increase in applications of 36% since the opening of the Healthcare Exchange on October 1, 2014. Additionally, the HEAP program has been hit hard with 50% more applications submitted over last year.

Mr. Johnson asked if any of the programs were partially funded. Mrs. Potter said they receive 50% for food stamps.

Mr. Lawler recommended that temporary positions be put in the budget if it is known that they are going to be needed.

Mr. Hellwig said that in light of the fact that the program has maintained this level for the past several years, it is clear that a more permanent solution needs to be found. He said that this will probably be the last time that the Board will be asked to extend a temporary position.

A motion was made by Mr. Lawler, seconded by Mr. Barrett to approve a temporary position for one Senior Social Welfare Examiner, and three Welfare Examiners for the Food Stamps unit in Social Services. Unanimous.

On a motion made by Mr. Wright, seconded by Mr. Johnson the meeting was adjourned to Execution Session for a Personnel Matter. Unanimous.

On a motion made by Mr. Johnson, seconded by Mr. Wright the meeting reopened to Regular Session. Unanimous.

A motion was made by Mr. Barrett, seconded by Mr. Lawler to approve the appointment of Carl Zielman as Director of Emergency Services. Unanimous.

Ms. Daly announced the formation of a Maplewood Manor Subcommittee to include Supervisor Wright, Supervisor Johnson and Mr. Girvin.

On a motion made by Mr. Barrett, seconded by Mr. Johnson the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom