

Public Health Committee Minutes
February 10, 2014 – 4:00 p.m.

Present: Chairman Kinowski; Supervisors Allen, Collyer, Lent, Lunde, Tollisen, Ziegler and Martin; Ryan Moore, Deputy Administrator; Diane Brown, Maplewood Manor; Steve Dorsey, County Attorney.

Chairman Kinowski called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Lunde, seconded by Mr. Collyer the minutes of the January 13, 2014 meeting were approved unanimously.

Mrs. Brown said there is one resident at Maplewood Manor that is on CHUBB Insurance and in a private room. CHUBB has agreed to pay \$404.77 per day, which is the private pay rate for a private room, plus \$21.36 per day to cover medications and any other in house ancillary charges. This will be retroactive to February 1, 2014, which is the day that the private pay rate increased.

A motion was made by Mr. Allen, seconded by Mr. Tollisen to approve a rate increase with CHUBB Insurance effective February 1, 2014. Unanimous. (Committee Approval Only)

Mrs. Brown said the Carpentier Fund was established on March 27, 1919. There was an original sum of \$10,000 to be used at the Infirmary at the Poor House and \$40,000 for the patients at the Homestead Sanatorium to provide more sufficient room and shelter. The fund currently has \$22,411.70, which is in the County Treasurer's office. Due to the fact that the Infirmary is going to be selling soon, and the intent of the trust was to help improve the lives of the residents of the facility, she requested permission to use the remaining funds to purchase equipment that is needed and not provided for in the current budget.

The following items would be purchased:

Two Bariatric Beds

Up to four specialty chairs

Twelve radios and charging units in case of emergency

Pocket talkers for staff to use with residents who cannot hear well

Carpet repair for the dementia unit

A motion was made by Mr. Lent, seconded by Mr. Ziegler to authorize the use of Carpentier Funds for the purchase of equipment for Maplewood Manor and to close out the account. Unanimous.

Mrs. Brown said there is currently a contract with Lancaster Group that takes care of the Medicaid and Medicare billing. In order to facilitate a more timely admission process, a request

is being made for a trial using the Lancaster group up to an additional eight hours per week at the rate of \$65 per hour, plus mileage reimbursement for any on-site visits. The duties to be performed include but are not limited to:

- Confirming and entering resident demographic information for new admissions
- Medicaid applications
- Following up with families as to the status of Medicaid applications.
- Confirming NAMI amounts to be correct.
- Converting physical check NAMI payments to direct deposit.
- Assisting with the evaluation and processing of NAMI bills.

A motion was made by Mr. Ziegler, seconded by Lunde to approve an amendment to the Lancaster Group contract to include an additional eight hours per week at a cost of \$65/hr. plus mileage reimbursement for any on-site visits. Unanimous.

Mrs. Brown said currently there are 34 empty beds at Maplewood. The requested change would allow for more flexibility in admitting people more quickly and changing the admittance process where the Administrators office would be contacted for approval if the individual does not quite meet the requirements of the policy.

A motion was made by Mr. Collyer, seconded by Mr. Tollisen to approve amendments to the Collection Policy. Unanimous.

On a motion made by Mr. Lent, seconded by Mr. Collyer the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom