Technology Committee Minutes
March 25, 2014 – 3:00 p.m.

Present: Chairman Lent; Supervisors Veitch, and Barrett; Spencer Hellwig, Administrator; Eileen Bennett, Data Processing Director; Brian O'Conor, Auditor; George Martin, Treasurer; Marcy McNamara, Jack Kalinkewicz, Personnel; Ryan Moore, Deputy Administrator.

Chairman Lent called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Veitch, seconded by Mr. Barrett the minutes of the December 3, 2013 meeting were approved unanimously.

Microwave Link between buildings

Mr. Lent said that the county installed a new link between building one and building five.

Mrs. Bennett said there is connectivity from building five to the main complex and all the users are happy with no complaints. She said the transition completed in approximately 45 minutes. The project is well within the budget with consultant fees as the only remaining bills to be paid.

Infrastructure project and virtualization of servers

Mr. Lent said one of the things this year as a priority was to commence the design and implementation of a new infrastructure within the buildings.

Mrs. Bennett said the first phase is to run cable through all the buildings. She said interviews took place with Twin State and Adirondack Cabling. She said Twin State was chosen as they came across very professional and were willing to work with Data Processing, listening to the needs of the county.   All the buildings have been canvassed with the Twin State technician and Data Processing is now waiting for the proposal to be finalized.

Mrs. Bennett said currently there are 26 servers on the network that are administered, backed up and taken care of. Those 26 servers were in place for applications to be used by individual departments and the majority of them now have web applications.   Mrs. Bennett estimated that there would probably only need to be up to five servers, with the remaining to be virtualized back to building five at a data center that would be created as the network is restructured.

PC Desktop replacement program

Mr. Hellwig said there are approximately 117 computers that are XP and need to be replaced. He said the estimated cost is under $150,000, and is a combination of hardware as well was licensing costs for the new software that has to be loaded on the new devices.

Mr. Barrett said if the county, towns, cities or villages have old hardware or electronics to be disposed of they can bring them to the Clifton Park Transfer Station Electronics Recycling Center. He said the service is open to anyone in the county, and no permit is needed.

Mr. Barrett said Clifton Park has a Hazardous Waste Day every September in conjunction with the towns of Waterford, Malta, Halfmoon, and Ballston. He invited any other towns who would be interested to contact him.

KRONOS

Mr. Kalinkewicz said with regard to departments that are connected to Kronos, 49% of departments are using the payroll system and another 30% are in the testing phase. Mr. Lent asked if the system was meeting the expectations that were set forth. Mr. Kalinkewicz said, yes, it is doing what it was set up to do, and the goal is to have everyone on the system by the end of the third quarter

Mrs. Bennett said the new county website was completed in December, and two Data Processing personnel have been trained by Kilakwa Associates on how to use it. Thus far nine departments have received training and seem to be pleased that they can take care of their own websites. Departments can call Data Processing for help if they need it, she said.

Mrs. Bennett said the contact link on the home page receives hits about twice a day with miscellaneous questions. Work continues on backup and disaster recovery for ultimately every piece of data on the network. Presently, there is a backup system for the financial and payroll system, and Tri-Delta Resources Corp. is currently working with Data Processing on disaster recovery.

On a motion made by Mr. O'Conor, seconded by Mr. Barrett the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom