

Economic Development Committee Minutes
June 4, 2014 - 4:00 p.m.

Present: Chairman Lawler; Supervisors Daly, Kinowski, Lewza, Richardson, Sausville and Lewza; Ryan Moore, Mgmt. Analyst; Steve Dorsey, County Attorney; Jason Kemper, Planning; Lisa Scaccia, Employment and Training; Press.

Chairman Lawler called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Richardson, seconded by Mr. Kinowski the minutes of the May 7, 2014 meeting were approved unanimously.

Mr. Kemper said Ag. District #2 encompasses the towns of Ballston, Charlton, Clifton Park, Galway, Milton, Wilton, Greenfield and the City of Saratoga Springs. As a part of the eight year review process a public hearing has to be set. Working through the County Attorney's office the Public Hearing has been set for July 9, 2014 at 4:50p.m. in the Board of Supervisors Board Room. As a part of the process the Agricultural Farmland Protection Board is currently receiving the submissions for the modifications to the Ag District and will be reporting to Mr. Kemper in the next couple of days.

Mr. Kemper said thus far, there are two additions in the Town of Hadley to the AG District, one modification, and two deletions in the Town of Ballston.

A motion was made by Ms. Daly, seconded by Mr. Kinowski setting July 9, 2014 at 4:50 p.m. in the Board Room as the Date, Time and Place for a Public Hearing to review Saratoga County Agricultural District #2 in accordance with the NYS Ag and Markets Law. Unanimous.

Mrs. Scaccia requested a resolution to accept funding for the Summer Youth Employment Program in the amount of \$148,502. It is estimated that approximately 85 youth will participate in the program that will begin on July 1, 2014. Mrs. Scaccia said currently there are thirty-two worksites, with 157 youth applications.

A motion was made by Mr. Kinowski, seconded by Mr. Richardson to accept funding for the Summer Youth Employment Program in the amount of \$148,502. Unanimous.

Mrs. Scaccia said Warren and Washington Counties run their own Summer Youth Programs, but the Workforce Investment Act requires that an RFP is put out for the funding. Warren and Washington Counties submitted a proposal and it was approved by the Workforce Investment Board and the Emergency Workers Council where they will continue to run their youth programs for the upcoming year. Mrs. Scaccia said they have had a lot of success and the Workforce Investment Board has met all the measures for New York State. The program helps

youth get back to work and to obtain degrees or credentials.

A motion was made by Mr. Lewza, seconded by Mr. Kinowski to approve contract renewals for the 2014 Workforce Investment Act Youth Program. Unanimous.

Mrs. Scaccia said because Saratoga County is the grant recipient for the WIB, they cannot run their own Year Round Youth program; therefore, they contract it out. Captain Youth and Family Services submitted a proposal. Captain Youth and Family services has been Saratoga County's provider since 2011 for the Year Round Youth Program, and their proposal was selected by the WIB and Emergency Workers Council.

Mr. Lawler asked how many proposals were received. Mrs. Scaccia said one proposal was received. Advertisements were sent to the Saratogian and Post Star, as well as on the web. Advertisements were also sent out to all the Human Service Agencies in the area. Mrs. Scaccia said based on suggestions from the committee there will be a pre-bidders conference to try and attract more bids. She said the RFP will give Captain the ability to run the program for one year with the option to renew for an additional two years. Mrs. Scaccia said the contract amount is for \$60,000.

Mr. Lawler asked what the county was paying CAPTAIN to do. Mrs. Scaccia said the county is paying them to enroll youth in the WIA Year Round Program to help participants obtain their GED. She said Captain has a number of different facilities throughout the county where teachers from BOCES are available to work helping the participants work toward their GED. Captain is working with them to obtain national work readiness credentials, job seeking skills, teaching participants how to fill out job applications on line, developing resumes, etc.

Mr. Lawler asked how much the county was paying CAPTAIN to administer the program. Mrs. Scaccia said \$60,000 was the entire program. Mr. Lawler said he would like to know how much is being spent on administering the program and how much is actually being spent on the program. Mrs. Scaccia said she would forward the information to the committee for their review.

Mr. Lawler asked how many youth have received their GED through the program. Mrs. Scaccia said during the last quarter which ends on June 30th, there have been over twenty youth obtain their GED. She said there are two youth that will be entering Hudson Valley in the fall who completed their GED's through Captain's Program. Mrs. Scaccia said goals are met each year with the number of youth that are taking the credentials and entering employment, with no deficiencies with regard to audits and monitoring. She said the program is very successful.

Mrs. Lawler requested that the data from the funding period for the last year be provided to all committee members for their review.

A motion was made by Mr. Kinowski, seconded by Mr. Richardson to approve a \$60,000 contract with Captain to provide the WIA Year Round Youth Program. Unanimous.

Mrs. Scaccia said for the program year 2014 Employment and Training is looking to accept Workforce Investment Act funding. The total for the three county areas is \$2,121,212. Saratoga County's share will be \$865,761.04, which is an increase of \$47,723.04 from last year.

Mrs. Scaccia said Saratoga County Youth Services for PY14 has \$204,738.77, of which only \$60,000 is being contracted out. Saratoga County is able to supplement the services that Captain provides with their own staff members.

A motion was made by Mr. Richardson, seconded by Mr. Kinowski to accept funding for Saratoga, Warren and Washington Workforce Investment Act for a total of \$2,121,212. Unanimous.

Mrs. Scaccia said there are two individuals whose job it is to oversee the Workforce Investment Board, both working part-time and earning a salary of \$29,000/yr. As a part of the Workforce Investment Act law the cost of their salaries and services has to be shared. Salaries are done through JJ Young, so they are not on the county's payroll. She said the budget has not changed since last year, remaining at \$94,900. A breakdown of the WIB Budget for 2013-2014 was distributed to all committee members for their review. Mrs. Scaccia said Saratoga County's share of the budget will be \$14,932, providing funds to WIB members and employers in the area. Mrs. Scaccia said the administration fee by JJ Young has not changed since 2011.

A motion was made by Mr. Kinowski, seconded by Mr. Richardson to approve the Workforce Investment Board budget and Cost Allocation Plan. Unanimous.

Mrs. Lawler asked what the administration fee was for JJ Young. Mrs. Scaccia said the administration fee is \$7,745. JJ Young processes all Saratoga County vouchers and they cover all the payroll responsibilities related to employers in New York State.

A motion was made by Mr. Richardson, seconded by Mr. Lewza to approve a renewal contract with JJ Young. Unanimous.

On a motion made by Mr. Kinowski, seconded by Ms. Daly the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom