

Law and Finance Committee Minutes
July 9, 2014 - 4:00 p.m.

Present: Chairman Veitch; Supervisors Collyer, Daly, Grattidge, Kinowski, Lewza, Wright, Raymond, Lucia, Wood, Sausville, Martin, and Barrett; Spencer Hellwig, County Administrator; Steve Dorsey, County Attorney; Ryan Moore, Mgmt. Analyst; Sam Pitcherale, Treasurer; Jack Kalinkewicz, Marcy McNamara, Personnel; Brian O'Connor, Auditor; Wes Carr, Youth Bureau; Chad Cooke, Sewer District; Keith Manz, Public Works; Tina Potter, Social Services; Craig Hayner, County Clerk; Press.

Chairman Veitch called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Kinowski, seconded by Mr. Collyer the minutes of the June 11, 2014 meeting were approved unanimously.

PERSONNEL

- **Authorizing the creation of a temporary part-time position of Recreation Leader in the Veterans' Service Agency at an hourly rate of \$14.00.**
- **Appointing Michael S. Prezioso, Ph.D. as Director of Community Mental Health Services at a Grade 21, Step 1 base salary \$95,338.**

Mr. Hellwig said the first item is authorizing an amendment to the Compensation Schedule to create a temporary part-time position of Recreation Leader in the Veterans Service Agency. This individual will assist the Peer to Peer Program Coordinator with planning and scheduling and coordination of various recreational activities for Veterans who are in the program as well as mentors.

The second item is the appointment of Michael S. Prezioso, Ph.D., as Director of Community Mental Health Services. The selection process involved interviews by Mental Health Staff as well as the Community Services Board who forwarded their recommendations to the county search committee. Dr. Prezioso has been selected and recommended to fill that vacancy.

On a motion made by Ms. Daly, seconded by Mr. Kinowski the above items were approved unanimously.

ECONOMIC DEVELOPMENT

- **Authorizing the Chairman to enter into an agreement with Saratoga County Prosperity Partnership, Inc. to provide and oversee all economic development activities identified in the adopted Saratoga County Economic Development Plan.**

- **Urging the Environmental Protection Agency, General Electric, and any state or federal agencies involved in the current dredging of PCB's in the Hudson River to evaluate the adjacent flood plains and back water areas for the existence of PCB's before the Dewatering Facility is shut down.**

Mr. Hellwig said the first item is for authorization to enter into a contract with the Saratoga County Prosperity Partnership, Inc. They will be managing all aspects of the county's strategic economic development plan which was created by TIP Strategies and approved by the Board of Supervisors in March. The partnership has already conducted their organizational meeting so they are ready to move forward with the tasks associated with the responsibilities under the contract. A transfer will be made of the money that was budgeted this year for economic development to the Partnership so they can purchase the goods and services that are necessary to implement the plan.

The second item came from communities along the Hudson River asking for the Board's support of their efforts to require additional PCB testing along the river, in particular, the flood plain areas that are affected along the river when it overflows its banks. These communities are urging any and all entities that have influence over the decision making process relative to the dredging, that this additional evaluation be conducted prior to the decommissioning of the dewatering equipment that is currently on the river.

Mr. Collyer stated that he would like to see some changes in the contract for the Prosperity Partnership showing more accountability. He said moving forward he would like to see better reporting to the Board of Supervisors with regard to finances and with what is going on.

On a motion made by Ms. Daly, seconded by Mr. Kinowski the above items were approved unanimously.

EQUALIZATION AND ASSESSMENT

- **Accepting tender offers on parcels in the Towns of Clifton Park (25,171.38) and Milton (\$27,123.76)**
- **Authorizing conveyance of a tax acquired parcel in the Village of Waterford to the second bidder from the March 2014 auction at a bid amount of \$23,000.**

Mr. Hellwig said first item is for tender offers in the Town of Clifton Park and Milton. Both of the offers are for delinquencies for tax years 2011 through 2014 and include all appropriate penalties and interest.

The second item is the conveyance of an auction parcel in the Town of Waterford to the second bidder. The original bidder did forfeit their deposit and a request is being made to convey the parcel to the second bidder at a cost of \$23,000.

On a motion made by Mr. Collyer, seconded by Mr. Kinowski, the above items were approved unanimously.

PUBLIC WORKS

- **Authorizing the implementation and funding in the first instance 100% of the Federal-aid State "Marchiselli" Program-aid eligible costs of a transportation federal -aid project and amending the budget in relation thereto for costs associated with painting the Fenimore Bridge in the Town of Moreau.**
- **Authorizing an inter-municipal agreement with Washington County to cover half of the local share of the \$25,000 preliminary and final design costs associated with the painting of the Fenimore Bridge in the Town of Moreau.**
- **Authorizing the Chairman to enter into an agreement with Creighton Manning Engineering, LLP for preliminary and final design for painting the Fenimore Bridge in the amount of \$25,000.**
- **Authorizing the implementation and funding in the first instance 100% of the Federal-aid "Marchiselli" Program and eligible costs of a transportation Federal-aid project and amending the budget for costs associated with repairing County Route 24 (Spier Falls Road) in the Town of Moreau.**
- **Authorizing the Chairman to enter into an agreement with Greenman-Pedersen, Inc. for the preliminary and final design for the preservation of County Route 24 (Spier Falls Road) in the amount of \$55,757.**

Mr. Hellwig said the first three resolutions are all related to project funding for design and various agreements with the funding agencies for the painting of the Fenimore Bridge in the Town of Moreau.

The first resolution authorizes the implementation of the project and the funding in the first instance.

The second resolution is an inter-municipal agreement with Washington County. Since half of the bridge is located in Washington County they are going to share the cost of the local share.

The third resolution is the contract authorization with Creighton Manning who will be responsible for the design phase.

The fourth resolution a similar agreement, and project funding for the implementation and design of resurfacing County Route 24, which is Spier Falls Road in the Town of Moreau.

The final resolution is the agreement with Greenman Pedersen for preliminary and final design of the surface work on those roads.

On a motion made by Mr. Wright, seconded by Mr. Collyer the above items were approved unanimously.

CHAIRMANS ITEMS

- **Appointing Directors of the Saratoga County Prosperity Partnership, Inc. Local Development Corporation.**

Mr. Hellwig said there will be four appointments to the Saratoga County Prosperity Partnership by the Chairman. Currently, there are ten members of the Partnership. The additional four appointees will be Supervisor Kinowski, Supervisor Veitch, Rita Cox, from the Saratoga Racino and Kevin Hedley, who is a member of the Chamber Board and owner of an accounting firm in Clifton Park. This will bring the total number of members on the Prosperity Partnership to 14. Discussions are still taking place with regard to who the 15th member will be.

Mr. Collyer said he has been vocal about having someone from the northern district on the Prosperity Partnership Board of Directors.

LAW AND FINANCE

- **Authorizing an amendment to the contract with Delaware Engineering, P.C. for the rehabilitation of the Sewer District's sludge incinerator to provide an additional 250 hours of construction administration and inspection services at a cost of \$21,250.**

Mr. Hellwig said the above item is a contract with Delaware Engineering, P.C. to provide an additional 250 hours of inspection services for work that is being completed by the contractor for the capital equipment upgrade that is underway with the sludge handling equipment at the Sewer District. The initial project was setup for incinerator upgrades, but in the process of doing the work there were some additional issues that required additional work and inspection services. The sewer commission has stated that this is a reasonable request for a solution.

On a motion made by Mr. Kinowski, seconded by Mr. Lewza the above item was approved unanimously.

- **Authorizing the Chairman to enter into an agreement with J. Squared Construction Corp. in the amount of \$1,738,000 for general construction services required to upgrade the Saratoga County Sewer District's Milton pump station.**

Mr. Hellwig said the above item is a contract award to J. Squared Construction Corp. who was the low bidder at \$1,738,000 for the general contract work related to capital upgrades that are going to be undertaken at the Sewer District's Milton Pump Station. They are going to be

responsible for replacing the existing infrastructure as well as installing some new receiving equipment. The work that is going to be completed this year is in the Sewer District's budget.

On a motion made by Mr. Kinowski, seconded by Mr. Lewza the above item was approved unanimously.

- **Authorizing the Chairman to execute a property release to the Saratoga County Water Authority to provide for a lot line adjustment to address the Authority's need for a revised property parcel boundary.**

Mr. Hellwig said the above item is for authorization of a lot line adjustment that is necessary for the Water Authority to move forward on the capital improvements at their treatment facility in Moreau. They are expected to be completed by the end of this years' construction season. The authority has already approved a plan to install a permanent carbon filtration system to deal with some of the chlorination by-products that are affecting the water quality. Currently, the by-products are being handled through temporary filter systems which are going to be replaced once the permanent solution is in place. The lot line adjustment that is being proposed will extend the Western border of the parcel by five acres and reduce the southern border of the parcel by an identical amount of acreage. The county property that borders the Water Authority parcel is county reforested land and ultimately the county will have to go to home rule legislation in the fall in anticipation of the next legislative cycle in Albany.

On a motion made by Ms. Daly, seconded by Mr. Kinowski the above item was approved unanimously.

- **Amending the Saratoga County Purchasing Procedures to include the authorization to award contracts based upon best value methodology and "piggy backing" on government contracts.**

Mr. Hellwig said last month the Board of Supervisors approved a Local Law which was an amendment to the purchasing policy to add language that was consistent with the best value option to be something that the Purchasing Director could use as an alternative way to award certain bid contracts. This resolution merely upgrades the policy and procedures manual to include the language and approvals that were in the resolution and approved last month.

On a motion made by Mr. Grattidge, seconded by Mr. Kinowski the above item was approved unanimously.

On a motion made by Ms. Daly, seconded by Mr. Kinowski the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom