

Personnel and Insurance Committee Minutes
August 6, 2014 - 3:00 p.m.

Present: Chairman Daly; Supervisors Barrett, Grattidge, Johnson, Wright, and Sausville; Ryan Moore, Mgmt. Analyst; Spencer Hellwig, Administrator; Marcy McNamara, Jack Kalinkewicz, Personnel; Steve Dorsey, County Attorney; Dominic Gallo, Cool Insuring.

Chairman Daly called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Grattidge, seconded by Mr. Wright the minutes of the July 2, 2014 meeting were approved unanimously.

Mr. Kalinkewicz gave a brief overview of the monthly Self Insurance Report as follows: He said new cases were up 8 and expenses were up \$191,795.11.

Mrs. Daly said Marshall and Sterling has offered a new Insurance Contract with no increase in costs.

Mr. Moore said every three years the county puts out an RFP for insurance coverage, which results in a choice of broker and carriers. The process will begin sometime in the September/October time frame. Marshall and Sterling will meet with the county to give an overview of what the coverages are, and based on the review an RFP will be established. He said Marshall and Sterling did this for the county in 2011 and did a good job. They have agreed to keep their scope of services and pricing the same at \$22,500.

Mr. Grattidge said he was in favor of reviewing the county's Insurance Coverage, but cautioned that the County has switched to NYMIR for insurance. He said once you join NYMIR you pay for four or five years and then begin to get that back. He asked if the county intends to stay with NYMIR.

Mr. Moore said the county has paid two years with NYMIR, but if the county could save with a broker/carrier combination then the county would have to factor in the other three years as a part of the final calculation to see if it would be worthwhile to go to another carrier.

A motion was made by Mr. Grattidge, seconded by Mr. Wright to approve Marshall and Sterling as the County's Insurance Consultant. Unanimous.

Mr. Moore said the resolution that was adopted in 2013 to authorize the county's insurance coverages for 2013/2014 has no more money in the resolution to spend. Therefore, the resolution will need to be amended to add \$7,078.44 so the bills can be paid.

A motion was made by Mr. Grattidge, seconded by Mr. Johnson to approve amending Resolution 75-13; adding \$7,078.44 to cover costs. Unanimous.

Mr. Kalinkewicz said approximately every six months the County Attorney's office updates the latest additions, subtractions, and changes in any of the required positions under the retirement system for reporting, with regard to all non-bargaining unit individuals either elected or appointed, defining their current term.

A motion was made by Mr. Grattidge, seconded by Mr. Wright to accept the amendments to the Standard Workday Retirement System Resolution. Unanimous.

Mrs. Cross requested approval of a state and federal grant referred to as "The Balancing Initiative Program" in an amount of \$392,000. She said the money will need to be spent June 2014 thru September 2015. Approximately \$47,000 of permanent State funding is being requested to fund a position in the Office for the Aging. She said this is the first time that the Office for the Aging will be receiving Medicaid money through the Affordable Care Act.

Mr. Wright asked if the position was a full time competitive position. Mr. Kalinkewicz said, ye, it would be classified as an Aging Services Specialist, which is a competitive class position.

A motion was made by Mr. Grattidge, seconded by Mr. Barrett to approve an amendment to the compensation schedule under the Office for the Aging to create one Aging Services Specialist to serve as the NY Connects Coordinator, contingent upon the contribution of 100% grant funding for the position.

The vacancy review report was distributed to the committee members for their review.

On a motion made by Mr. Wright seconded by Mr. Grattidge the meeting was adjourned to Executive Session for the purpose of Personnel. Unanimous.

On a motion made by Mr. Wright, seconded by Mr. Barrett the meeting was returned to open session. Unanimous.

No action was taken.

On a motion made by Mr. Johnson, seconded by Mr. Barrett the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom