

Public Health Committee Minutes  
August 11, 2014 – 4:00 p.m.

Present: Chairman Kinowski; Supervisors Allen, Collyer, Lent, Ziegler, and Martin; Ryan Moore, Mgmt. Analyst; Cathi Duncan, Public Health; Diane Brown, Maplewood Manor.

Chairman Kinowski called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Collyer, seconded by Mr. Allen the minutes of the June 9, 2014 meeting were approved unanimously.**

Mrs. Duncan said there are four different budgets that are Public Health Grants that run from 2014 to 2015.

- Immunization Action Plan COLA - base grant \$190,804. The COLA request is for 8,707.
- COLA for Children with Special Healthcare Needs - base grant \$26,405. The COLA request is for \$1,059.
- COLA for Rabies - base grant \$40,000. The COLA request is for \$2,718.
- COLA for Lead - base grant \$35,868. The COLA request is for \$2,710.

**A motion was made by Mr. Lent, seconded by Mr. Ziegler to accept the above COLA grants for 2014-2015, and to amend the budget thereto. Unanimous.**

Mrs. Duncan requested a resolution to accept an Agreement between Saratoga County Public Health Nursing Service and Merchant MultiService, LLC (dba: Gov-Pay). The agreement would be for 12 months, with an automatic renewal of 12 months unless terminated by either party.

The purpose of the agreement is to provide a means of accepting secure and compliant electronic financial transactions, such as credit cards, debit cards and electronic checks via Service Provider's Gov-Pay Solution (Gov-Pay.com).

**A motion was made by Mr. Ziegler, seconded by Mr. Collyer to approve an amendment to the Billing and Collection Policy to accept secure and compliant electronic financial transactions, such as credit cards, debit cards and electronic checks via Gov-Pay.com. Unanimous.**

Mrs. Duncan requested approval of a memorandum of understanding between WIC and Public Health. She said WIC does not have a site in Saratoga where they can hold a clinic for clients that live in the City of Saratoga Springs. WIC has requested use of the Public Health Clinic sites. Mrs. Duncan said Public Health can provide one day a month for WIC to come in utilize the Public Health Facility.

**A motion was made by Mr. Ziegler, seconded by Mr. Collyer to approve a Memorandum of Understanding between WIC and Public Health. Unanimous. (Committee Approval Only)**

Mrs. Duncan requested approval of a revenue contract between Saratoga County Public Health Nursing Service and Washington County Public Health for TB Services. The cost for seeing a Doctor would be \$233.67; or \$56.44 to see the nurse.

**A motion was made by Mr. Lent, seconded by Mr. Allen to approve a revenue contract between Saratoga County Public Health Nursing Service and Washington County Public Health Service for TB Services at a cost of \$233.67 for a Doctor visit or \$56.44 to see a nurse. Unanimous.**

Mrs. Duncan gave a brief update on the VNSNY Choice Managed Medicare Long Term Care contract. She said that Public Health would lose money if they were no longer a service provider for approximately eight patients in the long term program, in addition to three more patients that are duly eligible for Medicaid/Medicare. She said these individuals have received a letter stating that the Long Term Care Program has been dissolved and that Managed Long Term Care is taking over. She said the patient will have to make a decision as to what program they would like to enroll in, whether it is VNSNY Choice or Elder Plan. Mrs. Duncan said Public Health is only enrolled in VNSNY Choice, not the Elder Plan. Services will be provided to individuals until they are officially enrolled in another plan, where they would have someone else as a provider and not Saratoga County. Mrs. Duncan said Saratoga County's rates were too low to continue the program. Mr. Moore said the cost was \$400/per visit and the reimbursement was \$150/ per visit.

Mrs. Brown said Quality Healthcare Resources provides account receivable and billing services. She said beds are being filled at Maplewood and Quality Healthcare Resources will be able to provide a more complete accounts receivable program. The cost per month for 237 beds is \$14,400. Mrs. Brown said she is looking to initiate the contract beginning October 1, 2014.

**A motion was made by Mr. Collyer, seconded by Mr. Ziegler to approve a contract with Quality Healthcare Resources to provide billing services for Maplewood Manor at a cost not to exceed \$14,400. Unanimous.**

Mrs. Brown said Elderplan Insurance approached Maplewood Manor regarding the development of a contract with them. Due to some issues with the reimbursement, negotiations are still in progress.

### **Employment Retention and Recruitment Incentive Program**

Mr. Moore said this is going to be an amendment to resolution 103-14, which authorized the Impact Bargaining Agreement with CSEA. The agreement was meant to improve the County's ability to keep employees working through the transition period at Maplewood Manor in terms of filling up beds. A certain level of staff is required to be able to provide the care that the residents need.

Mr. Moore said the proposal, after speaking with CSEA, is to provide an added incentive to employees who do not use their sick time. If an employee does not use any sick time within a month, a bonus which is equivalent to one day pay will be given. If they are part-time that individual will receive ½ day pay. If the individual continues to not use sick time through the point of transition, there will be an added \$200 to \$500 based on the amount of time that is put in on average each month.

Mr. Moore said there would be a recruitment bonus for county employees, excluding managers and personnel staff. If a referral is made for a person in the community that is able to get a job at Maplewood Manor, a \$50 bonus will be received with a capped level of \$500 if the individual stays through the transition and the transition period lasts four months.

**A motion was made by Mr. Lent, seconded by Mr. Collyer to approve an Employee Retention and Recruitment Incentive Program as outlined. Unanimous.**

**On a motion made by Mr. Lent, seconded by Mr. Collyer the meeting was adjourned unanimously.**

Respectfully submitted,  
Chris Sansom