

Long Range Capital Planning Committee
October 9, 2014 - 1:00 p.m.

Present: Chairman Hellwig; Supervisors Sausville, Veitch, Lewza and Raymond; Ryan Moore, Mgmt. Analyst; Tom Speziale, Keith Manz, Public Works; Chris DuBois, Data Processing; Carl Zeilman, Emergency Services; Press.

Chairman Hellwig called the meeting to order and welcomed all in attendance.

Mr. Hellwig said the Charge of the Committee is to review the 2015 Capital Project Requests and to make some decisions on the level of funding that will be included in the tentative budget, which will be released at the end of the month. Based on the decisions that the committee makes today, changes will be made to the tentative budget to reflect those adjustments.

Mr. Hellwig said the county budgeted approximately \$600,000 for Data Processing in 2014 with a large part of funding to deal with cabling the entire county. The county, up to this point, has been operating with copper cable which is antiquated. He said the cabling project should be completed by the years end.

Mr. DuBois said Data Processing approached the project with consolidating the environment, as things were spread out throughout the county with no centralized management. He said in order to do that, the project was broken down into two phases; phase one is for the hardware and infrastructure, which includes re-cabling all the buildings, with building one, two, four and five complete. In the Social Services Building the Office for the Aging, Youth Bureau, and Probation should be completed by the end of the week, and work has begun at the jail. He said the only department left is the Highway Department, and that work is expected to be complete by mid- November.

Mr. Zeilman said the Emergency 911 Shelters in the Towns of Providence and Clifton Park have been repaired.

Mr. Hellwig said the Shelters hold the radio equipment that transmits the microwave system from tower to tower.

Mr. Manz gave a brief overview of the 2014 highway program outlining the bridges and roadways that will be completed by years end. He said all work will be done within budget.

Mr. Hellwig said the 2014 request from Data Processing for the Information Technology Infrastructure upgrades is \$483,153. The original request was for \$352,254.22. Since then, the Technology Committee has met and the one expense that was left out of the original request was the Data Room. A quote was obtained for fire suppression, security, and HVAC.

Mr. DuBois said phase II of the project is to consolidate all of the servers into one. It will also implement a Disaster Recovery site, and apply a security model to meet current standards.

A motion was made by Mr. Veitch, seconded by Ms. Raymond to approve a 2015 budget request from the Data Processing Department for \$483,153 for the Information Technology Infrastructure Upgrades. Unanimous.

Mr. Zeilman said upon inspection of the county's radio towers, it was noticed that the roof on the Spruce Mountain Radio Tower had been patched over time and is leaking and coming dangerously close to affecting the 911 radio equipment inside. He said this is one of the prime locations, so if this site is affected and were to go down, the potential that all of our sites could go down is heightened. He said the roof top is approximately 3,500 sq. ft., where they would tear off, and repair the wood decking; install new insulation and single ply rubber roof material. The 2015 request for this project is \$56,000.

A motion was made by Mr. Sausville, seconded by Mr. Hellwig to approve a 2015 budget request for the Radio Tower Equipment Shelter Roof Repair on Spruce Mountain for \$56,000. Unanimous.

Mr. Manz said the proposed Highway Reconstruction plan for 2015 will reconstruct 19.56 miles of County highway, of which 1.5 miles will be Federal and State funded. Mr. Manz said the northern section of County Road 75 in Mechanicville/Stillwater has been reconstructed. He said the southern section of the road is the best rated section of all the roads and could be put off for another year, representing a savings of \$472,800. The reduced Highway Reconstruction request for 2015 is \$5,477,204.

Mr. Manz said there are four local programmed bridges scheduled for construction and/or engineering, and five bridges that are Federal/State Programmed Bridges scheduled to be constructed/inspected in 2015. The total 2015 request for bridge Reconstruction is \$4,408,000.

Mr. Manz requested the replacement of the following highway equipment for 2015:

- **Replace three large plow trucks**
- **Replace two pickup trucks**
- **Replace two utility trucks**
- **Replace one Tractor truck**
- **Replace one Loader**
- **Replace one Gradall**
- **Replace two Tractor Mowers**

After initially discussing the purchase of two large plow trucks and stainless steel beds, instead of three with non-stainless beds, the committee supported the purchase of three large plow trucks rather than the two trucks with stainless steel boxes. They asked Commissioner Manz to

conduct additional research to determine if the additional cost of \$12,000 per truck was warranted based on the life expectancy and maintenance costs for this equipment. Additionally, the committee took out \$140,000 for the Tractor Truck and they downsized the Gradall funding by \$110,000 and approved the purchase of a smaller Gradall for \$340,000. In all these changes resulted in a reduction of \$1,939,200 originally requested to a total cost of \$1,689,200.

Mr. Manz requested the following Airport Improvements:

- Conduct the Master Plan Phase 1 Project Environmental Assessment for the County Airport in the amount of \$228,000.
- Acquire Avigation Easement on Runway 23 Siting Surface 5 at a cost of \$97,000.
- Acquire mowing equipment and design/construct equipment storage building at a cost of \$315,000.

Mr. Manz said the request for Building Equipment for the Fire Alarm Replacement in Jail Pod A is the second of three phases at a cost of \$96,000. He said the exterior of the Jail has discolored due to mold and is in need of repainting at a cost of \$72,000.

A request to replace the Building 4 Boiler #2 was made due to the fact that it was leaking and replacement parts are no longer available. The cost to replace Boiler #2 is \$65,000.

A request was made to replace the 1st Floor East Carpet in the Services Building as the carpet in this area is worn and is a hazard in some areas. The cost to replace the carpet is \$35,000.

On a motion made by Mr. Veitch, seconded by Ms. Raymond the 2015 Capital Projects were approved as outlined above. Unanimous.

On a motion made by Mr. Veitch, seconded by Mr. Lewza the meeting was adjourned unanimously.

Respectfully submitted,
Chris Sansom