

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1
MINUTES OF APRIL 9, 2015
3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Howe, Bold, Cannon, Doyle, Hale, Loewenstein, Ostapczuk and Rinaldi

COMMISSIONERS EXCUSED: Marshall

ALSO PRESENT: Chad M. Cooke P.E., Executive Director; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Ryan Moore, Deputy County Administrator and Robert Wilcox, Assistant County Attorney.

PUBLIC COMMENT: None

CHAIRMAN’S COMMENTS: Chairman Howe thanked Commissioner Marshall for chairing the meeting last month while he was away at training. He also thanked the Engineering Committee for all their hard work with the Ballston Lake Project and said he appreciated all their efforts in getting things turned over in such a timely manner.

Chairman Howe said he wants to stay proactive with tracking the County’s growth potential for the future and how it will affect the Sewer District. He also wants to take a comprehensive look at the County and its entirety, so he has appointed an Impact Committee to keep up with all future developments. Chairman Howe stated that Commissioner Hale will chair the Impact Committee which will also include Commissioners Bold and Marshall. The Impact Committee will report back in the next few months and work with the Engineering Committee to keep the Commission abreast of all developments throughout the County.

APPROVAL OF MINUTES of March 5, 2015. *Commissioner Doyle made the motion to approve the minutes of March 5, 2015. Commissioner Hale seconded the motion. No discussion. The minutes of March 5, 2015 were approved. 7 Ayes, 1 Abstain, 1 Absent, 0 Nays.*

2011 CAPITAL PROJECTS:

Crisafulli Bros Plumbing & Heating Contractors, Inc. – Crisafulli Bros completed their portion of the work some time ago and has recently submitted paperwork for final payment. They did not utilize all of the allowance funds for the project and in order to issue the final payment a negative change order needs approval in the amount of (\$48,038.86). The change order will amend the original contract amount from \$170,000.00 to \$121,961.14.

Commissioner Bold made a motion to approve the negative change order in the amount (\$48,038.86), reducing Crisafulli Bros contract amount from \$170,000.00 to \$121,961.14. Commissioner Cannon

seconded the motion. Discussion involved the original \$50,000.00 allowance amount for the project. Executive Director Cooke said that when the project originally went out to bid, it was anticipated that the HVAC work would be substantially more than \$170,000.00, but the project came in under budget. Motion passed: 8 Ayes, 1 Absent, 0 Nays.

2014 CAPITAL PROJECTS:

Main Sewage Pumps – At last month’s meeting there was a discussion regarding delivery for the main sewage pumps. Based on conversations with Flygt, it was originally anticipated that the pumps would be delivered in late April or early May but we were notified in February that they would not be delivered until early June. Our consultant, O’Brien & Gere, has been working with Flygt over the last month and they were able to expedite some of their work and the pumps are now slated to be received on or about May 11, 2015.

Executive Director Cooke reported that repairs were recently completed to one of the existing pumps and there is now sufficient redundancy to allow the contractor to start mobilization to remove pump No. 5 for preparation of the new pumps.

Incinerator Alternative Study – GHD submitted their draft report a couple of weeks ago and Executive Director Cooke passed it along to the Engineering Committee. The Engineering Committee has not had a chance to review and discuss the report in its entirety due to conflicting schedules. As discussed at last month’s meeting and based on the preliminary report, Executive Director Cooke indicated that the most economical long term solution for the Sewer District is sludge drying and the short term solution may be to continue to haul. Executive Director Cooke said that these alternatives will be discussed in more detail once the report has been fully reviewed by the Engineering Committee.

Commissioner Ostapczuk suggested that the Engineering Committee consider taking a look at the sensitivity to natural gas pricing when reviewing GHD’s draft report as that will be a determining factor and while sludge drying may seem economical today, it is not always the best answer when looking at different energy costs overtime for this size facility. Commissioner Loewenstein said this subject would be discussed at the next Engineering Committee meeting.

Executive Director Cooke also reported that the incinerator has been up and running for the past couple of weeks and operation is going well.

Milton Pump Station Upgrade – The contractor has made good progress since the last meeting. All the pumps have been installed and the contractor is planning pump start up next week. There is some remaining work that needs to be done with regard to restoration, paving, HVAC and motor room work but the bulk of the operational work is complete.

There was a discussion at last month’s meeting with regard to some change orders. The installation of the septage equipment within the building resulted in a room rating classification change as well as some additional work that was necessary to make sure the room had proper ventilation and was explosion proof. Executive Director Cooke stated that this additional work necessitated change orders for both the General Contractor and the Electrical Contractor. The total for the General Contractor’s change order is approximately \$160,000.00, which includes motor room work, wet well cleaning, water line modification, asphalt paving and HVAC work. The total for the Electrical Contractor’s change order is approximately \$15,000.00. Executive Director Cooke stated that both change orders are within 10% of

the original contract amount and there are sufficient funds in the budget to cover the changes. He anticipates having the exact figures for both change orders in the next couple of days.

Commissioner Loewenstein made a motion to authorize Executive Director Cooke to finalize change orders for the general contractor and the electrical contractor and to amend both contract amounts subject to his review and approval as well as the Engineering Committee's review and approval. Commissioner Doyle seconded the motion. Discussion involved allowances and cost savings that will offset a portion of these balances. Executive Director Cooke stated that there was a \$75,000.00 allowance for undercutting under the building addition at the pump station and it was found that the soils were acceptable; therefore, the undercutting expense was not necessary and a negative change order will be processed when the project is complete. Motion passed: 8 Ayes, 1 Absent, 0 Nays.

Commissioner Loewenstein informed the Commission that the engineering consultant for this project, EDP, has also submitted a request for additional compensation in the amount of \$54,000.00 for design and construction items. Commissioner Loewenstein and Executive Director Cooke had an opportunity to review the request and both agreed to pass it along to the Engineering Committee for further discussion to bring it back to the next Commission meeting for action by the board.

2015 CAPITAL PROJECTS:

Interceptor Relining Phase V– The contractor recently completed Phase V of interceptor relining in the Town of Ballston. As part of that work, the line was televised prior to the relining and when doing so, it was noted that the section that was being relined was not in good condition and there was a significant amount of reinforcement showing in the pipe. The contractor inquired if they should go ahead and televise the next few sections of pipe to see what condition the pipe was in and while the camera man was on site. Executive Director Cooke authorized the extra camera work and approximately 3,200 ft of pipe was televised. In general, the pipe is in poor condition and there are many areas where the first layer of reinforcement is showing.

Executive Director Cooke stated that he approached the contractor, Insituform Technologies Inc., and asked for a price to reline an additional 1,000 feet of interceptor. The price provided was approximately \$248,000.00. Based on the condition of the interceptor, it is recommended that a portion of the \$1.0M earmarked for relining in 2015 be utilized to amended Insituform's contract to reline an additional 1,000 ft of pipe. Executive Director Cooke also recommended keeping the remaining 2015 relining funds in the budget in the event that we have an issue with the incinerator and need to continue to haul sludge. The total amount for the additional televising, relining of additional 1,000 ft, bypass pumping costs, and miscellaneous onsite work is approximately \$252,299.81. The change would amend Insituform's contract from \$876,410.50 to \$1,128,710.31.

Commissioner Loewenstein made a motion to forward a recommendation to the Board of Supervisors to approve amending Insituform's contract to include the relining of an additional 1,000 linear feet in the amount of \$252,299.81 subject to the review and approval of the County Attorney and the County Administrators Office. Commissioner Doyle seconded the motion. Discussion involved reasons for extending Construction Phase V as well as depleted funds due to hauling. Motion passed: 8 Ayes, 1 Absent, 0 Nays.

Bar Screen No. 1 and No. 2 Replacement Project – Six proposals were received with fees ranging from \$53,000.00 to \$116,600.00. The Engineering Committee met and discussed the proposals. Commissioner Loewenstein thanked Commissioners Doyle and Bold for participating in the meeting as well as Commissioner Marshall, who was unable to attend but did provide input. Based upon a careful review of all proposals, the Engineering Committee recommends that GHD be awarded the contract in the amount of \$89,000.00.

Commissioner Loewenstein made a motion to forward a recommendation to the Board of Supervisors to award the contract to GHD for the Replacement of Bar Screen No.1 and No. 2 in the amount of \$89,000.00. Commissioner Bold seconded the motion. Discussion involved a brief summary of the proposals. Motion passed: 8 Ayes, 1 Absent, 0 Nays.

ATTORNEY REPORT:

Attorney Wilcox said there was not much to report at this time. He had hoped to have the main sewage pump report from O'Brien & Gere ready for discussion but the person drafting the report was unable to get it sent out due to illness. He said we should presumably have it for our next meeting to discuss its contents.

DEDICATIONS: None

COMMITTEES:

Engineering Committee – Commissioner Loewenstein will be scheduling a meeting to review the engineering change order for the Milton Pump Station Project. They will also review the incinerator evaluation report as well as discuss future capital projects.

Bylaws Committee – Commissioner Ostapczuk said he has done some research and will be scheduling a meeting in the next couple of weeks with Commissioners Cannon, Hale and Rinaldi. He asked Attorney Wilcox to attend as well.

A motion to adjourn the meeting was made by Commissioner Cannon and seconded by Commissioner Rinaldi. No discussion. The motion passed.

**NEXT COMMISSION MEETING
Thursday, May 7, 2015
3:00 P.M. at the Treatment Plant**