

Personnel and Insurance Committee Minutes  
June 9, 2015 - 2:00 p.m.

Present: Chairman Daly; Supervisors Peck, Grattidge, Johnson, Lucia, Wright, Sausville, Barrett, Veitch, Martin and Collyer; Spencer Hellwig, Administrator; Chad Cooke, Deputy Administrator; Bill Fruci, John Schiera, Elections; Susan Hayes-Masa, Dan Coon, Coroners; Brian O'Conor, Auditor; Michael Prezioso, Mental Health; Tina Potter, Social Services; Marcy McNamara, Wendy Tennant, Personnel; Drew Jarosh, Treasurer; Diane Brown, Healthcare Administrator; Steve Dorsey, County Attorney.

Vice Chairman Johnson called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Wright, seconded by Mr. Sausville the minutes of the May 6, 2015 meeting were approved unanimously.**

Mrs. McNamara distributed copies of the monthly Self Insurance report and gave a brief update.

Mrs. McNamara distributed a copy of the RFP for the county's health insurance which will be going out at the end of June.

Mr. Prezioso said the recruitment and retention for Psychiatrists has become a challenge, not only for Saratoga County, but for counties throughout the state because fewer and fewer people are going into the specialty and many of those that have gone into the specialty are at or beyond retirement age. He said, in general, the move is toward Nurse Practitioner's because the level of training is not the same that is required for Physicians. A request was made to create a Nurse Practitioner position in the Mental Health Department at a net cost of \$30,465.

**A motion was made by Mr. Grattidge, seconded by Mr. Peck to approve the creation of one Nurse Practitioner Position in the Department of Mental Health at a net cost of \$30,465 and to amend the compensation plan thereto. Unanimous.**

Mr. Johnson said there has been a request from both Coroners to create two Deputy Coroner positions.

Mrs. Hayes-Masa said because she and Mr. Coon are on call every day all day they are requesting two Deputy Coroner positions. She said they have interviewed four people and have made recommendations for two of them. She said they would be paid by the case, per diem, and would work when one of the Coroners was not available or if there were multiple cases at one time.

**A motion was made by Mr. Peck, seconded by Mr. Lucia to approve the appointment of two Deputy Coroners. Unanimous.**

Ms. Daly said last month the Vacancy Review subcommittee met and reviewed the Vacancy Review Policy. The draft of the policy was distributed to all committee members for their review. Due to the fact that there were several comments made with regard to the draft policy, the committee agreed to send the draft with the proposed changes back to the Vacancy Review subcommittee for their review and consideration.

Ms. Daly said a request has been made by the Elections Officers looking for an hourly pay increase for temporary election aides. Mr. Schiera said because the current hourly rate for temporary election aides is \$8.50/hr., and currently below the minimum wage rate, the Elections Office has had a difficult time filling those temporary positions. A request has been made for four positions at a rate of \$12/hr. with a cap at a total yearly cost of \$21,000.

**A motion was made by Mr. Grattidge, seconded by Mr. Sausville to authorize the hourly pay rate increase for temporary election aides in the Department of Elections from \$8.50/hr. to \$12/hr. and not to exceed the yearly cost of \$21,000. Unanimous.**

A copy of the current vacancy review was distributed to all committee members for their review.

**On a motion made by Mr. Grattidge, seconded by Mr. Lucia the meeting was adjourned to Executive Session for the purpose of Personnel. Unanimous.**

**On a motion made by Mr. Sausville, seconded by Mr. Wright the meeting returned to open session. Unanimous.**

No action was taken.

**On a motion made by Mr. Johnson, seconded by Mr. Peck the meeting was adjourned unanimously.**

Respectfully submitted,  
Chris Sansom