

APPROVED MINUTES

SARATOGA COUNTY SEWER COMMISSION No. 1 MINUTES OF OCTOBER 8, 2015 3:00 PM at the Treatment Plant

COMMISSIONERS PRESENT: Howe, Bold, Cannon, Doyle, Hale, Ostapczuk and Rinaldi

COMMISSIONERS EXCUSED: Loewenstein and Marshall,

ALSO PRESENT: Dan Rourke P.E., Executive Director; Anne Gorman, Confidential Secretary; Sue Duff, Chief Operator; Jim Bolduc, Assistant Chief Operator; Grant Eaton, Maintenance Manager; Chad M. Cooke P.E., Deputy County Administrator; George Conway, Assistant County Attorney

PUBLIC COMMENT: None

CHAIRMAN'S COMMENTS: Chairman Howe welcomed the new Executive Director Dan Rourke.

APPROVAL OF MINUTES of September 3, 2015. *Commissioner Doyle made a motion to approve the minutes of September 3, 2015. Commissioner Rinaldi seconded the motion. No discussion. The minutes of September 3, 2015 were approved. 5 Ayes, 3 Abstain, 1 Absent, 0 Nays.*

2016 SCALE OF CHARGES

Approval of publication for the proposed rates for 2016 and scheduling the Public Hearing for 9:00 A.M., November 5, 2015 in the Board of Supervisors Chambers.

Chairman Howe stated that the proposed rates for 2016 included a \$10.00 treatment rate increase for all users. Executive Director Rourke added that the \$50.00 collection charge would remain the same with the exception of a modification to the City of Saratoga Springs. He said an initial audit of the connections in the City was done by SCSD staff and it was found that 1201 connections were made to our sewers, at \$50.00 per connection it equates to the \$60,050. Executive Director Rourke also indicated that the collection rates have been \$27,500 for a very long time and is proposing an increase from \$27,500 to \$60,050 to the 2016 scale of charges. Commissioner Cannon inquired when the rates were last increased. Executive Director Rourke said he didn't think rates have been increased since their inception but he would look into it and get that information to him.

Commissioner Cannon made a motion for approval of publication of the proposed Scale of Charges for 2016 and scheduling the Public Hearing at 9:00 A.M. on November 5, 2015 at the Board of Supervisors Chambers at the Saratoga County Municipal Center in Ballston Spa. Commissioner Doyle seconded the motion. Discussion involved collection fees for the City of Saratoga Springs, how the fees were distributed and if an increase would be a onetime rate change or a step process. It was stated that the \$50 collector rate is consistent with what the Sewer District charges residents in the County that are connected to our system and that the 1201 units connected in the City was a total as of last week but in reality that number is probably

going to increase as the audit is still ongoing. The motion for approval of publication of the proposed 2016 Scale of Charges and scheduling of the Public Hearing for Thursday, November 5, 2015 at 9:00 A.M. at the County Complex passed: 7 Ayes, 2 Absent, 0 Nays.

2014 CAPITAL PROJECTS

Main Sewage Pumps – The first Pump (Pump No. 5) is currently installed. Executive Director Rourke said there is a bit of a delay on the County taking ownership of Pump No. 5 as there are some wiring issues with the space heater and solenoid valves. Once the issues are addressed we will be able to take ownership and begin removing Pump No. 2 to install the new pump. Executive Director Rourke mentioned that he has noticed some scheduling issues with the contractor and electrical subcontractor but the project is moving forward.

Incinerator Alternatives Study – The supplemental agreement for additional services to analyze future solids loadings is in the process of being executed. A meeting with staff is scheduled in the next couple weeks with the consultant, GHD to go over the draft report and discuss some options.

Milton Pump Station Upgrade – The project is essentially complete. Punch list items are being completed this month, and we are waiting for a Certificate of Occupancy from NYS Department of State. Once we receive the C.O. the County will be able to start accepting septage there again.

MISCELLANEOUS

Temporary Dewatering System – We recently went to contract with Moretrench for a temporary dewatering system and the contract is currently being executed. Once the contractor begins working there will be a 6-7 week lead time for the wells to be drilled and the system to be installed and fully operational.

ATTORNEY REPORT

Attorney Conway said the attorneys report would be discussed during executive session as it regards litigation.

DEDICATIONS

Attorney Conway said there were several dedications and that Attorney Wilcox has recommended dedication of Honey Hollow Farms, Cramer Road North PDD and Woodfield Estates Subdivision. Park Place at Wilton was taken off the agenda and council was notified that several documents were missing. Attorney Conway said Attorney Wilcox has offered to work with them to get proper documentation by the next meeting on November 5, 2015.

Honey Hollow Farms Subdivision – Town of Clifton Park – Bordeau Builders Inc. has requested dedication of the sanitary sewer infrastructure servicing the Honey Hollow Farms Subdivision in the Town of Clifton Park. *A motion to accept dedication of Honey Hollow Farms Subdivision was made by Commissioner Hale and seconded by Commissioner Ostapczuk. No Discussion. Resolution 17-2015 accepting dedication of Honey Hollow Farms Subdivision consisting of 6 manholes, approximately 1,280 ft of 2" DR-9 low pressure forcemain and approximately 280 ft of 1 and 1/2" DR-9 low pressure forcemain in the Town of Clifton Park passed: 7 Ayes, 2 Absent, 0 Nays.*

Cramer Road North PDD, Malta Springs Subdivision – Town of Malta – Barbera Homes and Development Inc. /Malta Springs, LLC have requested dedication of the sanitary sewer infrastructure servicing the Cramer Road North PDD, Malta Springs Subdivision in the Town of Malta. *A motion to accept dedication of Cramer Road North PDD, Malta Springs Subdivision was made by Commissioner Doyle and seconded by Commissioner Cannon. No Discussion. Resolution 18-2015 accepting dedication of Cramer Road North PDD, Malta Springs Subdivision consisting of 9 manholes, approximately 2,660 ft of 1 1/4" HDPE DR-9 9 low pressure forcemain and approximately 365 ft of 2 and 1/2" HDPE DR-9 low pressure forcemain in the Town of Malta passed **conditioned upon final acceptance of Saratoga Speedway/Cramer Road from Tom Devino and that discharge of flows are not permitted from Cramer Road North PDD, Malta Springs Subdivision until Saratoga Speedway/Cramer Road has been dedicated**: 7 Ayes, 2 Absent, 0 Nays.*

Woodfield Estates Subdivision – Town of Malta – Town of Malta – The Michaels Group, LLC has requested dedication of the sanitary sewer infrastructure servicing Woodfield Estates Subdivision in the Town of Malta. *A motion to accept dedication of the Woodfield Estates Subdivision was made by Commissioner Doyle and seconded by Commissioner Hale. No Discussion. Resolution 19-2015 accepting dedication of Woodfield Estates Subdivision consisting of 10 manholes, approximately 1,810 ft of 8" PVC gravity main and approximately 900 ft of 2" DR-9 low pressure forcemain in the Town of Malta passed **conditioned upon receipt of an original Letter of Credit from The Adirondack Trust Company**: 7 Ayes, 2 Absent, 0 Nays.*

COMMITEES

Engineering Committee- In Commissioner Loewenstein's absence, Commissioner Doyle stated there was nothing to report.

Growth Committee – Commissioner Hale reported that the Malta Town Board approved rezoning changes for the Luther Forest Technology Campus and will be in place by January 2016. He also said the Growth Committee is looking to interview some public officials in the next couple of months.

EXECUTIVE SESSION

On a motion by Commissioner Cannon and seconded by Commissioner Doyle, the Commission moved to go into Executive Session at 3:38 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2) for a discussion with Counsel regarding current litigation with the 2008 plant expansion project.

On a motion by Commissioner Cannon and seconded by Commissioner Doyle, the Commission moved to go out of Executive Session at 3:58 p.m. in accordance with the Open Meetings Law (Public Officers Law § 105(1)(2).

A motion to adjourn the meeting was made by Commissioner Cannon and seconded by Commissioner Doyle. No discussion. The motion passed.

NEXT COMMISSION MEETING
Thursday, November 5, 2015
9:15 A.M. at the County Complex, Bldg 1 following Public Hearing at 9:00 A.M.