

Buildings and Grounds Committee Minutes  
January 12, 2016 – 3:00 p.m.

Present: Chairman Peck; Supervisors Grattidge, Lewza, Pemrick, Raymond, Szczepaniak, Johnson, Wood, Wright and Allen; Chad Cooke, Deputy Administrator; Keith Manz, Tom Speziale, Public Works; Mike Churchill, Amy Rutledge, McFarland Johnson; Steve Dorsey, County Attorney.

Chairman Peck called the meeting to order and welcomed all in attendance.

**On a motion made by Mr. Lewza, seconded by Ms. Raymond the minutes of the November 2<sup>nd</sup> and 12<sup>th</sup>, 2015 were approved unanimously.**

Chairman Peck announced the appointment of Jean Raymond as Committee Vice Chair.

Mr. Churchill presented a brief update on the airport projects. He said the FAA has accepted the Wildlife Assessment Plan, and they now have the draft management plan, which is currently under review.

Mr. Churchill said the rotating beam obstruction removal job has been completed. The land acquisition project on runway 23 has been completed. He said the six to eight unit T-hangers have conceptual plans that were created. Meetings have taken place with the Department of Public Works with regard to options and costs, and they are currently waiting for a response back from North American to get their input. He said the plan is to finish the design during the winter months, with construction beginning summertime early fall time frame.

Mr. Churchill said the Environmental Assessment for the five year program is currently being worked on.

Ms. Rutledge said the environmental assessment that came out of the master plan update for the airport is the next phase to look at with regard to environmental impacts on certain projects. A visual presentation was given.

Mr. Peck requested a resolution to move into Executive Session to discuss Contract Negotiations.

**A motion was made by Mr. Lewza, seconded by Mr. Szczepaniak to move into Executive Session for the purpose of Contract Negotiations. Unanimous.**

**A motion was made by Mr. Lewza, seconded by Ms. Raymond to out of Executive Session and into Open Session. Unanimous.**

Mr. Peck said contract issues were discussed in Executive Session, with no decisions made.

Mr. Peck said the contract for McFarland Johnson expired on 12/31/15.

**A motion was made by Mr. Lewza, seconded by Ms. Raymond to extend the contract with McFarland Johnson as the lead consultant for the next five years. Unanimous.**

Mr. Peck said he is looking forward to continuing good communication between the consultant, the county and the town, keeping everyone aware of any issues moving forward.

Mr. Lewza said there are eight acres on Rowland Street in the town of Milton that the town currently owns. He said in the contract between the county and the town it said that the property would need to be used for municipal purposes. Mr. Lewza proposed moving the Milton Highway Department to those eight acres of property.

Mr. Peck asked the County Attorney to gather information about the language in the agreement when the property was transferred from the county to the town and present that information at the next committee meeting.

**On a motion made by Ms. Raymond, seconded by Mr. Lewza the meeting was adjourned unanimously.**

Respectfully submitted,  
Chris Sansom