

Buildings & Grounds Committee Minutes
July 12, 2016 – 4:00 p.m.

Present: Chairman Bill Peck; Supervisors Dan Lewza, Dan Pemrick, Jean Raymond, Tom Richardson and Jon Schopf; Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Bill Fruci, Roger Schiera, Board of Elections; Keith Manz, Public Works; Michael Churchill, McFarland Johnson.

Chairman Peck called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Pemrick, seconded by Mr. Richardson the minutes of the April 12, 2016 meeting were approved unanimously.

Mr. Churchill from McFarland Johnson gave an update on the projects ongoing at the Airport. They are now down to two active projects.

The design of the hanger is approximately 75% completed and they are on budget. An initial meeting was held with State code enforcement, formal submission will be in approx. two weeks. It will take approximately six weeks for code enforcement to review. Next step will be finalizing the bid documents which should go out to bid toward the end of summer. This will be a pre-engineered building holding 6-8 aircraft. Construction should be completed by the fall.

Environmental assessment for the five year program is ongoing. Meetings were held with Fish & Wildlife and DEC. No formal decisions have been made. The process will still take several months before a solid determination is made.

A motion was made by Mr. Richardson, seconded by Mrs. Raymond to authorize a five year renewal lease with WAM Commercial Associates, LLC for Board of Elections voting equipment and materials. Unanimous.

Mr. Schiera said that the original lease was for three years, this agreement is a renewal for an additional five years. Two proposals were provided, one for three years and one for five years. The sum of payments under the three year option will total \$204,792 and the sum of payments for the first three years of the five-year option will total \$194,880. This is a climate controlled warehouse, technicians routinely power up the voting machines, tests are performed and reported to the State, and training classes are also held at the warehouse. Utilities are included in the rent. Mrs. Raymond suggested that in future the committee look into securing a county owned facility for this purpose.

On a motion made by Mr. Pemrick, seconded by Mr. Lewza the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Legislative Clerk