

AGENDA SESSION
October 12, 2016 4:30 p.m.
Meeting Minutes

Vice Chairman Kinowski called the meeting to order and welcomed those in attendance.

PRESENT – Timothy Szczepaniak, Alan Grattidge, Jonathan Schopf, Preston Allen, Jean Raymond, Paul Lent, Daniel Pemrick, Arthur M. Wright, Kevin Tollisen, Vincent DeLucia, Thomas Richardson, Daniel Lewza, Willard H. Peck, John Collyer, Thomas N. Wood, III, Peter Martin, Matthew E. Veitch, Edward D. Kinowski, John Lawler, Arthur J. Johnson – 20. ABSENT – Philip C. Barrett, Richard Lucia, Gardner Congdon - 3.

On a motion by Mr. Wood, seconded by Mr. Peck the minutes of the September 14, 2016 meeting were unanimously approved.

Mr. Hellwig presented the following:

TECHNOLOGY

Authorizing an agreement with Tyler Technologies, Inc. for integrated financial software upgrade and services.

Amending the Saratoga County Policy & Procedures manual to consolidate and update information technology policies.

EQUALIZATION & ASSESSMENT

Authorizing a correction to the 2016 tax bills and issuance of a tax credit for a parcel in the Town of Waterford.

Approving and confirming the auction sale of County owned lands acquired for unpaid taxes.

PERSONNEL & INSURANCE

Renewal agreement for health insurance with Blue Shield of Northeastern New York, current vendor, for active as well as retirees.

Renewal agreement with MetLife for Dental Health Insurance coverage for County Employees and retirees.

Renewal agreement with MVP Insurance Company to provide coverage under the Medicare Advantage Plan for retirees that are enrolled in Medicare.

Authorizing amendments to the County's Policies and Procedures Manual to add a Jury Duty Policy, amend the off-the-job Disability Benefits Policy and amend the Health Insurance Policy.

PUBLIC SAFETY

Acceptance of a grant from the NYS Division of Criminal Justice Services for the purchase of active shooter simulation equipment.

Renewal agreement with RS Telecom, Inc. in the amount of \$48,000 per year for two years to provide microwave radio system maintenance to the county's emergency radio network.

BUILDINGS & GROUNDS

Authorize an amendment to the agreement with Greenman-Pederson, Inc. for additional engineering services related to Building #2 roof replacement.

Authorize an amendment to the agreement with Clark Patterson Lee for additional architectural services related to the replacement of the Mack Shack in the Public Works Department.

SOCIAL PROGRAMS

Amend Resolution 200 of 2016 to change the start date of the contract with Northeast Dining and Lodging from January 1, 2017 to November 1, 2016. They will be preparing the meals on wheels program that is run by the Aging Department.

CHAIRMAN'S ITEMS

Appointing a Director of the Saratoga County Capital Resource Corporation.

LAW & FINANCE

Authorizing inter-agency transfers necessary to close out the 2016 budget.

Authorizing an agreement with the Town of Saratoga and the Historic Hudson-Hoosic Rivers Partnership to provide an additional \$300,000 in funding for costs associated with the design and construction of the Gateway Visitor Center. This will be fully reimbursed once the grant funding is received from the State that was approved.

Authorize a contract with GHD to provide engineering and construction administration and construction services relative to an odor control compliance project at the treatment plant.

Renewing a five year agreement with Info Quick Solutions, Inc. to provide computer hardware and software system upgrades, installation, training, technical support and maintenance for the County Clerk's Office.

Changing the names of the Saratoga County Personnel Department, Mental Health Clinic and Data Processing Department effective January 1, 2017.

On a motion by Mr. DeLucia, seconded by Mr. Richardson the agenda was unanimously set for the October 18, 2016 Board Meeting.

Mr. Kinowski reminded the members of the Board that immediately following the Public Hearing scheduled at 4:40 p.m. this date, there will be an armed intruder/active shooter training and encouraged all to stay.

On a motion by Mr. Veitch, seconded by Mr. Martin the meeting was unanimously adjourned.

Respectfully submitted,

Pamela Wright, Clerk