

LAW & FINANCE

AGENDA

January 11, 2017

4:00pm

Chairman John Collyer

Members:

Preston Allen
Paul Lent
Dan Lewza
Kevin Tollisen
Matt Veitch
Mo Wright

Welcome and Attendance

Approval of the minutes from December 14, 2016

Appointment of a Vice Chair

HUMAN RESOURCES & INSURANCE

- Authorize a contract with Catalog and Commerce Solutions, LLC to provide and install a Personnel and Civil Service Software System to ensure compliance with NYS Civil Service Laws at a cost of \$34,750.
(Marcy McNamara, Director of Human Resources)
- Amending the 2017 Compensation Schedule under Mental Health, Substance Abuse Program to remove the position of Psychiatrist, PT Contract and amend the position of Physician, PT Contract to Medical Director, PT Contract and authorizing a contract with Manuel Astruc, MD for \$200/hr.
(Marcy McNamara, Director of Human Resources)
- Appointing R. Daniel Jones as a Deputy County Coroner and authorizing a minor contract in an amount not-to-exceed \$15,000.
(Marcy McNamara, Director of Human Resources)
- Authorize an amendment to the Policies and Procedures Manual to revise the Safety and Accident Reporting Procedure now titled Accident and Injury-Reporting Involving County Property or Non-Employees, and Workers' Compensation Policy.
(Marcy McNamara, Director of Human Resources)
- Authorize amendments to the Policy and Procedures Manual to revise the Salary Grade & Promotional Policy.
(Marcy McNamara, Director of Human Resources)
- Authorize amendments to the Policy and Procedures Manual to update references for Department name change from Personnel Department to Human Resources Department, Data Processing to Information Technology, Mental Health to Mental Health and Addiction Services, and WIA and WIA Program to WIOA and WIOA Program.
(Marcy McNamara, Director of Human Resources)
- Authorizing an amendment to the 2017 Saratoga Compensation Schedule to reclassify one Senior Typist to one Legal Assistant under County Attorney.
(Marcy McNamara, Director of Human Resources)

- Authorize an amendment to the 2017 Compensation Schedule to reclassify a Supervising Community Mental Health Nurse to a Senior Community Mental Health Nurse under Mental Health and Addiction Services.
(Marcy McNamara, Director of Human Resources)

EQUALIZATION & ASSESSMENT

- Authorize the County Auditor to approve tax refunds and corrections not to exceed \$2,500.
(Joanne Bosley, Director of Real Property)
- Authorize a tax credit in the amount of \$552.09 against the 2015-2016 outstanding school taxes for a property in the Town of Wilton.
(Joanne Bosley, Director of Real Property)
- Authorize acceptance of a Tender Offer for a property in the Town of Greenfield in the amount of \$6,101.76 for 2014, 2015 and 2016 taxes and for a property in the Town of Galway in the amount of \$3,582.96 for 2014 taxes.
(Andrew Jarosh, County Treasurer)
- Authorizing conveyance of Tax Acquired Lands to the underbidders of two properties from the September 2016 Auction (Town of Day - \$250) (Town of Hadley - \$75).
(Andrew Jarosh, County Treasurer)

ECONOMIC DEVELOPMENT

- Authorizing a renewal agreement with Cornell Cooperative Extension Association to manage the MS4 Stormwater Management Program for 2017 in the amount of \$55,000.
(Jason Kemper, Director of Planning)

PUBLIC WORKS

- Authorize implementation and funding in the first instance 100% of the Federal Aid and State Marchiselli Program-aid eligible costs of a transportation Federal Aid Project and appropriating funds for preliminary and final design for the reconstruction of 1.22 miles of CR27, Bluebird Road, in the Town of Moreau in the amount of \$54,798.
(Keith Manz, Commissioner of Public Works)
- Authorize an intermunicipal agreement with Warren County for the repair and painting of the shared Hadley Luzerne Bridge.
(Keith Manz, Commissioner of Public Works)

- Amend the 2017 Budget to re-appropriate unspent funds for Public Works Capital Projects in the amount of \$1,110,197.
(Keith Manz, Commissioner of Public Works)

SOCIAL PROGRAMS

- Authorize a 1-year renewal agreement with James McGuiness and Associates, Inc. for preschool special education software program support and service at a cost of \$27,500 per year.
(J. Wes Carr, Youth Bureau Director)
- Authorizing an amended lease agreement with the Capital District Youth Center, Inc. for the term of January 1, 2017 through December 31, 2017 with an option for a one year renewal at NYS Division for Youth set rates.
(Tina Potter, Commissioner of Social Services)

BUILDINGS & GROUNDS

- Amending the 2017 budget to re-appropriate unspent funds for Buildings and Grounds capital projects in the amount of \$1,749,358.
(Keith Manz, Commissioner of Public Works)

LAW & FINANCE

- Authorizing an amendment to the agreement with Harris Beach to increase the contract amount to not-to-exceed \$35,000 for legal services associated with litigation and real property closure of Maplewood Manor.
(Spencer Hellwig, County Administrator)
- Authorize a contract with Insituform Technologies, Inc. in the amount of \$1,156,375 for construction services associated with relining of the Sewer District's interceptor sewer.
(Dan Rourke, Executive Director of Sewer District)
- Amending resolution 222-2015 and awarding a 2015 Farmland Protection and Open Space Preservation Grant to the City of Saratoga Springs for the Pitney Farm Farmland Preservation Project.
(Stephen Dorsey, County Attorney)
- Adopting a Local Law identified as Introductory No. 4 Print No. 1 of 2016 amending the 2017 County Compensation Schedule to provide a cost of living increase for certain County officials.
(Spencer Hellwig, County Administrator)

Other Business

Adjourn