

AGENDA SESSION
January 11, 2017 4:30 p.m.
Meeting Minutes

Vice Chairman Collyer called the meeting to order and welcomed those in attendance.

Roll call was taken. PRESENT – Timothy Szczepaniak, Alan Grattidge, Jonathon Schopf, Richard Lucia, Preston Allen, Jean Raymond, Paul Lent, Arthur M. Wright, Kevin Tollisen, Daniel Lewza, Thomas Richardson, Willard H. Peck, John Collyer, Thomas N. Wood, III, Matthew E. Veitch, Peter Martin, Edward D. Kinowski, John Lawler, Arthur J. Johnson – 19. ABSENT - Philip C. Barrett, R. Gardner Congdon, Vincent DeLucia, Daniel Pemrick – 4.

On a motion by Mr. Allen, seconded by Mr. Grattidge the minutes of the December 14, 2016 meeting were unanimously approved.

Mr. Hellwig presented the following:

HUMAN RESOURCES & INSURANCE

Authorize a contract with Catalog and Commerce Solutions, LLC to provide and install a Personnel and Civil Service Software System to replace software of the prior vendor that has gone out of business.

Amending the 2017 Compensation Schedule under Mental Health, Substance Abuse Program to remove the position of Psychiatrist, PT Contract and amend the position of Physician, PT Contract to Medical Director, PT Contract and authorizing a contract with Manuel Astruc, MD for \$200/hr.

Appointing R. Daniel Jones as a Deputy County Coroner and authorizing a minor contract in an amount not-to-exceed \$15,000.

Authorize an amendment to the Policies and Procedures Manual to revise the Safety and Accident Reporting Procedure now titled Accident and Injury-Reporting Involving County Property or Non-Employees, and Workers' Compensation Policy.

Authorize amendments to the Policy and Procedures Manual to revise the Salary Grade & Promotional Policy.

Authorize amendments to the Policy and Procedures Manual to update references for various County Department name changes that were approved by the Board in December.

Authorizing an amendment to the 2017 Saratoga Compensation Schedule to reclassify one Senior Typist to one Legal Assistant under the County Attorney Office.

Authorize an amendment to the 2017 Compensation Schedule to reclassify a Supervising Community Mental Health Nurse to a Senior Community Mental Health Nurse under Mental Health and Addiction Services that is a result of changes in responsibilities in that position.

EQUALIZATION & ASSESSMENT

Authorize the County Auditor to approve tax refunds and corrections not to exceed \$2,500.

Authorize a tax credit in the amount of \$552.09 against the 2015-2016 outstanding school taxes for a property in the Town of Wilton that is due to an assessment oversight in terms of a STAR exemption.

Authorize acceptance of a Tender Offer for a property in the Town of Greenfield and for a property in the Town of Galway.

Authorizing conveyance of Tax Acquired Lands to the underbidders of two properties from the September 2016 Auction (Town of Day - \$250) (Town of Hadley - \$75).

ECONOMIC DEVELOPMENT

Authorizing a renewal agreement with Cornell Cooperative Extension Association to manage the MS4 Stormwater Management Program for 2017.

PUBLIC WORKS

Authorize implementation and funding in the first instance 100% of the Federal Aid and State Marchiselli Program-aid eligible costs of a transportation Federal Aid Project and appropriating funds for preliminary and final design for the reconstruction of 1.22 miles of CR27, Bluebird Road, in the Town of Moreau.

Authorize an intermunicipal agreement with Warren County for the repair and painting of the shared Hadley Luzerne Bridge. The County's share is 2.5% of the total which is a little over \$24,000.

Amend the 2017 Budget to re-appropriate unspent funds for Public Works Capital Projects in the amount of \$1,110,197. The largest of these funds is for the Mack Shack which burnt down several years ago.

SOCIAL PROGRAMS

Authorize a renewal agreement with James McGuinness and Associates, Inc. for preschool special education software program support and service.

Authorizing an amended lease agreement with the Capital District Youth Center, Inc. for the term of January 1, 2017 through December 31, 2017 with an option for a one year renewal at NYS Division for Youth set rates. The County uses this on an as needed basis.

BUILDINGS & GROUNDS

Amending the 2017 budget to re-appropriate unspent funds for Buildings and Grounds capital projects in the amount of \$1,749,358. The largest of these funds are projects at the County Airport.

LAW & FINANCE

Amendment to the contract with Harries Beach who is involved in the litigation defending the County's position on the sale of the accounts receivables to the Saratoga Ball. We are currently at \$30,000 in expenses and believe this litigation will be settled shortly.

Authorize a contract with Insituform Technologies, Inc. in the amount of \$1,156,375 for construction services associated with relining of the Sewer District's interceptor sewer. This company was the low bidder and the funding is included in the 2017 Sewer District budget.

Amending resolution 222-2015 which has to do with the award of \$100,000 of County support toward the purchase of a parcel in the City Saratoga Springs. Originally the money was going to be used for the purchase of an easement; now, it's going to be used towards the \$3M purchase of property.

Adopting a Local Law identified as Introductory No. 4 Print No. 1 of 2016 amending the 2017 County Compensation Schedule to provide a cost of living increase for certain County officials. These officials aren't part of a collective bargaining unit or any other authorization for a cost of living adjustment.

On a motion by Mr. Lucia, seconded by Mr. Richardson the agenda was unanimously set for the January 17, 2017 Board Meeting.

Mr. Wright said there is a shirt for everyone today. The Saratoga County Veterans Peer to Peer program has been re-branded to the Saratoga County Veterans Peer Connection Program. As a thank you to the Board of Supervisors and to help market this new program the Director had the shirts printed and has generously given one to every Board member.

On a motion by Mr. Lent, seconded by Mr. Martin the meeting was unanimously adjourned.

Respectfully submitted,

Pamela Wright, Clerk of the Board

REGULAR SESSION
TUESDAY, JANUARY 17, 2017
AT 4:00 p.m., E.S.T.

Chairman Kinowski called the meeting to order.

Roll call was taken. PRESENT – Timothy Szczepaniak, Alan Grattidge, Philip C. Barrett, Paul Lent, Arthur M. Wright, Kevin Tollisen, Daniel Lewza R. Gardner Congdon, John Collyer, Thomas N. Wood, III, Matthew E. Veitch, Peter Martin, Edward D. Kinowski, John Lawler, Arthur J. Johnson – 15. ABSENT - Jonathon Schopf, Richard Lucia, Preston Allen, Jean Raymond, Daniel Pemrick, Vincent DeLucia, Thomas Richardson, Willard H. Peck - 8.

The invocation was given by Thomas N. Wood, III, Chaplain.

PUBLIC INPUT: Richard Holder, CEO & Founder of Absolute Drug and Alcohol Testing - Re: Drug Testing Policy & Federal Regulations – Mr. Holder said that policy & procedure is paramount in saving lives. He spoke of his company and how he came about forming it. His company can help review polices and suggest necessary changes to be sure everyone is safe on the roads. Mr. Holder hopes he brought light of this subject to Supervisors.

On a motion by Mr. Collyer, seconded by Mr. Veitch the minutes of the December 20, 2016 and the January 4, 2017 meetings were unanimously approved.

The Clerk presented the following:

Letter from Mary Beth Walsh resigning from the Saratoga County Industrial Development Agency.

Received and Filed.

Letter from the NYS Sheriff's Association regarding inmate phone calls and the Expedited Bail by Credit Card program.

Copy to County Administrator

Letter from County Attorney Stephen Dorsey appointing the following effective January 1, 2017 to December 31, 2017: Hugh G. Burke as First Assistant County Attorney; and Robert D. Wilcox, George P. Conway, Michael J. Hartnett, and Michelle Granger as Assistant County Attorney's.

Received and Filed.

Letter from Public Defender Oscar Schreiber appointing the following effective January 1, 2017 to December 31, 2017; Andrew C. Blumenberg as First Assistant Public Defender; and Joseph W. Hammer, Matthew A. Maiello, Andrew J. Proler and Sarah C. Shellinger as Assistant Public Defenders.

Received and Filed.

Letter from the NYS Office of General Services regarding the Saratoga Race Course Redevelopment Plan's SEQRA Findings Statement.

Received and Filed.

Report No. 1 – 2016 Economic Development Committee Annual Report

This report offers an overview of the accomplishments of the Economic Development Committee in 2016. The following is a summary of these accomplishments, presentations and topics for discussion, and resolution items that were passed on to the Board:

February 2016

- Resolution for an intermunicipal agreement with the Town of Clifton Park for the management of Kinns Road Reforested Lands.
- Report of activities and participation at the Planning Conference in January.
- Resolution to amend Agricultural Districts

March 2016

- Resolution for Home Rule Legislation Request – Kinns Road Park Conveyance
- Zim Smith Trail update regarding land purchase from the railroad.
- Workforce Innovation and Opportunity Act Program update regarding services offered through the County's Employment and Training Department.

April 2016

- Resolution authorizing an agreement with Canadian Pacific Railway with regard to the extension of the Zim Smith Trail.
- Resolution to purchase 9.05 acres and acceptance of 4.08 acres of donated land from Pan Am Southern with regard to the Zim Smith Tail extension.
- Resolution to provide a donation of timber to the Historic Hudson-Hoosic Partnership for the Visitor's Gateway Center.
- Resolution authorizing a logging revenue agreement for timber harvest on County owned property.
- Resolution declaring May8-14, 2016 as Economic Development Week in Saratoga County.
- Saratoga County Prosperity Partnership provided an update of their activities.

May 2016

- Resolution for a renewal agreement with Cornell Cooperative Extension to manage the MS4 stormwater management program.
- Resolution to authorize an agreement with Saratoga Land Management to provide temporary access over County owned lands for the purposes of timber harvesting on adjoining lands.
- Committee recommended that a minor contract be executed with an engineering consultant for the purpose of advancing a project through the Consolidated Funding Application (CFA) process through New York State. The Sewer District hired a consultant to prepare an application and report for an environmental improvement project.

June 2016

- Resolution approving issuance of tax-exempt revenue bonds by the Saratoga County Capital Resource Corporation to finance improvements to the Raymond Watkins Apartments.
- Resolution accepting \$170,587 in federal aid for the TANF Summer Employment Program.
- Resolution authorizing a contract with Captain Youth and Family Services to administer the WIOA program.
- Resolution authorizing contracts with Warren and Washington Counties to administer the WIOA program in their respective counties.
- Resolution accepting \$718,023.55 in federal funds for the WIOA program.
- Resolution approving the Workforce Development Board budget.
- Resolution authorizing a contract with J.J. Young to provide administrative services to the Workforce Development Board.
- Saratoga County Prosperity Partnership provided an update of their activities.

August 2016

- The Saratoga Chamber of Commerce provide an update of their activities.
- Saratoga County Prosperity Partnership provided an update of their activities.
- Resolution to enter into necessary agreements to administer the snowmobile grant program.

September 2016

- Presentation by the County Historian regarding the Hungry for History program.
- Update from the County Planner on Trails Committee business.
- Saratoga County Prosperity Partnership provided an update of their activities.

- Resolution declaring October 2016 as manufacturing Month in Saratoga County.

October 2016

- The Southern Saratoga Chamber of Commerce provide an update of their activities.
- Saratoga County Prosperity Partnership provided an update of their activities.

November 2016

- Resolution naming the Saratoga Chamber of Commerce as the County's Tourism Promotion Agency.
- Resolution approving issuance of certain obligations by the Saratoga County Capital Resource Corporation to finance a certain project for the Saratoga Hospital.
- Update from the County Planner on land preservation projects that were submitted for grant funding.
- The Industrial Development Agency provided an update of their activities.
- Resolution to accept an additional \$50,000 in state funding for services associated with employment needs of individuals with disabilities.

December 2016

- The Saratoga County Capital Resource Corporation provided a report of 2016 activities.
- Presentation for a proposed aquatic center in the Town of Malta.
- Saratoga County Prosperity Partnership provided a report of 2016 activities.

Respectfully submitted: Arthur Johnson, Chairman

Report No. 2 – 2016 Social Programs Committee Annual Report

This report offers an overview of the accomplishments of the Social Programs Committee in 2016. The following is a summary of these accomplishments, presentations and topics for discussion, and resolution items that were passed on to the Board:

January 2016

- Resolution for an agreement with the Town of Clifton Park to issue a one-time grant in the amount of \$47,273 for the purchase of a van to transport local senior citizens.
- Resolution for an agreement with the Town of Halfmoon to issue a one-time grant in the amount of \$20,021 for the purchase of a folding divider wall.
- The Department of Social Services presented an update of all of the services provided by the department.

February 2016

- Resolution to accept state aid in the amount of \$90,000 from the NYS Office of Children and Family Services to develop awareness and services for human trafficking.

March 2016

- Resolution to accept state aid in the amount of \$36,554 from the NYS Office of Temporary and Disability Assistance related to shelter for the homeless.
- Resolution for an agreement with the Town of Corinth to issue a one-time grant in the amount of \$20,000 for the purchase of a van to transport local senior citizens.
- Resolution to enter into a contract with the Senior Center of Saratoga Springs in the amount of \$20,000 for the Community Connections Program.
- Resolution to enter into renewal contracts with nine (9) different homecare agencies to provide Expanded In-Home Services for the Elderly.
- Resolution to enter into a renewal contract with Home Helpers and Direct Link to provide additional caregiver support services under the Balancing Incentive Program.
- Resolution to enter into a contract with the Mechanicville Area community Services Center for the Elder Care Services Program in an amount of \$20,000.

April 2016

- Resolution proclaiming May as Senior Citizens Month in Saratoga County.
- Resolution for an agreement with the Town of Clifton Park to issue a one-time grant in the amount of \$20,000 for the purchase of a folding divider wall.
- Resolution amending the agreement with Home Instead Senior Care to increase the hourly rate for respite care to \$20.

May 2016

- Resolution to designate the Saratoga Center for the Family to be the lead agency with regard to the development and coordination of the human trafficking awareness program.

July 2016

- Resolution authorizing the Youth Bureau's 2016 funding applications and contracts.
- Resolution for an agreement with the Town of Halfmoon to issue a one-time grant for the purchase of a van to transport local senior citizens in the amount of \$25,000.
- Resolution to accept \$806,165 in federal aid for use in implementing the Workforce Development Institute's Child Care Subsidy Facilitated Enrollment Program.

September 2016

- Resolution to enter into a contract with Northeast Dining and Lodging for the Home Delivered Meal Program and the Congregate meal Program.
- Accolades for the Office for the Aging's coordination of the 2016 Senior Picnic.

October 2016

- Resolution to amend the contract with Northeast Dining and Lodging to change the start date of services to November 1, 2016.

November 2016

- Resolution authorizing the 2017-2018 Annual Implementation Plan and 2017 subcontracts for the Office for the Aging.
- The Department of Social Services provided an overview of the HEAP Program for 2016 and 2017 as well as an update on the Safe Harbor Program.

December 2016

- Resolution for an agreement with the Town of Stillwater to issue a one-time grant for the purchase of a van to transport local senior citizens in the amount of \$21,000.
- Resolution to enter into a contract with O'Connell and Aronowitz for legal services through the Office for the Aging.
- Resolution to enter into a contract with Home Instead Senior Care to provide additional caregiver support services under the Balancing Incentive Program.

I would like to thank my fellow committee members and the county personnel who helped us achieve the committee's goals over the past year. I would also like to extend a special thank you to Vice Chairman Allen for his leadership in my absence.

Respectfully submitted: Richard Lucia, Chairman

Mr. Barrett asked with regards to Resolution #32 what parts of the funds are for the Public Safety Building. Mr. Kinowski called upon Mr. Speziale, Public Works Deputy Commissioner, who responded \$39,500.

On a motion by Mr. Grattidge, seconded by Mr. Szczepaniak Resolutions 15 through 36 were adopted by a unanimous vote. Mr. Tollisen recused himself on the part of Resolution #36 that deals with the Public Defender. Mr. Wood abstained from Resolution #35.

RESOLUTION 15 - 2017

Introduced by Supervisors Wood, Grattidge, Johnson, Lewza, Peck, Szczepaniak and Wright

AUTHORIZING AN AGREEMENT WITH CATALOG AND COMMERCE SOLUTIONS, LLC FOR THE INSTALLATION AND SUPPORT OF A PERSONNEL AND CIVIL SERVICE ADMINISTRATION SOFTWARE SYSTEM COMPLIANT WITH STATE AND COUNTY CIVIL SERVICE REQUIREMENTS

WHEREAS, the software program currently utilized by the County's Human Resources Department for personnel and civil service administration is obsolete and the software provider is going out of business; and

WHEREAS, proposals were solicited for a Cloud-based personnel and civil service administration software system that would include online applications and candidate, employee and position tracking that was compliant with New York State's Civil Service laws and the County's Civil Service Rules; and

WHEREAS, our Human Resources and Insurance Committee and the Director of Human Resources have recommended that the proposal of Catalog and Commerce Solutions, LLC, the only proposal received, be accepted; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with Catalog and Commerce Solutions, LLC of Pittsford, New York, for the installation, provision and support of a Cloud-based personnel and civil service administration software system for the County's Human Resources Department that is compliant with New York State Civil Service Law requirements and the County's Civil Service Rules for the term January 18, 2017 through December 31, 2017, subject to annual renewal for up to four years, at a cost of \$34,750 for 2017, \$5,700 per year for the years 2018, 2019 and 2020, and \$5,900 for 2021; and, be it further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 16 - 2017

Introduced by Supervisors Wood, Grattidge, Johnson, Lewza, Peck, Szczepaniak and Wright

AMENDING THE 2017 COMPENSATION SCHEDULE UNDER MENTAL HEALTH AND ADDICTION SERVICES AND AUTHORIZING AN AGREEMENT WITH MANUEL ASTRUC, M.D. FOR MEDICAL DIRECTOR SERVICES

WHEREAS, Saratoga County Mental Health and Addiction Services is licensed by the New York State Office of Alcohol and Substance Abuse Services ("OASAS") to operate an alcohol and substance abuse treatment program; and

WHEREAS, OASAS regulations require that as a condition to being licensed, alcohol and substance abuse treatment programs must either employ or contract with a New York State licensed physician who is designated as "Medical Director" for the program; and

WHEREAS, since January 2008, Manuel Astruc, M.D. has provided part-time physician services to the Saratoga County Mental Health Center, now known as Saratoga County Mental Health and Addiction Services, pursuant to contract; and

WHEREAS, Dr. Astruc has requested an increase in his fee for services to \$200/hour; and

WHEREAS, the 2017 Saratoga County Compensation Schedule includes a contract position for a part-time Psychiatrist at Saratoga County Mental Health and Addiction Services, a position that has not been filled in many years; and

WHEREAS, the Human Resources and Insurance Committee, the Director of Human Resources, and the Commissioner of Community Mental Health and Addiction Services have recommended that the 2017 Saratoga County Compensation Schedule be amended to abolish one position of Psychiatrist, PT and reclassify one position of Physician, PT Contract to Medical Director, PT Contract under Mental Health and Addiction Services Department; now, therefore, be it

RESOLVED, that the 2017 Saratoga County Compensation Schedule is amended effective January 27, 2017 as follows:

UNDER MENTAL HEALTH AND ADDICTION SERVICES (SUBSTANCE ABUSE PROGRAM):

Abolish: (1) Psychiatrist, PT Contract

Reclassify: (1) position of Physician, PT Contract to Medical Director, PT Contract \$200.00/hour

and, be it further

RESOLVED, that the Chair of the Board is hereby authorized to execute an agreement with Manuel Astruc, M.D. to provide physician services and serve as Medical Director for Saratoga County Mental Health and Addiction Services commencing January 27, 2017 at a rate of \$200.00 per hour, with the form and content of such agreement to be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: Costs associated with this amendment are included in the 2017 budget.

RESOLUTION 17 - 2017

Introduced by Supervisors Wood, Grattidge, Johnson, Lewza, Peck, Szczepaniak and Wright

AMENDING THE POLICIES AND PROCEDURES MANUAL RELATIVE TO THE SAFETY AND ACCIDENT REPORTING PROCEDURE POLICY AND WORKERS' COMPENSATION POLICY

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

WHEREAS, since its adoption, the Board of Supervisors has enacted numerous amendments to the Manual; and

WHEREAS, the Human Resources Department's ongoing review of the Manual has disclosed the appropriateness of revisions to update the County's "Safety and Accident Reporting Procedure" policy and "Workers' Compensation" policy; and

WHEREAS, copies of the proposed revised Safety and Accident Reporting Procedure policy to be retitled as "Accident and Injury Reporting Involving Either County Property or Non-Employees" policy and the revised "Workers Compensation" policy were provided to each member of this Board; and

WHEREAS, the implementation of legislative revisions to the Policies and Procedures Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the following chapters of the Saratoga County Policies and Procedures Manual are amended to revise the Safety and Accident Reporting Procedure policy and the Workers' Compensation policy as set forth in the policy revisions distributed to this Board:

<u>CHAPTER</u>	<u>SECTION</u>	<u>ORIGINAL TITLE</u>	<u>NEW TITLE</u>	<u>ORIGINALLY ADOPTED</u>	<u>LAST REVISED</u>
1	J	Safety and Accident Reporting Procedure	Accident and Injury Reporting Involving Either County Property or Non-Employees	8/26/1986	9/16/2008
4	J	Workers' Compensation		9/27/1994	9/19/2006

and, be it further

RESOLVED, that the Human Resources Department distribute copies of these amendments to all County departments and agencies.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 18 - 2017

Introduced by Supervisors Wood, Grattidge, Johnson, Lewza, Peck, Szczepaniak and Wright

AMENDING THE POLICIES AND PROCEDURES MANUAL TO REVISE THE SALARY GRADE AND PROMOTIONAL POLICY

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

WHEREAS, since adoption, the Board of Supervisors has enacted several amendments to the Manual; and

WHEREAS, pursuant to Resolution 233-2016, this Board approved proposed amendments to the County of Saratoga’s Salary Grade and Promotional Policy; and

WHEREAS, our Human Resources Department has proposed additional revisions to the Salary Grade and Promotional Policy to clarify the procedure for determining the appropriate salary grade and step placement for any promoted or transferred employee not covered by a collective bargaining unit; and

WHEREAS, a copy of the proposed revised Salary Grade and Promotional Policy, was provided to each member of this Board; and

WHEREAS, implementation of any legislative revisions to the Manual requires the approval of the Board; now, therefore, be it

RESOLVED, that the Saratoga County Policies and Procedures Manual is amended to revise the County of Saratoga’s Salary Grade and Promotional Policy, as more particularly described in the Human Resources and Insurance Committee’s proposal, as follows:

<u>CHAPTER</u>	<u>SECTION</u>	<u>TITLE</u>	<u>ORIGINALLY ADOPTED</u>
3	I	Salary Grade and Promotional Policy	5/13/80

and, be it further

RESOLVED, that the Human Resources Department distribute copies of this amended policy to all County departments and agencies, and shall post the policy on the County’s Intranet website.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 19 - 2017

Introduced by Supervisors Wood, Grattidge, Johnson, Lewza, Peck, Szczepaniak and Wright

AMENDING THE POLICIES AND PROCEDURES MANUAL TO INCORPORATE AUTHORIZED NAME CHANGES FOR CERTAIN COUNTY DEPARTMENTS AND POSITIONS

WHEREAS, Resolution 330-82 adopted a manual of Policies and Procedures for the conduct of Saratoga County government; and

WHEREAS, since its adoption, the Board of Supervisors has enacted numerous amendments to the Manual; and

WHEREAS, pursuant to Resolution 82-2016, this Board authorized the change in the name of the Saratoga County Public Health Nursing Service to Saratoga County Public Health Services; and

WHEREAS, pursuant to Resolution 230-2016, this Board authorized the following name changes for three County Departments: (1) Saratoga County Data Processing Department to Saratoga County Information Technology Department; (2) Saratoga County Mental Health Center to Saratoga County Mental Health and Addiction Services; and (3) Saratoga County Personnel Department to Saratoga County Human Resources Department; and

WHEREAS, pursuant to Resolution 260-2016, this Board authorized numerous changes in the titles of certain positions in the following departments: Mental Health and Addiction Services; Human Resources; Information Technology and the WIOA Program; and

WHEREAS, it is appropriate that the Policies and Procedures Manual be revised to incorporate the various department and position name changes approved by this Board; and

WHEREAS, the implementation of legislative revisions to the Policies and Procedures Manual requires the approval of this Board; now, therefore, be it

RESOLVED, that the Saratoga county Policies and Procedures Manual is hereby amended to incorporate the following name changes in County departments and positions wherever found in the Manual:

<u>ORIGINAL TITLE</u>	<u>NEW TITLE</u>
Public Health Nursing Service	Public Health Services
Data Processing Department	Information Technology Department

Mental Health Center
 Personnel Department
 Self-Insurance
 WIA
 Director of Public Health Nursing Service
 Director of Data Processing
 Deputy Director of Data Processing
 Director of Community Mental Health Services
 Deputy Director of Community Mental Health Services
 Personnel Officer/Director of Personnel
 Deputy Director of Personnel
 Personnel Safety and Health Coordinator
 Self-Insurance Specialist
 WIA Program Director

Mental Health and Addiction Services
 Human Resources Department
 Workers' Compensation
 WIOA
 Director of Public Health Services
 Director of Information Technology
 Deputy Director of Information Technology
 Commissioner of Mental Health and Addiction Services
 Deputy Commissioner of Mental Health and Addiction Services
 Human Resources Officer/Director of Human Resources
 Deputy Director of Human Resources
 Human Resources Safety and Health Coordinator
 Workers' Compensation Specialist
 WIOA Program Director

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 20 - 2017

Introduced by Supervisors Wood, Grattidge, Johnson, Lewza, Peck, Szczepaniak and Wright

AMENDING THE 2017 COMPENSATION SCHEDULE UNDER COUNTY ATTORNEY

WHEREAS, one of the Senior Typist positions in the County Attorney's Office is being vacated due to an internal promotion; and

WHEREAS, after reviewing the organizational chart for the County Attorney's Office and the job specifications for the position of Senior Typist, our Human Resources and Insurance Committee and the Director of Human Resources have recommended that the 2017 Saratoga County Compensation Schedule be amended to reclassify the position of "Senior Typist" to "Legal Assistant - Contracts"; now, therefore, be it

RESOLVED, that the 2017 Saratoga County Compensation Schedule is amended effective as of February 24, 2017 as follows:

UNDER COUNTY ATTORNEY:

Reclassify: (1) position of Senior Typist to (1) Legal Assistant-Contracts, base salary of \$40,907

BUDGET IMPACT STATEMENT: This amendment will result in salary savings of \$5,000 for 2017.

RESOLUTION 21 - 2017

Introduced by Supervisors Wood, Grattidge, Johnson, Lewza, Peck, Szczepaniak and Wright

AMENDING THE 2017 COMPENSATION SCHEDULE UNDER MENTAL HEALTH AND ADDICTION SERVICES

WHEREAS, the position of Supervising Community Mental Health Nurse at Saratoga County Mental Health and Addiction Services is vacant due to a retirement; and

WHEREAS, the Commissioner of Mental Health and Addiction Services wishes to reclassify the position of Supervising Community Mental Health Nurse from one with purely clinical duties to one with clinical oversight and management of the Nursing Unit; and

WHEREAS, the Human Resources and Insurance Committee, the Director of Human Resources, and the Commissioner of Community Mental Health and Addiction Services have recommended that the 2017 Saratoga County Compensation Schedule be amended to reclassify the one (1) position of "Supervising Community Mental Health Nurse" to "Senior Community Mental Health Nurse" under Mental Health and Addiction Services; now, therefore, be it

RESOLVED, that the 2017 Saratoga County Compensation Schedule is amended effective January 27, 2017 as follows:

UNDER MENTAL HEALTH AND ADDICTION SERVICES:

Reclassify: (1) Supervising Community Mental Health Nurse to (1) Senior Community Mental Health Nurse \$60,408

BUDGET IMPACT STATEMENT: This amendment will result in a salary savings of \$2,715 for 2017.

RESOLUTION 22 - 2017

Introduced by Supervisors Pemrick, Barrett, Collyer, Congdon, Martin, Veitch and Wood

AUTHORIZING THE COUNTY AUDITOR TO APPROVE TAX REFUNDS AND CORRECTIONS IN AMOUNTS NOT TO EXCEED \$2,500

WHEREAS, Real Property Tax Law §554 and §556 authorize delegation to the County Auditor of legislative duties relative to the correction and refund of certain taxes; now, therefore, be it

RESOLVED, that, upon the joint recommendations of the Director of the Real Property Tax Service Agency and the County Treasurer, the County Auditor is authorized pursuant to §556 of the Real Property Tax Law to approve for payment tax bill refunds in amounts not to exceed \$2,500, and be it further

RESOLVED, that the County Auditor is authorized pursuant to §554 of the Real Property Tax Law to approve corrections of errors on tax rolls in amounts not to exceed \$2,500, and be it further

RESOLVED, that the County Auditor shall report to the Equalization and Assessment Committee all refunds and corrections made pursuant to the authority delegated by this Resolution.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 23 - 2017

Introduced by Supervisors Pemrick, Barrett, Collyer, Congdon, Martin, Veitch and Wood

CORRECTING A 2015-2016 SCHOOL TAX BILL AND AUTHORIZING A TAX CREDIT

WHEREAS, Real Property Tax Law §554 provides the procedures for the correction of errors in the tax rolls, and Real Property §556 authorizes the provision of a credit against outstanding tax owed on a corrected tax bill; and

WHEREAS, Real Property Tax Law §550(2)(c) defines a “clerical error” as an incorrect entry of assessed valuation on an assessment roll or on a tax roll for a parcel which, except for a failure on the part of the assessor to act on a partial exemption, would be eligible for such partial exemption; and

WHEREAS, the owner of the property below has timely submitted proof of an error in her 2015-2016 school tax bill, to wit: the New York State Department of Taxation and Finance and the Town Assessor mistakenly removed the Basic STAR exemption from the 2015 Assessment Roll for which the property owner was eligible. The New York State Department of Taxation and Finance has reinstated the Basic STAR exemption in the amount of \$39,800 to which the property owner is entitled; and

WHEREAS, our Director of Real Property Tax Services recommends that this Board authorize a Basic STAR exemption in the amount of \$39,800 for the following property owner’s 2015-2016 school tax bill, and that a credit be authorized for the difference between the original tax and the corrected tax, including interest and penalties through January 31, 2017; in the amount of \$552.09; now, therefore, be it

RESOLVED, that the application of the following property owner for correction of the 2015-2016 Saratoga Springs City School District tax rolls be approved; and said school tax rolls are so corrected as follows:

<u>PROPERTY OWNER</u>	<u>TOWN</u>	<u>S/B/L</u>	<u>CORRECTED TAX THROUGH 1/31/17</u>
Kara Rock	Wilton	141.-2-28	\$3,247.78

and, be it further

RESOLVED, that the Saratoga County Treasurer is hereby authorized to apply a tax credit in the amount of \$552.09 to the outstanding 2015-2016 Saratoga Springs City School District tax bill of the property owner; and, be it further

RESOLVED, that the property owner shall have eight (8) days from the date a corrected 2016 Tax Delinquency notice, which includes the 2015-2016 school tax, is mailed to the property owner in which to pay the corrected tax without additional penalties and interest; and, be it further

RESOLVED, that the Clerk of the Board shall forward a copy of this Resolution to the Saratoga Springs City School District Tax Collector and the Town Assessor of the Town of Wilton.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 24 - 2017

Introduced by Supervisors Pemrick, Barrett, Collyer, Congdon, Martin, Veitch and Wood

AUTHORIZING CONVEYANCE OF TAX-ACQUIRED LANDS

WHEREAS, unpaid taxes resulted in the County's acquisition of certain lands in various towns; and

WHEREAS, certain former owners have requested the pre-auction conveyance of one or more of the said parcels in consideration of the payment of an amount equal to the unpaid taxes, penalties, interests and charges; and

WHEREAS, our Equalization and Assessment Committee recommends the approval of these requests; now, therefore, be it

RESOLVED, that the Chair of the Board of Supervisors convey by quitclaim deed to the following parties or their designees, the lands described below, upon payment of the indicated amounts, which include penalties, interest and charges:

<u>CONVEY TO:</u>	<u>YEAR</u>	<u>TOWN</u>	<u>S/B/L</u>	<u>AMOUNT</u>
Sarcom Land Development Co. Inc. 11 Sunset Drive Latham, NY 12110	2014, 2015 & 2016	Greenfield	125.-3-49	\$6,101.76
MDO Holdings, LLC 5525 Graves Road Galway, NY 12074	2014	Galway	186.-1-45.1	\$3,582.96

BUDGET IMPACT STATEMENT: These amounts include all appropriate penalties and interest.

RESOLUTION 25 - 2017

Introduced by Supervisors Pemrick, Barrett, Collyer, Congdon, Martin, Veitch and Wood

APPROVING AUCTION SALE OF COUNTY-OWNED LANDS ACQUIRED FOR UNPAID TAXES

WHEREAS, pursuant to Resolution 166-96, this Board, by its Equalization and Assessment Committee, did offer on September 27, 2016, at auction sale, certain parcels of land in several Towns within the County, including the two parcels more particularly described below; and

WHEREAS, pursuant to Resolution 215-2016, this Board authorized the conveyance of certain lands to the highest bidders at said auction; and

WHEREAS, the highest bidders on the parcels listed below failed to complete their purchase within the time allotted by the rules promulgated by the Board; and

WHEREAS, the underbidders on those two parcels desire to purchase the parcels; and

WHEREAS, our Equalization and Assessment Committee finds that the return of these properties to the tax rolls is in the best interest of County residents; and

WHEREAS, all proposed conveyances of County lands require approval of this Board; now, therefore, be it RESOLVED, that, due to the failure of the first bidders on the parcels listed below to complete their purchase pursuant to County auction rules, the approval for the conveyance of Tax Parcels #42.12-4-6 and #45.-1-34.2 pursuant to Resolution 215-2016 is hereby revoked, and it is further

RESOLVED, that the proposed conveyance of the following County lands to the underbidders at the auction of September 27, 2016 is approved; and, be it further

RESOLVED, that the Chair of the Board or, if appropriate, the Commissioner of Social Services, convey the following lands to the following parties, or their designee, upon their payment of the indicated amount and certain administrative fees to the County Treasurer:

<u>UNDER BIDDER</u>	<u>TOWN</u>	<u>S/B/L</u>	<u>FORMER OWNER</u>	<u>AMOUNT</u>
Sean O'Malley 119 James Street Scotia, NY 12302	Day	42.12-4-6	Dean Harrington	\$250.00
Nicole Marie Lafayette 31 Aletta Street Apt. 14 Saratoga Springs, NY 12866	Hadley	45.-1-34.2	Michael J. Svoboda Jennifer L. Svoboda	\$75.00

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 26 - 2017

Introduced by Supervisors Szczepaniak, DeLucia, Grattidge, Johnson, Lawler, Lucia and Richardson

AUTHORIZING THE CHAIR TO ENTER INTO A RENEWAL AGREEMENT WITH CORNELL COOPERATIVE EXTENSION ASSOCIATION TO MANAGE THE MS4 STORMWATER MANAGEMENT PROGRAM

WHEREAS, the Environmental Conservation Law and the Regulations of the Department of Environmental Conservation impose requirements on Saratoga County and its cities, towns and villages for the management of stormwater; and

WHEREAS, it is beneficial for the County to maintain an MS4 Stormwater Management Program to assist the municipalities in complying with the regulations regarding stormwater management; and

WHEREAS, pursuant to Resolution 122-2016, this Board authorized an agreement with Cornell Cooperative Extension of Saratoga County to administer the County's MS4 Stormwater Management Program for 2016 at a cost not to exceed \$55,000; and

WHEREAS, it is appropriate that the County enter into a renewal agreement with Cornell Cooperative Extension Association of Saratoga County to administer the MS4 Stormwater Management Program for 2017; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute a renewal agreement with Cornell Cooperative Extension Association of Saratoga County, for its services in administering the MS4 Stormwater Management Program in 2017 at a cost not to exceed \$55,000, with the form and content of such renewal agreement being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 27 - 2017

Introduced by Supervisors Allen, Collyer, Grattidge, Lent, Raymond, Schopf and Wood

AUTHORIZING THE IMPLEMENTATION, AND FUNDING IN THE FIRST INSTANCE OF 100% OF THE FEDERAL-AID AND STATE "MARCHISELLI" PROGRAM-AID ELIGIBLE COSTS, OF A TRANSPORTATION FEDERAL-AID PROJECT, AND APPROPRIATING FUNDS THEREFOR

WHEREAS, a Project CR27 (Bluebird Road) from NYS Rt. 32 to CR 28, P.I.N. 1760.64 (the Project") is eligible for funding under Title 23 U.S. Code, as amended, that calls for the apportionment of the costs such program to be borne at the ratio of 80 % Federal funds and 20 % non-federal funds; and

WHEREAS, the County of Saratoga desires to advance the Project by making a commitment of 100% of the non-federal share of the costs of Design;

NOW, THEREFORE, the Saratoga County Board of Supervisors duly convened does hereby

RESOLVE, that the Saratoga County Board of Supervisors hereby approves the above-subject project; and it is hereby further

RESOLVED, that the Saratoga County Board of Supervisors hereby authorizes the County of Saratoga to pay in the first instance 100% of the federal and non-federal share of the cost of Design work for the Project or portions thereof; and it is further

RESOLVED, that the sum of \$54,798.00 hereby appropriated from the County's Highway Fund and made available to cover the cost of participation in the above phase of the Project; and it is further

RESOLVED, that in the event the full federal and non-federal share costs of the project exceeds the amount appropriated above, Saratoga County Board of Supervisors shall convene as soon as possible to appropriate said excess amount immediately upon the notification by the New York State Department of Transportation thereof, and it is further

RESOLVED, that the Commissioner of Public Works be and is hereby authorized to execute all necessary Agreements, certifications or reimbursement requests for Federal Aid and/or Marchiselli Aid on behalf of the County of Saratoga with the New York State Department of Transportation in connection with the advancement or approval of the Project and providing for the administration of the Project and the municipality's first instance funding of project costs and permanent funding of the local share of federal-aid and state-aid eligible Project costs and all Project costs within appropriations therefore that are not so eligible, and it is further

RESOLVED, that a certified copy of this resolution be filed with the New York State Commissioner of Transportation by attaching it to any necessary Agreement in connection with the Project and it is further

RESOLVED, this Resolution shall take effect immediately

BUDGET IMPACT STATEMENT: The local share of \$2,740 is already included in the 2017 County budget.

RESOLUTION 28 - 2017

Introduced by Supervisors Allen, Collyer, Grattidge, Lent, Raymond, Schopf and Wood

AUTHORIZING AN INTERMUNICIPAL AGREEMENT WITH THE COUNTY OF WARREN FOR COSTS ASSOCIATED WITH THE REPAIR AND PAINTING OF THE HADLEY-LUZERNE BRIDGE (CR4)

WHEREAS, the Hadley-Luzerne Bridge (County Route 4) over the Hudson River connects the Town of Hadley in Saratoga County with the Town of Lake Luzerne in Warren County; and

WHEREAS, the Hadley-Luzerne Bridge is jointly owned and maintained by the County of Saratoga and the County of Warren; and

WHEREAS, the Hadley-Luzerne Bridge is in need of minor steel repairs and painting; and

WHEREAS, pursuant to Highway Law §131-e, the Counties of Saratoga and Warren are jointly responsible for the care, maintenance and repair of the Hadley-Luzerne Bridge; and

WHEREAS, the Counties have historically alternated administrative roles for repair and maintenance projects for the Hadley-Luzerne Bridge, and the current repair and project will be administered by the Warren County Department of Public Works; and

WHEREAS, this is a federal/state aid project, with the local match share of 5% to be shared equally between the Counties; and

WHEREAS, Saratoga County's 2.5% local share of the project costs for preliminary engineering, construction and construction inspection services is an amount not to exceed \$24,189.50; and

WHEREAS, it is appropriate that the County of Saratoga enter into an intermunicipal agreement with the County of Warren to effect the necessary repair and painting of the Hadley-Luzerne Bridge, and to share equally the local match share costs for the preliminary engineering, construction and construction inspection services for the project; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute an Intermunicipal Agreement with the County of Warren to effect the necessary repair and painting of the Hadley-Luzerne Bridge (CR4), and to share equally the local 5%

match share of the costs for preliminary engineering, construction and construction inspection services, with Saratoga County’s 2.5% share not to exceed \$24,189.50; with the form and content of said intermunicipal agreement to be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: The County share of \$24,189.50 is already included in the 2017 County budget.

RESOLUTION 29 - 2017

Introduced by Supervisors Allen, Collyer, Grattidge, Lent, Raymond, Schopf and Wood

AMENDING THE 2017 BUDGET TO REAPPROPRIATE UNSPENT FUNDS FOR DEPARTMENT OF PUBLIC WORKS CAPITAL PROJECTS

WHEREAS, unexpended 2016 funds in the amount of \$1,110,197 authorized for our Department of Public Works for the following projects need to be reappropriated to the 2017 County budget:

1. Engineering for the Zim Smith Trail Bike/Pedestrian Bridge Rehabilitation
2. Engineering for Sand Lake Road over Sand Creek
3. Engineering for CR 57 (Goode Street) over Mourning Kill
4. Reconstruction for 1.70 miles of CR 29 (West River Road)
5. Local Solid Waste Management Plan
6. Insurance Recovery (Mack Shack Replacement)

Now, therefore, be it

RESOLVED, that the 2017 Saratoga County Budget is amended as follows:

DEPARTMENT OF PUBLIC WORKS

Appropriations:

Increase Acct: 2-50-510-8130 Architects/Engineers	\$ 41,404
Increase Acct: 2-50-510-8291 Highway Supply	\$ 75,000
Increase Acct: 2-50-515-8130 Architects/Engineers	\$ 3,750
Increase Acct: 3-50-000-7093 Building Cost	\$ 988,918
Increase Acct: 3-50-000-8291 Equipment Rental	<u>\$ 1,125</u>
	\$1,110,197

Revenues:

Increase Acct: 2-50-3590 State Aid	\$ 1,411
Increase Acct: 2-50-4590 Federal Aid	\$ 7,523
Increase Acct: 2-0599.M Fund Balance	\$ 146,760
Increase Acct: 3-50-2680 Insurance Recovery	<u>\$ 954,503</u>
	\$1,110,197

BUDGET IMPACT STATEMENT: The local share of these projects is \$146,760 and will be appropriated from the Highway fund balance.

RESOLUTION 30 - 2017

Introduced by Supervisors Lucia, Barrett, Congdon, Lewza, Martin, Raymond and Tollisen

AMENDING RESOLUTION 189-12 TO AUTHORIZE AND AMEND A RENEWAL AGREEMENT WITH JAMES MCGUINNESS & ASSOCIATES, INC. FOR THE PROVISION OF A SOFTWARE SYSTEM AND SUPPORT SERVICES FOR THE PROCESSING OF REIMBURSEMENT CLAIMS TO THE STATE FOR PRE-SCHOOL EDUCATION COSTS

WHEREAS, pursuant to Resolution 189-12, an agreement was authorized with James McGuinness & Associates, Inc. for the provision of an upgraded software system for the Saratoga County Youth Bureau to enhance and expedite the processing and submission of the County's claims to the State for the reimbursement of pre-school education costs, and to facilitate compliance with new federal and state Medicaid reporting requirements, for a term of three years with an annual option to renew at a cost not to exceed \$25,000 per year; and

WHEREAS, the most recent renewal agreement entered into by the County and James McGuinness & Associates, Inc. expired on December 31, 2016, and the parties desire to renew their agreement for an additional year; and

WHEREAS, James McGuinness & Associates, Inc. has requested an increase in its fee to \$27,500 per year commencing January 1, 2017 due to increased operating costs; and

WHEREAS, the Director of the Youth Bureau has been very satisfied with the services rendered by James McGuinness & Associates, Inc.; and

WHEREAS, our Social Programs Committee and the Director the Youth Bureau have recommended that the County's agreement with James McGuinness & Associates, Inc. be renewed for an additional year commencing January 1, 2017 at an increased cost of \$27,500 per year; now, therefore, be it

RESOLVED, that Resolution 189-12 is hereby amended to authorize the Chair of the Board to execute a renewal agreement with James McGuinness & Associates, Inc. of Schenectady, New York, for the continued provision, maintenance and support of a Federal and State Medicaid reporting compliant software system that will enable the Saratoga County Youth Bureau to process and submit the County's claims to the State of New York for reimbursement of pre-school education costs for the term January 1, 2017 through December 31, 2017, with an annual option to renew, at a cost not to exceed \$27,500 per year; and, be it further

RESOLVED, that the form and content of such agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 31 - 2017

Introduced by Supervisors Lucia, Barrett, Congdon, Lewza, Martin, Raymond and Tollisen

AUTHORIZING AN AMENDMENT TO THE LEASE AGREEMENT WITH THE CAPITAL DISTRICT YOUTH CENTER, INC. FOR THE SECURE DETENTION OF JUVENILES

WHEREAS, pursuant to Article 3 of the Family Court Act of the State of New York, it is the County's duty and responsibility to provide secure detention services for juvenile delinquents under court order; and

WHEREAS, the County developed a cost-effective means to provide secure detention to juveniles on a regional basis by joining with the neighboring counties of Albany, Rensselaer and Schenectady to construct a regional secure detention facility operated by the Capital District Youth Center, Inc. ("CDYCI"); and

WHEREAS, Local Law No. 3-96 and Resolution 141-96 of the Saratoga County Board of Supervisors authorized the County to enter into a 20 year lease with CDYCI for the secure detention of juveniles from Saratoga County, which lease is set to expire on February 10, 2017 when bonds issued to construct the secure detention facility will be paid off; and

WHEREAS, the CDYCI and the County desire to extend the term of their lease agreement for the term January 1, 2017 through December 31, 2017, with an option to renew for an additional term of one year, at per diem rates to be established by the CDYCI and approved by the New York State Office of Children and Family Services, which rates shall be subject to adjustment based on usage and operational costs for provision of secure detention of juveniles under court orders; and

WHEREAS, our Social Programs Committee, the Commissioner of our County Department of Social Services, and the Director of the County Probation Department have recommended that the County so enter into an amendment to the County's lease agreement with the CDYCI to extend the lease through December 31, 2017, subject to renewal for an additional term of one year; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an amendment to the County's lease agreement with the Capital District Youth Center, Inc. for the secure detention of juveniles from Saratoga County for the term of January 1, 2017 through December 31, 2017, effective as of February 11, 2017, subject to renewal for an additional term of one year, at per diem rates to be established by the Capital District Youth Center, Inc. and approved by the New York State Office of Children and Family Services, which rates shall be subject to adjustment based on usage and operational costs for the secure detention of juveniles under court orders; and, be it further

RESOLVED, that form and content of such lease amendment shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 32 - 2017

Introduced by Supervisors Peck, Collyer, Grattidge, Lewza, Lucia, Raymond and Richardson

AMENDING THE 2017 BUDGET TO REAPPROPRIATE UNSPENT FUNDS RELATING TO DEPARTMENT OF PUBLIC WORKS, CAPITAL PROJECTS

WHEREAS, unexpended 2016 funds in the amount of \$1,749,358 authorized for our Department of Public Works for the Building #2 roof replacement; the design of the new Public Safety Building; Building #4 MCC/Starters; Sheriff’s Department and Building #4 code review; the new Jail UPS Transformer; the Building #1 boiler repair; the conduct of the Airport Master Plan Phase 1 Environmental Assessment; the design and construction of the new 6-8 Bay T-Hangar at the Airport; and the design and construction of the Based Aircraft Tie Down, Phase 1, need to be reappropriated to the 2017 budget; now, therefore, be it

RESOLVED, that the 2017 Saratoga County Budget is amended as follows:

DEPARTMENT OF PUBLIC WORKS

Appropriations:

Increase Acct:	1-50-000-7094 Building Components	\$ 65,500
Increase Acct:	1-50-000-8130 Architects and Engineers	\$ 40,460
Increase Acct:	1-50-000-8461 Building Maintenance	\$ 14,546
Increase Acct:	1-50-513-7092 Infra-Structure	\$ 960,461
Increase Acct:	1-50-513-7098 Capital Professional Services	<u>\$ 668,391</u>
		\$1,749,358

Revenues:

Increase Acct:	1-50-3592 State Airport	\$ 618,752
Increase Acct:	1-50-4592 Federal Airport	\$ 897,051
Increase Acct:	1-0599.M Fund Balance	<u>\$ 233,555</u>
		\$1,749,358

BUDGET IMPACT STATEMENT: The local share of these projects is \$233,555 and will be appropriated from fund balance.

RESOLUTION 33 - 2017

Introduced by Supervisors Collyer, Allen, Lent, Lewza, Tollisen, Veitch and Wright

AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH HARRIS BEACH PLLC TO INCREASE THE CONTRACT AMOUNT FOR LEGAL SERVICES RENDERED IN THE DEFENSE OF LITIGATION COMMENCED BY SARATOGA BALL, LLC RELATIVE TO THE SALE OF MAPLEWOOD MANOR’S ACCOUNTS RECEIVABLE

WHEREAS, pursuant to Resolution 50-2015, this Board of Supervisors authorized the sale of the County’s rights, title, and interest in and to the accounts receivable relating to resident services provided at the County’s former Maplewood Manor nursing home through February 1, 2015 to Saratoga Ball, LLC for the sum of \$1,400,000; and

WHEREAS, on March 7, 2016 Saratoga Ball, LLC served a Notice of Claim on the County commencing an action for the recovery of additional monies alleged to be accounts receivable but not included in the County’s sale of its accounts receivable; and

WHEREAS, as the County's insurance carrier denied coverage for Saratoga Ball, LLC's claims, the County entered into a minor contract with Harris Beach PLLC, the firm representing the County and the Maplewood Manor Local Development Corporation in the sale of Maplewood Manor, to defend the County in the litigation commenced by Saratoga Ball, LLC; and

WHEREAS, efforts by Harris Beach PLLC in 2016 to resolve the litigation were unsuccessful, necessitating extensive legal research and the preparation and filing of a motion to dismiss Saratoga Ball, LLC's action; and

WHEREAS, as a result, the legal services rendered by Harris Beach PLLC in 2016 exceeded the minor contract limit of \$15,000, and it is necessary to enter into an amended agreement with Harris Beach PLLC increasing the contract's limit to a not to exceed amount of \$35,000; and

WHEREAS, the County is awaiting a decision on its motion to dismiss from the Supreme Court judge assigned to the case; now, therefore, be it

RESOLVED, that the Chair of the Board is hereby authorized to execute an amended agreement with Harris Beach PLLC of Albany, New York, converting the County's minor contract dated April 15, 2016 with Harris Beach PLLC to provide legal services in the defense of the County's interests in litigation commenced by Saratoga Ball, LLC relative to the sale of Maplewood Manor's accounts receivable, to a major contract, with the cost of said legal services not to exceed the amount of \$35,000; and, be it further

RESOLVED, that the form and content of such amended agreement shall be subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 34 - 2017

Introduced by Supervisors Collyer, Allen, Lent, Lewza, Tollisen, Veitch and Wright

AUTHORIZING AN AGREEMENT WITH INSITUFORM TECHNOLOGIES, INC. FOR PHASE 6 OF SARATOGA COUNTY SEWER DISTRICT'S INTERCEPTOR RELINING 2017 CAPITAL PROJECT

WHEREAS, the Saratoga County Sewer District Commission has solicited and reviewed bids for the Sewer District's Interceptor Relining Phase VI 2017 capital project in the Town of Ballston; and

WHEREAS, the Sewer District Commission has recommended that a contract for such services be awarded to Insituform Technologies, Inc., the lowest bidder; now, therefore, be it

RESOLVED, that the Chair of the Board is authorized to execute a contract with Insituform Technologies, Inc. of Charlton, Massachusetts for the relining of approximately 3,400 feet of interceptor sewer in the Town of Ballston, at a cost not to exceed \$1,156,375, with the form and content of said contract being subject to the approval of the County Attorney.

BUDGET IMPACT STATEMENT: Funds for this capital project are included in the Sewer District's 2017 budget.

RESOLUTION 35 - 2017

Introduced by Supervisors Collyer, Allen, Lent, Lewza, Tollisen, Veitch and Wright

AMENDING RESOLUTION 222-2015 AND AWARDING A 2015 FARMLAND PROTECTION AND OPEN SPACE PRESERVATION GRANT TO THE CITY OF SARATOGA SPRINGS FOR THE PITNEY FARM FARMLAND PRESERVATION PROJECT

WHEREAS, pursuant to Resolution 222-2015, this Board awarded a 2015 Farmland Protection and Open Space Preservation Program grant in the amount of \$100,000 to the City of Saratoga Springs to be applied towards the estimated purchase price of a 168 acre farmland conservation easement over the Pitney Farm on West Avenue (Tax Parcels #178.-1-22 and #178.-1-49.1); and

WHEREAS, the applicant for the foregoing grant was Saratoga PLAN, but pursuant to the County's Farmland Protection and Open Space Grant Program rules, the County's grant payments must be made directly to the municipality where the project is located and passed through to the applicant, and

WHEREAS, subject to the adoption of Resolution 222-2015, Saratoga PLAN withdrew from its participation in the project; and

WHEREAS, a new not-for-profit corporation, Pitney Meadows Community Farm, Inc., has submitted an application for the unused 2015 Farmland Protection and Open Space Preservation Program grant funds intended for the Pitney Farm farmland preservation project; and

WHEREAS, the County's Land Preservation Committee has reviewed and recommended the approval of the application of Pitney Meadows Community Farm, Inc. for a grant in the amount of \$100,000 to be applied towards the purchase price of Pitney Meadows Community Farm, Inc.'s acquisition of a fee interest in the 168 acre Pitney Farm property on West Avenue in the City of Saratoga Springs; now, therefore, be it

RESOLVED, that Resolution 222-2015 is hereby amended to revoke and cancel the 2015 Farmland Protection and Open Space Preservation Program grant award in the amount of \$100,000 to the City of Saratoga Springs for Saratoga PLAN's project to preserve the Pitney Farm; and, be it further

RESOLVED, that the Saratoga County Board of Supervisors authorizes the payment from the Farmland/Open Space Preservation Reserve fund of the following amount to the following municipality for the purpose and upon the conditions stated:

1. To the City of Saratoga Springs, the sum of \$100,000 to be passed through to Pitney Meadows Community Farm, Inc. ("PMCF") for PMCF's purchase of a fee interest in the 168 acre Pitney Farm on West Avenue in the City of Saratoga Springs (Tax Parcels #178.-1-22 and #178.-1-49.1), upon the condition that the City and PMCF contribute no less than \$2,956,631 from sources to include City funds, private donations and land sale proceeds towards the estimated project costs of \$3,056,631; and, be it further

RESOLVED, that the foregoing grant amount may be adjusted by the Land Preservation Committee by up to 10% of the grant amount provided the requirements of the grant are satisfied and sufficient grant monies are available; and be it further

RESOLVED, that the Land Preservation Committee may place such further conditions and requirements on said grant as it may deem necessary and advisable to fulfill the intent and purpose of the Farmland Protection and Open Space Preservation Program; and be it further

RESOLVED, that the Chair is authorized to execute any and all agreements and other documents necessary to ensure the fulfillment of said conditions and transfer said funds, with such agreements and documents to be subject to the approval of the County Attorney as to form and content.

BUDGET IMPACT STATEMENT: No budget impact.

RESOLUTION 36 - 2017

Introduced by Supervisors Wood, Grattidge, Johnson, Lewza, Peck, Szczepaniak and Wright

ADOPTING A LOCAL LAW IDENTIFIED AS INTRODUCTORY NO. 4, PRINT NO. 1 OF 2016, AMENDING THE 2017 COUNTY COMPENSATION SCHEDULE TO PROVIDE A COST-OF-LIVING INCREASE FOR CERTAIN COUNTY OFFICIALS

WHEREAS, Resolution 263-2016 introduced and presented a proposed Local Law identified as Introductory No. 4, Print No. 1 of 2016, to this Board of Supervisors and scheduled a public hearing thereon for January 11, 2017 at 4:25 P.M. in the Meeting Room of the Saratoga County Board of Supervisors, 40 McMaster Street, Ballston Spa, New York; and

WHEREAS, notice of that public hearing was duly published and posted as required by law; and

WHEREAS, the scheduled public hearing was held and all persons appearing or desiring to be heard have been heard by this Board; now, therefore, be it

RESOLVED, that this Board of Supervisors, on this 17th day of January, 2017 hereby adopts a Local Law identified as Introductory No. 4, Print No. 1 of 2016, as set forth in the annexed Schedule A.

BUDGET IMPACT STATEMENT: No budget impact.

Schedule A

COUNTY OF SARATOGA - LOCAL LAW - 2017

A LOCAL LAW AMENDING THE 2017 COUNTY COMPENSATION SCHEDULE TO PROVIDE A COST-OF-LIVING INCREASE FOR CERTAIN COUNTY OFFICIALS

BE IT ENACTED by the Saratoga County Board of Supervisors as follows:

SECTION 1. The 2017 compensation for the following County officials shall be increased to the following levels, effective January 1, 2017:

ELECTED OFFICIALS

Susan Hayes-Masa, County Coroner	\$ 27,847
Daniel Kuhn, County Coroner	\$ 27,847
Michael Zurlo, County Sheriff	\$122,645
Craig Hayner, County Clerk	\$107,800
Andrew Jarosh, Treasurer	\$107,800

APPOINTED OFFICIALS

Joanne Bosley, Director Real Property	\$ 91,084
Keith Manz, Commissioner of Public Works	\$124,790
Margaret McNamara, Director of Human Resources	\$104,818
Tina Potter, Commissioner of Social Services	\$124,168
Oscar Schreiber, Public Defender	\$133,973
Brian O'Connor, Auditor	\$ 94,419
Stephen Dorsey, County Attorney	\$138,559

SECTION 2. This Local Law is subject to a permissive referendum as provided in Municipal Home Rule Law §24.

SECTION 3. This Local Law shall become effective as provided in Municipal Home Rule Law §27.

Mr. Tollisen said on February 9, 2017 at the Town of Halfmoon Town Hall at 6:30 p.m. the Town and Sheriff Zurlo will be holding an education forum on the heroin/opiate epidemic. At the end of the forum there will be an exercise on the use of narcan. He invited the supervisors to attend. He will share the brochure with everyone once it comes out.

On a motion by Mr. Lent, seconded by Mr. Wright the meeting was unanimously adjourned.

Respectfully submitted,

Pamela Wright, Clerk of the Board