

Law and Finance Committee Minutes
February 15, 2017 – 4:00 p.m.

Present: Chairman Collyer; Committee members Preston Allen, Paul Lent, Dan Lewza, Kevin Tollisen, Mo Wright; Supervisors Vincent DeLucia, Alan Grattidge, Peter Martin, Bill Peck, Tom Wood; Spencer Hellwig, Chad Cooke, County Administrator; Brian O’Conor, Auditor; Susan Hayes-Masa, Coroner; Steve Dorsey, Hugh Burke, County Attorney; Craig Hayner, County Clerk; Ed Tremblay, Emergency Services; Lisa Scaccia, Employment & Training; Marcy McNamara, Diane Brown, Human Resources; Carol Lyte, Mental Health; Jamie O’Neill, Planning; Cathi Duncan, Public Health; Keith Manz, Public Works; Joanne Bosley, Real Property; Dan Rourke, Sewer; Mike Zurlo, Sheriff; Press.

Chairman Collyer called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Tollisen, seconded by Mr. Allen, the minutes of the January 11, 2017 meeting were approved unanimously.

On a motion made by Mr. Tollisen, seconded by Mr. Wright, the following resolutions were approved unanimously.

PUBLIC HEALTH

- Authorizing Mental Health renewal agreements with various agencies for the term from January 1, 2017 to December 31, 2017.
- Authorizing the acceptance of \$3,267 of additional state aid from the Office of Mental Health in the form of a 0.2% COLA and amending various mental health agency contracts and the 2017 County Budget in relation thereto.
- Authorizing an amendment to the 2017 County Budget to re-appropriate unspent grant funds from 2016 in the amount of \$25,000 as part of the Home and Community Based Services program.
- Authorizing an amendment to the 2017 County Budget to re-appropriate unspent grant funds from 2016 in the amount of \$13,384 for the purchase of medical records software as part of the NYS Emergency Preparedness Program.

Mr. Hellwig said that for the first item, the agencies and County share are unchanged from 2016. This item will be brought forward at the special meeting of the board today at 4:45pm. For the second item, there are approximately 10 agreements.

On a motion made by Mr. Wright, seconded by Mr. Lewza, the following resolution was approved unanimously.

LEGISLATIVE & RESEARCH

- Adopting the 2017 Saratoga County Legislative Agenda.

Mr. Hellwig said that there are 11 items under the State and 4 items under the National Level. The list has been distributed to each of the Supervisors. Mr. Lewza requested that an additional item be added regarding infrastructure for water and sewer.

On a motion made by Mr. Lewza, seconded by Mr. Wright, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Introducing a proposed local law to repeal Local Law 4-96 and recodify the administrative rules for the Saratoga County Workers' Compensation Plan and setting a date for a public hearing on March 15, 2017 at 4:22 pm.
- Appointing Eugene M. LaDue as Deputy County Coroner and authorizing a minor contract in an amount not-to-exceed \$15,000.
- Authorizing an amendment to the contract with MVP Insurance Company to provide for an increase of \$60,378.10 for additional insurance premiums.
- Ratifying the 2015-2018 contract with Saratoga County Sheriff's Officers Association, adjusting the 2017 Saratoga County Compensation Schedule to adopt the 2017 Saratoga County Sheriff's Officers Association compensation matrix and amending the 2017 budget in relation thereto.
- Authorizing an amendment to the 2017 Saratoga County Compensation Schedule to reclassify one Personnel Clerk to one Civil Service Specialist under Human Resources, one Information Processing Specialist to Typist under Human Resources, a salary adjustment for a Civil Service Specialist to Grade 10 under Human Resources, and reclassify one Animal Shelter Aide to one Animal Shelter Public Relations Coordinator under Animal Shelter.
- Authorizing an amendment to the Policy and Procedures Manual to revise the Managerial Evaluations Policy.
- Authorizing an amendment to the Policy and Procedures Manual to include a CDL Drug and Alcohol Testing Plan Policy.

Mr. Hellwig said that for the first item, the local law will bring the county into conformance with the current laws and regulations. For the third item, Mr. Hellwig said that MVP Provide coverage for retirees and last December the premiums exceeded the authorized amount based on enrollment. For the fourth item, the Sheriff's Officers Association is the bargaining unit for Corrections Officers and as a result of the contract expiring at the end of 2014, the dollar amount

includes 2015, 2016 and 2017 increases which total \$847,746. For the sixth item, changes to the policy include quarterly department head meetings and annual management training.

On a motion made by Mr. Lent, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

ECONOMIC DEVELOPMENT

- Authorizing the acceptance of \$93,062.92 in additional federal aid through the NYS Department of Labor for the Disability Employment Initiative, authorize an amendment to the agreement with Rehabilitation Initiatives, LLC to provide the necessary administrative services funded through the grant and amending the 2017 County budget in relation thereto.
- Setting a public hearing on March 15, 2017 at 4:25 pm for proposed amendments to the boundaries of Saratoga County Consolidated Agricultural Districts #1 and #2.

Mr. Hellwig said that for the second item, amendments in District #1 are for two parcels in Stillwater, and District #2 are for parcels in Clifton Park, Providence and Malta.

On a motion made by Mr. Lent, seconded by Mr. Tollisen, the following resolution was approved unanimously.

RACING & GAMING

- Resolution opposing the Nassau County OTB - Aqueduct VLT arrangement.

Mr. Hellwig said that the arrangement denies money to NYRA for capital improvements, millions of dollars to the breeders fund and purse money.

On a motion made by Mr. Lent, seconded by Mr. Lewza, the following resolutions were approved unanimously.

EQUALIZATION & ASSESSMENT

- Authorize the sale of a Halfmoon parcel on the County's March auction list to the Town of Halfmoon to be utilized for stormwater management.
- Authorize a correction of a 2017 county/town tax bill in the amount of \$3,811.96 for a parcel in the Town of Halfmoon owned by the Clifton Park Church of Christ to remove special district charges for ambulance, fire and library.
- Authorize a correction of a 2017 county/town tax bill in the amount of \$11,401.07 for a parcel in the Town of Halfmoon owned by the Halfmoon Materials Group, LLC to remove an improvement that was not in existence.

- Authorize the acceptance of tender offers for one parcel in the Town of Greenfield totaling \$9,337.96, three parcels in the Town of Milton totaling \$127,230.48 and one parcel in the Town of Moreau totaling \$4,597.49.

For the first item, Mr. Hellwig said that the sale price is \$825.67 and includes all delinquent taxes, penalties and interest. For the second item, the parcel in question was previously rented to a non-tax exempt entity but is now vacant.

On a motion made by Mr. Lent, seconded by Mr. Lewza, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Authorize acceptance of a grant from the NYS Division of Criminal Justice Services in the amount of \$62,223 for the purpose of purchasing rifles, body armor and ballistic helmets in the Sheriff's Office and amending the budget in relation thereto.
- Authorize an amendment to the 2017 budget to re-appropriate unspent capital project funds for jail improvements and various grant funds from 2016.
- Authorizing the Chairman to enter into an amended agreement with Forensic Medical Services to increase professional services fees for autopsy with death certification from \$900 to \$1,000 per case effective January 1, 2017.
- Authorize an amendment to the 2016 agreement with NMS Laboratories to include two (2) additional drug testing codes and associated fees for inhalants and psychoactive substances.
- Authorize an amendment to the 2017 budget to re-appropriate unspent Statewide Interoperable Grant Round IV funds in the Emergency Services Department in the amount of \$1,737,454.05 to be utilized for the CAD, Mobile, E-911 and 800 MHz radio system projects.
- Authorizing an extension of a Memorandum of Agreement with the New York State Division of Homeland Security and Emergency Services for the temporary loan of interoperable communications resources.
- Approving a lease agreement with the Capital District Transportation Authority for access to the County's Mount McGregor Tower Facility and for placement of radio equipment on the County's radio tower at a monthly rate of \$1,708.33 for a period of five (5) years.
- Authorize an amendment to the 2017 budget to re-appropriate unspent grant funds for homeland security and emergency services projects in the Emergency Services Department in the amount of \$303,130.

Mr. Hellwig said that for the second item, the total is \$742,209 of which \$650,771 will come from fund balance. For the agreement with Forensic Medical Services, the last rate increase was in 2012. The sixth item is for access to subscription services to software that allows Saratoga County to communicate with other Counties in emergency situations. For the CDTA agreement, the annual amount is \$20,500. For the final item, the funds will be used to finish purchasing a number of items and services including breathing apparatus, equipment trailers and security system upgrades.

On a motion made by Mr. Allen, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

PUBLIC WORKS

- Authorize the implementation and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, appropriating funds for the rehabilitation of the Zim Smith Trail Bike/Ped. Bridge for the construction and construction inspection and support services and amending the 2017 budget in relation thereto.
- Authorize a consultant amendment in the amount of \$81,470 for Clark Patterson Lee for construction inspection and support services for the rehabilitation of the Zim Smith Trail Bike/Ped. Bridge Project.
- Authorizing the implementation and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds for the rehabilitation of the Ashdown Road Bridge over CP Rail for Preliminary Design Phases and R.O.W. Incidentals.

For the first item, Mr. Hellwig said that the total cost for the project is \$686,248. For the third item, the total cost of the project is \$174,633.

On a motion made by Mr. Wright, seconded by Mr. Tollisen, the following resolutions were approved unanimously.

LAW & FINANCE

- Amending Resolution 222-2015 to modify the sources of contributory funds that must be provided by the Towns of Charlton, Malta and Northumberland as a condition to the receipt of 2015 farmland protection and open space preservation grant funds.
(Jason Kemper, Director of Planning)
- Resolution approving the issuance of certain obligations by the Michigan Finance Authority to Finance certain projects in Saratoga County for Saint Peters Health Partners and Affiliates as required by Section 147(f) of the Internal Revenue Code of 1986.
(Stephen Dorsey, County Attorney)

- Resolution approving the issuance of certain obligations by Saratoga County Capital Resource Corporation to Finance a project for RW Preservation, LLC.
(Stephen Dorsey, County Attorney)
- Authorizing an amendment to the Sewer District's 2017 budget to re-appropriate \$4,993,448 in unspent capital project funds for a variety of projects including replacement of bar screens, holding tank mixer project, interceptor relining and an odor control project at the treatment plant.
(Dan Rourke, Executive Director of Sewer District)
- Authorizing a contract with MJ Engineering and Land Surveying, P.C. of Clifton Park, NY in the amount of \$148,050 for design and construction related services associated with the Round Lake Pump Station, Moe Road Pump Station, and the Martindale Trailer Park Pump Station.
(Dan Rourke, Executive Director of Sewer District)
- Authorizing the prosecution of Objections filed on behalf of the Saratoga County Animal Shelter to accountings filed in the June Johnson trust and estate proceedings pending in Schenectady County Surrogate's Court.
(Stephen Dorsey, County Attorney)

For the first item, Mr. Hellwig said that Saratoga Plan will satisfy the requirements of the contributory fund source. The second and third items are both from the Capital Resource Corporation to authorize tax exempt bonds for various capital improvements in the County. St. Peters will be making improvements at facilities in Waterford and Clifton Park, the second applicant will be making improvements at Raymond Watkins Apartments in Saratoga Springs. Mrs. Anita Daly from the Capital Resource Corporation said that public hearings are scheduled for next week and resolutions will be sent to the Board after the public hearings.

For the final item, Trustco Bank is handling the estate of a person that listed Saratoga County Animal Shelter as one of her beneficiaries. The will has been probated since 2007.

On a motion made by Mr. Wright, seconded by Mr. Lent, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Deputy Clerk of the Board