

Law and Finance Committee Minutes
May 10, 2017 – 4:00 p.m.

Present: Chairman Collyer; Committee members Preston Allen, Paul Lent, Dan Lewza, Kevin Tollisen, Matt Veitch, Mo Wright; Supervisors Phil Barrett, Alan Grattidge, Art Johnson, Jack Lawler, Dick Lucia, Peter Martin, Bill Peck, Dan Pemrick, Jean Raymond, Jonathan Schopf, Tim Szczepaniak, Tom Wood and Chairman of the Board Ed Kinowski; Chad Cooke, County Administrator; Steve Dorsey, County Attorney; Brian O’Conor, Auditor; Craig Hayner, County Clerk; Marcy McNamara, Human Resources; Sandi Cross, Office of the Aging; Catherine Duncan, Public Health; Keith Manz, Public Works; Dan Rourke, Sewer District; Michael Zurlo, Sheriff; Tina Potter, Social Services; Andrew Jarosh, Treasurer; Press.

Chairman Collyer called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Lewza, seconded by Mr. Veitch, the minutes of the April 12, 2017 meeting were approved unanimously.

On a motion made by Mr. Tollisen, seconded by Mr. Allen, the following resolution was approved unanimously.

HUMAN RESOURCES & INSURANCE

- Authorizing an amendment to the Saratoga County Policies and Procedures Manual to provide for the revision of the Probationary Period policy.

Mr. Cooke said that the revised policy includes details regarding absences during the probationary period, interim progress reports during the probationary period and notification to the probationer when it has been successfully completed. The policy was sent to all board members.

On a motion made by Mr. Wright, seconded by Mr. Veitch, the following resolution was approved unanimously.

VETERANS

- Authorize the Chairman to execute a statement of support for the Guard and Reserve that pledges that the County will comply with the USERPA.

Mr. Cooke said that the Employer Support of the Guard and Reserve is a US Department of Defense program that was established in 1972. The statement of support pledges that the County will comply with Uniformed Services Employment and Re-employment act of 1994 which offers protection to Veterans from disadvantages due to their service and that they are promptly employed after returning from service.

On a motion made by Mr. Lent, seconded by Mr. Tollisen, the following resolution was approved unanimously.

EQUALIZATION & ASSESSMENT

- Authorize acceptance of a tender offer for one parcel in the Town of Saratoga totaling \$44,177.89.

On a motion made by Mr. Veitch, seconded by Mr. Allen, the following resolutions were approved unanimously.

SOCIAL PROGRAMS

- Authorizing a contract with Northeast Dining and Lodging d/b/a Golden Corral to provide meals for the Home Delivered Meal Program and the Congregate Meal Program at a cost of \$7.15 per meal for the term from June 1, 2017 to December 31, 2020.
- Authorizing the acceptance of a grant in the amount of \$73,643 from the NYS Office of Temporary and Disability Assistance to provide shelter to the homeless during inclement winter weather and authorizing a contract with Shelters of Saratoga in the amount of \$66,143 to assist the county in implementing the approved shelter plan.

Mr. Cooke said that for the first item, the County's current contract is also with Northeast Dining at a cost of \$5.98 per meal, however the vendor requested that the contract be terminated due to their inability to meet financial obligations at that price per meal. The service was re-bid and Northeast was the only response at \$7.15 per meal. The price increases annually based on the consumer price index. The contract includes a 60 day cancellation clause for both parties.

For the second item, Mr. Cooke said that the agreement with Shelters of Saratoga is to implement the approved shelter plan which allows for homeless individuals to be eligible for emergency housing when the wind chill is below 32 degrees.

On a motion made by Mr. Lent, seconded by Mr. Lewza, the following resolutions were approved unanimously.

PUBLIC HEALTH

- Authorizing a Multi-Year DOH Children with Special Health Care Needs Grant agreement and contract.
- Authorizing an Agreement with Health Research, Inc. to accept a \$191,061 NYS Department of Health Public Health Emergency Preparedness (PHEP) grant.

Mr. Cooke said that for the first item, the grant amount is \$91,587 over a three year period in funding for the Children with Special Health Care Needs program. The funds will be used for outreach education and resource materials. For the second item, the grant pays for staffing, equipment, supplies and training for the Public Health Emergency Preparedness Program.

On a motion made by Mr. Tollisen, seconded by Mr. Lewza, the following resolution was approved unanimously.

CHAIRMAN'S ITEMS

- Appointing Ranjit Bhagwat, Ph.D. to the County's Community Services Board for a term expiring December 31, 2020.

On a motion made by Mr. Lewza, seconded by Mr. Wright, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing the Chairman to execute a cooperative agreement with Albany County with regard to cost sharing for a regional biosolids treatment facility feasibility study.
- Authorizing a contract with Arcadis in the amount of \$25,000 for engineering services associated with a joint feasibility study for a regional biosolids handling facility.
- Authorizing a 2-year agreement with a 1-year extension option with Casella Organics for hauling biosolids from the treatment plant at a rate of \$90.76 per wet ton.
- Renewal of request for home rule legislation to authorize the County to convey a 63.362 acre parcel of reforested land in the Town of Clifton Park to the Town of Clifton Park.

Mr. Cooke said that for the first item, the project is a partnership between Albany and Saratoga County Sewer Districts to determine if combining the treatment of biosolids into one facility is economical. Total cost of the study is \$100,000, half of which is funded by NYSERDA and the remainder is split between Albany and Saratoga County.

The second item is a contract with Arcadis for the prior mentioned feasibility study.

For the third item, Casella Organics is the current contractor at a rate of \$76 per wet ton. Their contract expires on May 31st. The sewer district has funds available for the increase in cost. For the final item, there are bills in the Senate and the Assembly.

Mr. Collyer said that for the upcoming agenda meeting, he will call for a 3-5 minute recess to allow any Supervisors that have not attended the Law & Finance meeting the opportunity to review the agenda items and bring forth any questions they may have.

On a motion made by Mr. Lent, seconded by Mr. Allen, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Deputy Clerk of the Board