

Long Range Capital Planning Committee
September 27, 2017 – 3:00 p.m.

Present: Chairman Spencer Hellwig; Committee members / Supervisors Preston Allen, John Collyer, Ed Kinowski, and Bill Peck; Supervisor Paul Lent; Deputy Administrator Chad Cooke; Keith Manz, Tom Speziale, Public Works; Craig Hayner, Charles Foeshner, County Clerk.

Chairman Hellwig called the meeting to order and welcomed those in attendance.

Mr. Hellwig said the responsibility of this committee is to review the requests made by departments for various capital projects and items to be included in the tentative budget. The department heads that have made those requests are in attendance today and will be providing an overview.

Status of the 2017 Capital Register

Mr. Manz gave an update on the bridges: County Road 49 will be completed October 30th, town bridge on Sand Creek Road over Sand Creek in the Town of Edinburg will be reappropriated into next year; County Road 109/Kinns Road will be reappropriated to next year as they have received funding from Bridge NY; County Road 4/North Shore will be done next year; Saratoga County Road 4/Warren County Road 44, Warren County is the lead and this bridge needs minor repairs and painting; Zim Smith Trail Bridge is done; Ashdown Road is progressing and is expected to be completed in 2020.

Mr. Manz said that all the highway equipment has been purchased for 2017. Two plow trucks will be delivered in November of this year. Two crew cabs will be delivered in the next month or so.

Mr. Manz said that the projects at the County Airport pavement tie down apron will be done November 15th.

Mr. Manz reported that the Building #5 generator is done, Building #2 asbestos floor tile is done, Buildings #1 & #4 roof replacement is starting September 30th and will take about 6 weeks, Building #5 parking lot will be milled and filled by the end of the year.

Mr. Manz gave an update on the roads: the remaining roads of the 20 miles that will be done this year are up north. County Road #1/Stoney Creek Road, County Road #4/North Shore Road, and County Road #7/South Shore Road are all in progress and will be completed by the end of the year. There was a discussion held on the width of the shoulders of the reconstructed roads.

Mr. Hellwig said the 911 Radio System that was approved this year, Motorola had told EMS that they would no longer be supporting the system that was in place so an upgrade was approved. Right now all the equipment has been received. Pittsfield Communications is the vendor that is in the process of programming the equipment. Motorola is onsite at the various tower locations installing it. Mr. Zeilman has secured grant funding for a portion of the cost and continues to pursue more funding.

2018 Capital Requests

Mr. Hayner distributed a package containing information on the proposed expansion and remodel of the Motor Vehicle location in Clifton Park. He said this office is the smallest of his three locations but does more transactions as the other two locations combined. He went over the packet of information which included going over his office's business plan. This plan includes encouraging the public to come to

DMV offices to complete their transactions. The County receives more revenue if residents do this. Mr. Hayner explained that his offices have received more foot traffic because of this publicity. The Clifton Park DMV is too small for the current demands. He is requesting a 1500/sq ft addition at an estimate of \$620,000 with a projected cost of \$90/sq. foot.

HIGHWAY RECONSTRUCTION REQUESTS

Mr. Manz distributed a map of roads and bridges that are included in the request for 2018. He said the request is similar to last year with regard to the mileage. This year they are requesting 20.32 miles/8 roads to be reconstructed. The request is \$300,000 less than last year.

BRIDGE RECONSTRUCTION REQUESTS

Mr. Manz said the bridges on the map that are shown in green are local County funds 100%, and the three in blue are Federal/NYS funded which covers 95% of the total cost. He said they usually do three to six bridges per year.

HIGHWAY EQUIPMENT

Mr. Manz said the equipment requests are prioritized. He said the request this year is higher than previous years due to the need for a paver. The one the County has is 22 years old and the parts are getting harder to acquire. Mr. Manz said they did look in to leasing one but it is not a cost effective option. He is asking for two plow trucks which is typical and are the biggest items. Mr. Kinowski asked if he had ever looked into leasing of DPW trucks. Mr. Manz said he had not but certainly could. Mr. Peck said it will depend on the market and can change from year to year. Mr. Manz went over the individual items requested: two large plow trucks, one medium truck (5 yd. crew cab dump truck), one sweeper truck, three pickups, four utility trucks, one roller, one loader backhoe, one road widener, one trailer, two tractors, one right-of-way mower, one asphalt paver and one skid steer loader.

AIRPORT IMPROVEMENTS

Mr. Manz said this is part of the 5-year master plan that McFarland Johnson works on. This is 95% funded through State and Federal revenue. Part of the 2018 funding is for Karner Blue Butterfly mitigation. This is in the study/design phase. He said the fencing project is in the same stage. The current fencing doesn't meet standards and needs to be higher. The partial parallel taxiway is in the design stage and is part of the short-term master plan. Acquiring avigation easements is in phase 1. Total cost is \$42,650 which is Federally and State funded.

BUILDINGS EQUIPMENT

Mr. Manz said the boiler in Building #1 is leaking and needs to be replaced as well as the chiller. The North Garage is in need of a new backup generator. This is a safety item.

ROOF REPLACEMENT

Mr. Manz said the roof at the Services Building needs to be repaired. The roof has been in place since 1995 and needs the seams repaired.

PARKING LOTS

Mr. Manz said the request is for \$70,000 for an additional parking lot at the Services Building. This will be located at the east side. There is a need there now as they are parking on the grass.

PUBLIC SAFETY BUILDING

Mr. Hellwig went over the spreadsheet/packet that was handed out. The Board has approved \$280,000 in expenses. We anticipate a total of \$692,000 by the end of this year. The request for 2018 is \$15,308,232. There was a discussion on the future bonding of the building.

Mr. Manz said the Public Safety Buildings will be constructed on an area at County Farm Road. The building would be 58,000/sq. ft. The Departments that will be occupying the building is: 24,700 to Dispatch; 12,200 to Public Health; 6,400 to Probation; 4,300 to Emergency Services; 10,500 Sheriff. The schedule would be to bid this out in the winter of 2018 and start in the summer with a completion date of September of 2019.

Mr. Lent said with regard to the expense of the building, some of the soft costs especially in the 911 center part, which is obviously the most expensive part of this building, might be mitigated with NYS grant funding. He added that from a Board perspective, any sale of obsolete County property could be figured in as a cost offset. Mr. Lent said also looking forward the Veterans Office may be able to come back to the Services Building once others are moved to the new location.

On a motion by Mr. Peck, seconded by Mr. Collyer the 2018 Capital Plan requests were approved in their entirety. Based on modifications due to other budgetary needs, the Administrator is authorized to reduce the approved plan in an amount up to \$300,000.

On a motion by Mr. Kinowski, seconded by Mr. Hellwig the meeting was unanimously adjourned.

Respectfully submitted,

Pamela Wright, Clerk