

Saratoga County Capital Resource Corporation

January 9, 2018 – 4:00 p.m.

Stewart's Plaza, Building 2, Route 9, Malta, New York

Agenda

1. Public hearing – Skidmore College Bond Issue
2. SEQRA resolution – Skidmore College Bond Issue
3. Bond resolution – Skidmore College

Annual Organizational Meeting Agenda

1. Approval of the minutes of December 4, 2017.
2. Appoint Officers:
 - a. Chairperson
 - b. Vice Chairman and Secretary
 - c. Treasurer
3. Proposed Committee Assignments:
 - a. Audit – Johnson (Chairman), Zeltmann, Wyatt, Veitch
 - b. Governance – Muratori (Chairman), Zeltmann, Johnson, Veitch
 - c. Investment – Wyatt (Chairman), Johnson, Zeltmann, Frantti
 - d. Finance – All board members
4. Board Evaluation Forms (to be completed at the meeting).
5. Policy re-approvals:
 - a. By-laws
 - b. Ethics Code
 - c. Internal Controls/Financial Management Statement
 - d. Investment Policy
 - e. Mission Statement
 - f. Procurement Policy
 - g. Property Disposition Policy
 - h. Whistle Blower Policy
 - i. Conflict of Interest Policy
6. Review of Financial Report as of December 31, 2017
7. Review of Budget Report as of December 31, 2017

8. Invoices for approval:
 - Lori Eddy, Secretarial services (\$260.00)
 - Jeffrey Reale, CFO services (\$)
 - Lemery Greisler, Counsel services (\$)
 - Saratoga County Chamber of Commerce membership (\$495.00)
 - Chamber of Southern Saratoga County membership (\$299.00)
 - Center for Economic Growth membership (\$5,000.00)
9. Legal Counsel Retainer Agreement
10. Insurance policy renewals
11. Annual audit preparation
12. Other business
13. Next scheduled meetings:
 - Audit Committee – Tuesday, March 20th, 4pm
 - Full Board – Tuesday, April 24th, 4pm
14. Adjournment