

Buildings & Grounds Committee Minutes
February 13, 2018 – 3:00 p.m.

Present: Chairman Bill Peck; Supervisors Phil Barrett, Alan Grattidge, Todd Kusnierz, Scott Ostrander and Jean Raymond; Spencer Hellwig, County Administrator; Steve Dorsey, County Attorney; Lisa Scaccia, Employment & Training; Keith Manz, Tom Speziale, Public Works; Press.

Chairman Peck called the meeting to order and welcomed all in attendance.

On a motion made by Mrs. Raymond, seconded by Mr. Barrett, the minutes of the January 9, 2018 meeting were approved unanimously.

A motion was made by Mr. Grattidge, seconded by Mr. Kusnierz, to authorize a 5-year lease with the NYSDOL to continue to occupy space within in the Employment and Training Department at the Services Building. Unanimous.

Mr. Manz said that the current lease is for 429 SF and it expires on 6/30/2018. The new lease will increase to 610 SF and the lease rate is \$8,673 per year which represents a 3% increase over the expiring lease. Mrs. Scaccia said that the Department of Labor provides counseling service to individuals who have recently become unemployed and help them to access services within the Community such as Social Services, help with resumes, interview skills and referrals to Employment and Training. There is room for four employees and under the Workforce Innovation and Employment Act it's a requirement that both parties be co-located. Mrs. Scaccia said that the increase in square footage reflects common areas that the DOL have had access to in the past but was not included in the previous lease.

Mr. Peck said that Pachecho Ross is still continuing their work on the Public Facility. Mr. Peck said that McFarland Johnson are still working on the endangered butterfly move project. Mr. Manz said that there will be a public meeting scheduled in May.

On a motion made by Mr. Barrett, seconded by Mrs. Raymond, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Deputy Clerk of the Board