

Law and Finance Committee Minutes
February 14, 2018 – 4:00 p.m.

Present: Chairman Tollisen; Committee members Preston Allen, Vince DeLucia, Paul Lent, Dan Pemrick, Tim Szczepaniak, Mo Wright; Supervisors Phil Barrett, Tara Gaston, Alan Grattidge, Dick Lucia, Jean Raymond, Tom Richardson, Jon Schopf, Matt Veitch, Sandra Winney, Tom Wood and Chairman of the Board Ed Kinowski; Spencer Hellwig, Brian O’Conor, County Administrator; Steve Dorsey, County Attorney; Chris Schall, Auditor; Craig Hayner, County Clerk; Susan Hayes-Masa, Coroner; Karen Heggen, District Attorney; Ed Tremblay, Emergency Services; Lisa Scaccia, Employment and Training; Diane Brown, Human Resources; Eileen Bennet, Information Technology; Megan Johnson, Mental Health; Judy Dahoda-Taylor, Office for the Aging; Jason Kemper, Planning; Keith Manz, Public Works; John Warnt, Purchasing; Dan Rourke, Sewer District; J. Wes Carr, Stop DWI, Andrew Jarosh, Treasurer; Barbara Thomas, League of Women Voters; Press.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. Szczepaniak, seconded by Mr. Pemrick, the minutes of the January 10, 2018 meeting were approved unanimously.

On a motion made by Mr. Lent, seconded by Mr. DeLucia, the following resolution was approved unanimously.

RACING & GAMING

- Supporting NYS Senate Bill S6753 and Assembly Bill A8489 to amend the racing, pari-mutuel wagering law in relation to the right to hold limited night racing at Belmont Park.

Mr. Hellwig said that the racing committee met with Bill McCarthy, the General Counsel for NYRA and this bill would help NYRA’s efforts to increase attendance and attract new fans.

On a motion made by Mr. Szczepaniak, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

HEALTH & SOCIAL SERVICES

- Authorizing a Data Use Agreement between the NYS Department of Health and Saratoga County Community Mental Health and Addiction Services in order to obtain patient health services information provided by Medicaid managed care plans.
- Authorizing the acceptance of additional State Aid in the form of COLA from the Office of Mental Health, amending 2018 Mental Health and Addiction Services Contracts, and amending the budget in relation thereto.

- Authorizing the acceptance of additional State Aid from OASAS in the amount of \$115,700 for the Family Navigator program, amending the contract with the Alcohol and Substance Abuse Prevention Council, Inc. and amending the budget in relation thereto.
- Authorizing the Chairman to enter into renewal contracts with eight homecare agencies to provide Expanded In-Home Services for the Elderly (EISEP).
- Authorizing a lease agreement with Nemer CJDR of Saratoga for a van for senior transportation to medical appointments.
- Accepting a \$2,500 donation from the Capital District Physicians Health Plan (CDPHP) and amending the budget in relation thereto.

Mr. Hellwig said that the first item will allow the Saratoga County Mental Health and NYS DOH share information with regard to the Medicare Managed care plans. For the second item, the increases are tied to some of the recent minimum wage changes. For the Final item, the donation will be used for the Senior Nutrition Assistance program.

On a motion made by Mr. DeLucia, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

LEGISLATIVE & RESEARCH

- Adopt the 2018 Legislative Agenda.
- Requesting Home Rule Legislation Amending the Tax Law of the State of New York to authorize Saratoga County to enact a Local Law imposing an additional mortgage recording tax in the amount of \$.25 per \$100 of principal debt recorded.
- Opposing taxable NYS owned land conversion to PILOTS.

Mr. Hellwig said that there were originally 11 items on the legislative agenda, changes were suggested and made, and at a special meeting of Legislative & Research today the final agenda with 14 items was approved. They are in the process of setting up the meeting in Albany with Senator Marchione's office. For the second item, this is an effort to reduce the net costs that the County has relative to unfunded State mandates. On a \$100K mortgage, it would mean \$250. This would generate approximately \$2M per year. Mr. Hellwig reminded the committee that in the 2018 budget the net cost of the state mandates is approximately \$60M and takes all of the property tax collected and an additional \$2M of sales tax.

For the final item the proposed change would result in loss of tax revenue for the municipalities due to changes in the property value and how they are calculated under the PILOT program.

On a motion made by Mr. Szczepaniak, seconded by Mr. Lent, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Authorizing an amendment to the 2017 Dental Insurance contract with Metropolitan Life Insurance Company, Inc. to provide an additional \$2,074.23 in premium costs.
- Amending the Policies and Procedures Manual relative to the use and maintenance of county owned vehicles and operation of personal vehicles for county business.
- Authorizing an amendment to the 2018 Compensation Schedule to reclassify (1) Senior Real Property Information Specialist to (1) Real Property Services Specialist under Real Property, (1) Homemaker to (1) Home Service Coordinator under the Department of Social Services and (1) Store Clerk, PT to (1) Clerk P/T under General Services.
- Authorizing the second position of Deputy County Treasurer created under Resolution #241-2010 to act for and in place of the County Treasurer.
- Naming the Saratoga County Sewer District's Executive Director as the Appointing Authority authorized to hire, discipline or terminate any and all positions within the Sewer District.
- Authorize an agreement with Express Scripts for Pharmaceutical Benefit Management Services.

For the second item, this will abolish the blue card program. Under this program the County is required to provide defensive driving class to all employees that operate a county vehicle. Currently only 140 of 568 employees are in compliance. For the third item, the changes will address outdated titles and civil service exam requirements. The County was notified last month that the State will be conducting an audit of all civil service related positions and records. The modifications will ensure that the county is in compliance of the state requirements. The fourth and fifth items are also part of the anticipated audit and will clarify the duties of the Deputy County Treasurer and Sewer District Executive Director. For the final item, this is a discount program that is available for uninsured or underinsured residents.

On a motion made by Mr. Lent, seconded by Mr. DeLucia, the following resolutions were approved unanimously.

REAL PROPERTY TAX

- Declaring a tax parcel in the Village of South Glens Falls to be a worthless property and canceling delinquent tax lien.
- Declaring a tax parcel in the Town of Malta to be a worthless property and canceling delinquent lien.

Mr. Hellwig said that for the first item, this will also authorize the County Attorney to reach out to the adjoining property owner to see if they would like to acquire the property. For the second item, it will also authorize the County attorney to reach out to the Town of Malta.

On a motion made by Mr. Allen, seconded by Mr. Pemrick, the following resolution was approved unanimously.

BUILDINGS & GROUNDS

- Authorize a 5-year lease with the NYSDOL to continue to occupy space within in the Employment and Training Department at the Services Building.

Mr. Hellwig said that the square footage has been increased from 429 SF to 610 SF and will include common space that they have been already utilizing.

On a motion made by Mr. Szczepaniak, seconded by Mr. Lent, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Amending the 2018 Budget to accept \$11,300 in State Aid for Police Traffic Services to increase seat belt usage and reduce dangerous driving behaviors.
- Authorize a cooperative agreement between the Sheriff and the Department of the Navy for the use of thermal imaging and night vision equipment.
- Authorize an inter-municipal agreement between Saratoga County and Rensselaer County for the sharing of tactical team personnel services and equipment.
- Authorize the acceptance of a domestic violence prosecution grant from the NYS Division of Criminal Justice Services in the amount of \$35,600.
- Authorizing participation in 2018 state STOP-DWI program and contracts with local agency participants and amending the county budget in relation thereto.
- Authorizing the reappropriation of unspent grant funds totaling \$230,172 for the Office of Emergency Services for the County's Multi-Jurisdictional Hazard Mitigation Plan and County Hazmat Plan, and amending the budget in relation thereto.
- Authorizing the reappropriation of unspent grant funds totaling \$2,304,144.80 for the Office of Emergency Services for various projects related to improvements to County's interoperability communications system, the County's CAD/Mobile 9-1-1 System, and the 800 MHz Radio System, and amending the budget in relation thereto.

- Authorizing an agreement with Tetra Tech in the amount of \$163,610 for services associated with updating the County's Hazard Mitigation Plan.

For the first item the Sheriff will be using the funds for a variety of traffic enforcement efforts. The second item, this is a 1-year agreement and the value of the equipment is approximately \$40,000. For the third item the services are typically deployed during emergency situations. For the fourth item, this is the 21st year that the District Attorney's office has obtained the funding. This offsets the cost associated with the prosecution of domestic violence in the DA's office. The STOP DWI program total is \$394,796 and Mr. Carr has received State approval for the program. The Emergency Services unspent funds will be used toward radio system upgrades, Computer Aided Dispatch and other 911 mobile project upgrades. For the final item, the County hazard mitigation plan will be updated and grant funds will be used to cover the expense.

On a motion made by Mr. Pemrick, seconded by Mr. Allen, the following resolution was approved unanimously.

PUBLIC WORKS

- Authorize the implementation, and funding in the first instance 100% of the federal-aid and State "Marchiselli" Program-aid eligible costs, of a transportation federal-aid project, and appropriating funds for the design services related to the replacement of the County Road 13 (Barkersville Fayville Road) over Cadman Creek in the Town of Providence.

Mr. Hellwig said that the bridge is scheduled for replacement in 2020. At this point the preliminary design cost is \$159,993 and the County share is \$8,000.

On a motion made by Mr. Szczepaniak, seconded by Mr. DeLucia, the following resolution was approved unanimously.

CHAIRMAN'S ITEMS

- Appointment to the Community Services Board.

Mr. Hellwig said that Mr. Paul Morcone will be appointed to the Board. Mr. Morcone is currently the Principal at Stillwater Elementary School and has worked closely with Dr. Prezioso in the past to help a number of children with mental health needs.

On a motion made by Mr. DeLucia, seconded by Mr. Pemrick, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorize a 5-year contract with MM Hayes Company, Inc. in the amount of \$236,639 for the annual maintenance of the County's time and attendance hardware and software system for the period from February 1, 2018 to January 31, 2024.

- Authorize an amendment to the contract with New World Systems in the amount of \$156,000, additional equipment purchases in amount of \$10,000 to support the additional software modules, and amending the 2017 budget in relation thereto.
- Authorizing an appropriation from the Sewer District's fund balance in the amount of \$400,000 to cover the costs associated with unanticipated repairs to a gravity sewer main in the Town of Clifton Park and amending the budget in relation thereto.
- Authorizing an amendment to the contract with J & K Plumbing and Heating Co., Inc. in the amount of \$237,753 for services and equipment necessary to address unanticipated work associated with the Sewer District's odor control upgrade project.
- Authorizing an amendment to the Sewer District's 2018 budget to reappropriate \$3,484,547 in unspent capital project funds for a variety of projects including the rehabilitation of 3 pump stations, sludge holding tank mixer replacement project, interceptor relining project and an Odor Control project at the treatment plant.

Mr. Hellwig said that for the first item the 2018 amount will be \$36,539 and will increase annually by 3%. For the second item, last year the board approved contracts with Tyler to upgrade the County's financial system and that project is on schedule to be used by this summer. The \$156K represents additional modules, forms and various records that will be automated. Having these modules in place will aid the transition. For the third item, this funding is needed to cover the costs of unanticipated repairs to a sewer main in the Town of Clifton Park. The fourth item is related to unanticipated work associated with the districts odor control upgrade project.

Mr. Hellwig said that the following items will be added to Board's Agenda after completion of Public Hearings at 4:25pm and 4:28pm today.

- Authorizing amendments to the boundaries of Saratoga County Consolidated Agricultural District #2 and authorizing issuance of a negative declaration under SEQRA.
- Adopting a Local Law identified as Introductory No. 1, Print No. 1 of 2018 entitled "A Local Law declaring the opioid epidemic and its effects on the County of Saratoga a public nuisance, and establishing a cost recovery procedure for the County's expenditures incurred in providing services related to the opioid epidemic".

On a motion made by Mr. Lent, seconded by Mr. Allen, the meeting was adjourned unanimously.

Respectfully submitted,
 Therese Connolly
 Deputy Clerk of the Board

