

Law and Finance Committee Minutes
March 14, 2018 – 4:00 p.m.

Present: Chairman Tollisen; Committee members Preston Allen, Vince DeLucia, Paul Lent, Tim Szczepaniak, Mo Wright; Supervisors Tara Gaston, Alan Grattidge, Dick Lucia, Bill Peck, Jean Raymond, Tom Richardson, Sandra Winney and Tom Wood; Spencer Hellwig, Chad Cooke, Brian O’Conor, County Administrator; Steve Dorsey, County Attorney; Jason Hayes, Animal Shelter; Chris Schall, Auditor; Craig Hayner, County Clerk; Karen Heggen, District Attorney; Ed Tremblay, Emergency Services; Marcy McNamara, Human Resources; Eileen Bennett, IT; Michael Prezioso, Mental Health; Sandy Cross, Office for the Aging; Jason Kemper, Planning; Cathi Duncan, Public Health; Joanne Bosley, Real Property; Dan Rourke, Sewer; Michael Zurlo, Sheriff; Andrew Jarosh, Treasurer; J. Wes Carr, Youth Bureau; Barbara Thomas, League of Women Voters; Press.

Chairman Tollisen called the meeting to order and welcomed all in attendance.

On a motion made by Mr. DeLucia, seconded by Mr. Allen, the minutes of the February 27, 2018 meeting were approved unanimously.

On a motion made by Mr. Lent, seconded by Mr. Wright, the following resolution was approved. Mr. Szczepaniak abstained from voting.

ECONOMIC DEVELOPMENT

- Authorizing an agreement with The Dolomite Group for construction and maintenance of a rapid rectangular flashing beacon at the Zim Smith Trail intersection with Curtis Industrial Park associated with the proposed asphalt plant project.

Mr. Hellwig said that Dolomite will be fully responsible for the installation and maintenance of this item for the life of the plant. Mr. Szczepaniak said that he is abstaining as the Town of Ballston is currently engaged in litigation with Dolomite.

On a motion made by Mr. DeLucia, seconded by Mr. Szczepaniak, the following resolutions were approved unanimously.

HUMAN RESOURCES & INSURANCE

- Authorization to transfer \$1,000,000 from the Worker's Compensation Fund Balance into the Contributory Reserve.
- Authorization of a renewal agreement with 4mybenefits, Inc. for maintenance of the employee benefits website at a cost of \$80,000.

- Authorizing amendments to the 2018 Compensation Schedule to reclassify positions in various County Departments including Mental Health and Addiction Services, General Services, Office for the Aging and the Animal Shelter.
- Authorizing Directors in the Office of the Aging, Information Technology, Purchasing, Probation, Weights and Measures, and the Youth Bureau with the authority to hire and fire employees within their departments as part of moving these positions to a non-competitive civil service class.
- Authorization to waive civil service exam fees for employment candidates who are honorably discharged veterans.

Mr. Hellwig said that for the first item the transfer is based on an actuarial estimate to have the reserve fund fully funded up to \$20M. For the third and fourth items, this will better prepare the County for an upcoming civil service audit.

On a motion made by Mr. Wright, seconded by Mr. Allen, the following resolutions were approved unanimously.

HEALTH & SOCIAL SERVICES

- Declaring April as Donate Life month in Saratoga County.
- Authorizing the acceptance of additional state aid in the form of COLA from the Office of Alcoholism and Substance Abuse Services in the amount of \$20,005, amending 2018 Mental Health and Addiction Services Contracts, and amending the budget in relation thereto.
- Authorizing an agreement with New York State Department of Health for the provision of Early Intervention program services by Saratoga County Public Health Services.

Mr. Hellwig said that for the first item, there are currently over 10K New Yorkers and over 120K people nationwide awaiting organ transplants. Through the efforts of the County Clerk's office and various DMV offices, this will increase awareness. For the second item, the COLA is a 3.25% increase to the positions having direct care in various clinical services in the agencies. The final item is a five-year agreement for administrative oversight of the Early Intervention Program for the services currently provided by Public Health.

On a motion made by Mr. Szczepaniak, seconded by Mr. Lent, the following resolutions were approved unanimously.

PUBLIC SAFETY

- Proclaiming April 8-14, 2018 as National Public Safety Telecommunicators Week.

- Authorizing re-appropriation of unspent grant funds in the amount of \$44,457.12 in the Sheriff's Department and amending the budget in relation thereto.
- Proclaiming April 8-14, 2018 as National Crime Victims Week.
- Authorizing the acceptance of a Statewide Interoperable Communications Grant in the amount of \$834,169 from the NYS Department of Homeland Security and Emergency Services and amending the 2018 budget in relation thereto.
- Authorizing re-appropriation of unspent grant funds in the amount of \$402,387 in the Office of Emergency Services and amending the budget in relation thereto.

Mr. Hellwig said that the first item will recognize telecommunication personnel for their various dedicated services to the public and providing the essential emergency service communications in their communities. For the second item, the funds will be used for training, planning and dive team equipment, there is also a \$10K grant from Senator Marchione which will be used for equipment for ID cards for Seniors. For the third item, District Attorney Heggen will be hosting a Crime Victims Vigil on April 8th. Gramercy Communications will be working with DA Heggen to promote this initiative. For the fourth item, the funds will be used to enhance emergency response capabilities and infrastructure upgrades. For the final item, funds will be used for a variety of items including radio system upgrades and services as well as protective clothing upgrades and training.

On a motion made by Mr. Wright, seconded by Mr. Lent, the following resolutions were approved unanimously.

REAL PROPERTY TAX

- Authorizing the acceptance of tender offers for two (2) parcels in Corinth, two (2) parcels in Day, three (3) parcels in Hadley, one (1) parcel in Halfmoon, two (2) parcels in Milton and one (1) parcel in Stillwater totaling \$72,172.28.
- Authorize correcting 2018 tax bill for a parcel in the Town of Wilton (153.-3-119) and increasing the tax bill by \$16,885.
- Authorize correcting 2018 tax bill for a parcel in the Town of Wilton (153.-3-123) and authorizing a tax credit of \$33,770.

For the first item, Mr. Hellwig said that these offers are in anticipation of the upcoming property auction scheduled for March 20, 2018. For the second item, the property was charged for 55 sewer units and should have been charged for 110 and for the third item, the property was incorrectly overcharged for 110 sewer units, the net credit for items two and three is \$16,885.

On a motion made by Mr. Lent, seconded by Mr. Szczepaniak, the following resolutions were approved unanimously.

LAW & FINANCE

- Authorizing an amendment to Resolution 129-2016 and the contract with Microsoft to increase the true-up costs for the third year from \$57,500 to a not-to-exceed amount of \$63,000 for additional email addresses for County employees.
- Designating Cisco hardware and software as the standard to be used in purchasing contracts involving the addition, replacement and repair of Saratoga County's network infrastructure for reasons of efficiency, economy and security.
- Authorizing an intermunicipal agreement with Albany County for the construction and operation of a regional biosolids handling facility.
- Authorizing an agreement with Weston and Sampson for design and construction administration services related to the Clifton Park Trunk Sewer rehabilitation project in the amount of \$92,800.
- Authorizing an agreement with Xylem Wedeco for UV system preventative maintenance services in the amount of \$17,770 per year.

Mr. Hellwig said that for the first item, the cost to the county is approximately \$7 per email address per month and the County currently has 735 email addresses. Mrs. Bennet said that 52 additional email addresses were added this year.

For the second item, there will be a significant investment made at the public safety building and part of the reason for the standardization is to simplify the process of the infrastructure work needed. For the third item, the facility would be co-owned by Albany and Saratoga County. The agreement will essentially split the cost of the facility including debt service. Mr. Hellwig said that if the County was to do this on their own, the cost could be up to \$40M, by splitting with Albany County the benefits are shared. Mr. Rourke said that this would result in approximate savings of \$708K annually.

On a motion made by Mr. Lent, seconded by Mr. Wright, the meeting was adjourned unanimously.

Respectfully submitted,
Therese Connolly
Deputy Clerk of the Board